

## Legislation Details (With Text)

<b>File #:</b>	BILL NO. 17-119	<b>Name:</b>	
<b>Type:</b>	Ordinance	<b>Status:</b>	Passed
<b>File created:</b>	5/1/2017	<b>In control:</b>	City Council - Regular Session
<b>On agenda:</b>	6/1/2017	<b>Final action:</b>	6/1/2017
<b>Title:</b>	AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME. (PWC 5/16/17)		

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ordinance, 2. On-Call Environmental Agreement, 3. Exhibit A Fee Schedule

Date	Ver.	Action By	Action	Result
6/1/2017	3	City Council - Regular Session	adopted and numbered	Pass
5/16/2017	3	Public Works Committee	recommended for approval	Pass

AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME. (PWC 5/16/17)

Issue/Request:

AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME.

Key Issues:

- ☐ City uses on-call environmental engineering services to support several departments
- ☐ The term of the contract is for one year, with the potential for two one-year renewals, based upon performance
- ☐ Work for this contract is funded by specific projects or programs approved by Council in the City's annual budget
- ☐ Project Managers must identify scope and project specific funding to request services

Proposed City Council Motion:

FIRST MOTION: I move for a second reading of AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL

PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME.

SECOND MOTION: I move for adoption of AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME.

Background:

Several divisions of Public Works and other City departments require environmental engineering services. Primary tasks will be to meet the City's landfill and airport regulatory requirements and responsibilities. Services may be required to meet National Pollutant Discharge Elimination System (NPDES) permit requirements for other City facilities. In the past, the City used several agreements for these similar services among departments. This agreement will make SCS Engineers available as needed throughout the City through a consolidated contract. The budgets for each program or project include money which was approved by Council as part of the annual budget process.

The Public Works Department issued RFQ 2017-307 on February 24, 2017. The RFQ was advertised on the City website and [www.PublicPurchase.com](http://www.PublicPurchase.com). 183 possible firms were notified and 5 responded. An evaluation team selected the top two firms to interview from which SCS Engineers was chosen as the best qualified.

Impact/Analysis:

If not approved, Staff will be unable to perform activities required to meet regulatory requirements.

Timeline:

Start: July 1, 2017

Finish: 1 to 3 years, depending on renewals.

Other Information/Unique Characteristics:

Presenter: David Lohe, Supervisory Engineer

Recommendation: Staff recommends approval of AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME.

Committee Recommendation: The Public Works Committee voted unanimously 3-0 to recommend to City Council approval of AN ORDINANCE APPROVING AWARD OF RFQ 2017-307 TO STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. DBA SCS ENGINEERS, FOR A ONE YEAR CONTRACT WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS FOR ON-CALL YEARLY ENVIRONMENTAL PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME.

