

## Legislation Text

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**File #:** RES. NO. 16-18, **Version:** 2

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A RESOLUTION AUTHORIZING THE CITY OF LEE'S SUMMIT, MISSOURI TO PARTICIPATE IN COOPERATIVE PURCHASING PROGRAMS FOR FISCAL YEAR 2017. (F&BC 8-29-16)

### Issue/Request:

Request approval of a Resolution authorizing the City of Lee's Summit to participate in and utilize cooperative purchasing programs (Approved List).

### Key Issues:

Pursuant to Section VII, paragraph 1.B of the Purchasing Policy, each even numbered year, the City Council shall pass a resolution not less than each July of each even numbered year authorizing the City to participate in any and all cooperative purchasing programs (Approved List) deemed appropriate.

Cooperative purchasing programs follow a competitive bidding process.

Cooperative purchasing programs are beneficial to the City because goods and services can be purchased utilizing economies of scale thereby making the purchase of such goods and services more cost effective as well as reducing administrative costs.

In addition, Council approval is provided up-front no less than every even numbered year for the City to purchase any **budgeted** item from said cooperative purchasing programs (Approved List).

Council approval is required for all purchases of unbudgeted items in excess of \$20,000.00.

Per the attached resolution, approval of the cooperative purchasing programs (Approved List) would be in place for fiscal year 2017. A resolution would then need to be submitted for Council approval on an annual basis so that said (Approved List) may be utilized during the applicable fiscal year.

### Proposed Committee Motion:

I move to recommend to be placed on the City Council Agenda approval of a Resolution authorizing the City of Lee's Summit to participate in and utilize cooperative purchasing programs.

### Background:

The City of Lee's Summit, Missouri adopted a Purchasing Policy on February 18, 1999 (Resolution 99-04). Pursuant to paragraph 1.B of section VII. COOPERATIVE PURCHASING PROGRAMS of the purchasing policy, the City Council shall authorize the participation of the City in any and all appropriate cooperative purchasing programs every even numbered year. While revising the Purchasing Policy in 2015, I investigated whether or not resolutions had been presented to Council, every even numbered year. I discovered that there had not been a resolution presented to Council since Resolution NO. 06-12 was passed on June 5, 2006. I made note that if the revised Procurement Policy had not been presented and approved by Council by 2016 that I would create a Committee/Council packet requesting the approval of a resolution for the City of Lee's Summit to participate in cooperative purchasing programs (Approved List). I waited until after the election and the assignment of our elected Council Members to their respective Committees to allow for the opportunity to present this request to the Finance and Budget Committee and City Council.

Impact/Analysis:

Approval of this Resolution would allow the City of Lee's Summit to continue to participate in cooperative purchasing programs (Approved List) and continue to take advantage of economies of scale and reduction of administrative costs which exemplifies the conscientious and cost effective utilization of tax payer dollars.

Timeline:

Start: \_\_\_\_

Finish: \_\_\_\_

Other Information/Unique Characteristics:

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Presenter: Ben Calia, Procurement and Contract Services Manager

Recommendation: Staff recommends approval of a Resolution authorizing the City of Lee's Summit to participate in cooperative purchasing programs (Approved List) be placed on the City Council Agenda.

Committee Recommendation: [Enter Committee Recommendation text Here]