

Legislation Text

File #: RES. NO. 17-08, **Version:** 1

A RESOLUTION AUTHORIZING THE CITY OF LEE'S SUMMIT TO PARTICIPATE IN, SPONSOR, CONDUCT, AWARD OR ADMINISTER COOPERATIVE PURCHASING PROGRAMS ("APPROVED LIST") FOR THE 2018 FISCAL YEAR. (F&BC 5/8/17)

Issue/Request:

The Procurement and Contract Services Division is requesting approval of a resolution authorizing the City of Lee's Summit to participate in, sponsor, conduct, award or administer cooperative purchasing programs ("Approved List") for the 2018 fiscal year.

Key Issues:

Pursuant to Section VII, paragraph 1.B of the Purchasing Policy, each even numbered year, the City Council shall pass a resolution not less than each July of each even numbered year authorizing the City to participate in any and all cooperative purchasing programs ("Approved List") deemed appropriate.

- Cooperative purchasing programs follow a competitive bidding process.
- Cooperative purchasing programs are beneficial to the City because goods and services can be purchased utilizing economies of scale thereby making the purchase of such goods and services more cost effective as well as reducing administrative costs.
- Council approval is provided up front on an annual basis for the City to purchase any budgeted item from said cooperative purchasing programs ("Approved List") for the identified fiscal year.
- Council approval is required for all purchases of unbudgeted items in excess of \$20,000.00.
- Per the attached resolution, approval of the cooperative purchasing programs ("Approved List") would be available for utilization during fiscal year 2018.

Proposed Council Motion:

I move for adoption of A RESOLUTION AUTHORIZING THE CITY OF LEE'S SUMMIT TO PARTICIPATE IN, SPONSOR, CONDUCT, AWARD OR ADMINISTER COOPERATIVE PURCHASING PROGRAMS ("APPROVED LIST") FOR THE 2018 FISCAL YEAR.

Background:

- The City of Lee's Summit, Missouri adopted a Purchasing Policy on February 18, 1999 (Resolution No. 99-04). The purchasing policy has been revised over the years per the following actions:
 - Resolution No. 03-07, adopted May 2003.
 - Revised pursuant to Administrative Amendment 05-01, dated November, 2005.
 - Revised pursuant to Resolution No. 05-16, passed by City Council, December 1, 2005.

- Revised pursuant to Resolution No. 06-06, passed and adopted by City Council, March 9, 2006.
 - Revised by the City Administrator through Revision No. 07-02 adopted September 1, 2007.
 - Revised by the City Administrator through Revision No. 07-03 adopted August 28, 2007.
 - Revision 08-1 adopted November 17, 2008 by the City Manager and
 - Revision 09-01 adopted February 20, 2009 by the City Manager.
- During the presentation to and approval by City Council of RESOLUTION 16-20 on October 6, 2016, it was determined that the presentation of the participation in and utilization of cooperative purchasing programs (“Approved List”) would be presented to Council during budget season on an annual basis and upon approval, would be in effect for the upcoming fiscal year.

Impact/Analysis:

Approval of this Resolution would allow the City of Lee’s Summit to continue to participate in cooperative purchasing programs (“Approved List”) and continue to take advantage of economies of scale and reduction in administration costs which exemplifies the conscientiousness and cost effective utilization of tax payer dollars.

Presenter: Ben Calia-Procurement and Contract Services Manager

Recommendation: Staff recommends the approval of APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF LEE’S SUMMIT TO PARTICIPATE IN, SPONSOR, CONDUCT, AWARD OR ADMINISTER COOPERATIVE PURCHASING PROGRAMS (“APPROVED LIST”) FOR THE 2018 FISCAL YEAR.

Committee Recommendation: THE BUDGET AND FINANCE COMMITTEE RECOMMENDS PLACEMENT ON THE NEXT APPROPRIATE CITY COUNCIL AGENDA APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF LEE’S SUMMIT TO PARTICIPATE IN, SPONSOR, CONDUCT, AWARD OR ADMINISTER COOPERATIVE PURCHASING PROGRAMS (“APPROVED LIST”) FOR THE 2018 FISCAL YEAR.