

Legislation Text

File #: BILL NO. 19-109, **Version:** 1

An Ordinance authorizing the award of RFP No. 2019-067 for custodial services for a one-year term with up to four, one-year renewals to H2O Window Cleaning, LLC (Agreement No. 2019-067-1) and Max10, LLC dba Top Brass Building Services (Agreement No. 2019-067-2) and authorizing the City Manager to enter into and execute agreements for the same by and on behalf of the City of Lee's Summit, Missouri.

(Note: First reading by City Council on May 7, 2019.)

Issue/Request:

An ordinance authorizing the award of RFP No. 2019-067 for custodial services for a one-year term with up to four, one-year renewals to H2O Window Cleaning, LLC (Agreement No. 2019-067-1) and Max10, LLC dba Top Brass Building Services (Agreement No. 2019-067-2) and authorizing the City Manager to enter into and execute agreements for the same by and on behalf of the City of Lee's Summit, Missouri.

Key Issues:

The Procurement & Contract Services Division issued RFP 2019-067 on March 1, 2019 for custodial services. RFP was advertised and available through the Public Purchase e-procurement system. Thirty-three (33) firms were notified by Public Purchase of this RFQ. Twenty-eight (28) firms downloaded the RFP. Seven (7) submittals (H2O Window Cleaning, LLC; Max10, LLC dba Top Brass Building Services; City Wide Maintenance; J&R Investments; Lane's Cleaning; Majestic Franchising; and Town and Country Building Services) were received by the Procurement and Contract Services Division by the deadline date of March 22, 2019. A copy of the proposal and interview composite score sheet is attached.

The contracted services include providing custodial services five days a week to the Water Utilities building, City Hall, Fire Headquarters, Maintenance Facility, Police Department, Amtrak, and the Animal Control building. The contractors will provide day porters and night cleaning services as assigned and at designated times. The contractor will empty trash and recycling, vacuum, wet mop, floor finish, dust, damp wipe, disinfect, rinse, clean moving glass, clean breakrooms, clean offices, clean entrances and lobbies, clean conference rooms and clean bathrooms.

Based on the submitted proposals, the project evaluation committee recommends the dual award of RFP No. 2019-067 to H2O Window Cleaning, LLC and Max10, LLC dba Top Brass Building Services. The contract has an annual not to exceed cost of \$250,000, and an initial one-year term, with an option to renew for up to four (4) additional one-year periods.

City Council Motion:

I move for adoption of an Ordinance authorizing the award of RFP No. 2019-067 for custodial services for a one-year term with up to four, one-year renewals to H2O Window Cleaning, LLC (Agreement No. 2019-067-1) and Max10, LLC dba Top Brass Building Services (Agreement No. 2019-067-2) and authorizing the City Manager to enter into and execute agreements for the same by and on behalf of the City of Lee's Summit, Missouri.

Nick Edwards, Assistant City Manager

Recommendation: Staff Recommends Approval

Committee Recommendation: N/A

