

Legislation Text

File #: BILL NO. 21-112, **Version:** 1

An Ordinance approving the award of Bid No. 2021-059, to purchase Roofing Repair and Installation Services on an as-needed basis for a one-year term with up to four, one-year renewals to Compass Roofing, LLC and authorizing the City Manager to execute the same for the City. (F&BC 5/10/21)

Issue/Request:

An ordinance approving the award of Bid No. 2021-059, to purchase Roofing Repair and Installation Services on an as-needed basis for a one-year term with up to four, one-year renewals to Compass Roofing, LLC and authorizing the City Manager to execute the same for the City.

Key Issues:

- The current cooperative contract for roofing repair services has expired
- The City has a need to purchase roof repair services as needed to maintain and protect City facilities
- The City could potentially spend more than \$50,000 annual on this contract
- City may issue bids for large roof projects to obtain better pricing

Proposed Committee Motion:

FIRST MOTION: I move for second reading of an Ordinance approving the award of Bid No. 2021-059, to purchase Roofing Repair and Installation Services on an as-needed basis for a one-year term with up to four, one-year renewals to Compass Roofing, LLC and authorizing the City Manager to execute the same for the City.

SECOND MOTION: I move for adoption of an ordinance approving the award of Bid No. 2021-059, to purchase Roofing Repair and Installation Services on an as-needed basis for a one-year term with up to four, one-year renewals to Compass Roofing, LLC and authorizing the City Manager to execute the same for the City.

Background:

The City was using a cooperative contract to acquire roofing repair services, said contract has expired with the sponsoring agency

The City has the need for roof repair service from time to time as a result of storm damage or normal wear and weathering

Bid 2021-059 was issued via Public Purchase, 57 bidders were notified, three (3) responsive bids were received.

Project Managers reviewed the bids and recommended Compass Roofing, LLC be awarded the bid. Departments budget for roof repairs as a part of their annual budget request.

New installation pricing was included in case there was an emergency need for a roof replacement

Impact/Analysis:

Use of this contract would be based on the annual appropriations approved by the City Council.

Rick Gentry, Procurement and Contract Services Manager

Recommendation: Staff recommends approval of an ordinance approving the award of Bid No. 2021-059, to purchase Roofing Repair and Installation Services on an as-needed basis for a one-year term with up to four, one-year renewals to Compass Roofing, LLC and authorizing the City Manager to execute the same for the City.