

Legislation Text

File #: BILL NO. 17-03, **Version:** 1

AN ORDINANCE APPROVING AWARD OF RFQ 2017-042 TO HDR ENGINEERING, INC., TO OLSSON ASSOCIATES INC. AND TO BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR ON-CALL YEARLY ENGINEERING SERVICES FOR WATER AND WASTEWATER. A ONE-YEAR WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS. (PWC 12/19/16)

Key Issues:

This contract is to provide technical and professional engineering support as required for all aspects of the water distribution system, sanitary sewer collection and conveyance system, and their associated facilities.

Three contracts are being awarded in order to 1) have firms available in the event of conflict or if the other firms are unable to respond in the needed time frame; and 2) be able to choose the firm that may have the better expertise to complete the task.

Have an engineering consultant available in an emergency situation.

Background:

This agreement allows the City to contract for water and sanitary sewer engineering services under an on-call agreement. This enables the City to authorize work to the firm that provides the best expertise and/or has staff available for the task. All the firms selected have expertise in both water and sanitary sewer engineering.

This type of engineering contract eliminates going through a selection process for each individual small water utilities project. Projects are typically less than \$20,000 each. The contract allows the City to expedite the process and decrease staff time, resulting in savings.

In the event that the engineering firm is engaged to provide services, the City will enter into a written authorization describing the scope, compensation, required deliverables, and completion time for such services. Exhibit A of the agreement establishes hourly rates for billing.

Purchasing issued RFQ 2017-042 on October 10, 2016. The RFQ was advertised in the City website and www.PublicPurchase.com. 785 firms were notified by Public Purchase and 95 access the document along with six firms notified by email. Thirteen firms submitted statements of qualifications prior to the November 10, 2016 closing date. All submittals were evaluated by a City Staff evaluation team composed of five personnel with representatives from Public Works, and Water Utilities Departments

Proposed City Council Motion:

FIRST MOTION: I move for a second reading of AN ORDINANCE APPROVING AWARD OF RFQ 2017-042 TO HDR ENGINEERIG, INC., TO OLSSON ASSOCIATES INC. AND TO BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR ON-CALL YEARLY ENGINEERING SERVICES FOR WATER AND WASTEWATER. A ONE-YEAR WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS.

SECON MOTION: I move for adoption of AN ORDINANCE APPROVING AWARD OF RFQ 2017-042 TO HDR ENGINEERIG, INC., TO OLSSON ASSOCIATES INC. AND TO BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR ON-CALL YEARLY ENGINEERING SERVICES FOR WATER AND WASTEWATER. A ONE-YEAR WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS.

Presenter: Jeff Thorn, Assistant Director of Engineering Lee's Summit Water Utilities.

Staff Recommendation: Staff recommends approval of AN ORDINANCE APPROVING AWARD OF RFQ 2017-042 TO HDR ENGINEERIG, INC., TO OLSSON ASSOCIATES INC. AND TO BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR ON-CALL YEARLY ENGINEERING SERVICES FOR WATER AND WASTEWATER. A ONE-YEAR WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS.

Committee Recommendation: The Public Works Committee voted unanimously 4-0 to recommend to City City Council approval of AN ORDINANCE APPROVING AWARD OF RFQ 2017-042 TO HDR ENGINEERING, INC., TO OLSSON ASSOCIATES INC. AND TO BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR ON-CALL YEARLY ENGINEERING SERVICES FOR WATER AND WASTEWATER. A ONE-YEAR WITH TWO POSSIBLE ONE-YEAR RENEWAL OPTIONS.