

## Legislation Details (With Text)

**File #:** BILL NO. 22-249  
**Name:**  
**Type:** Ordinance  
**Status:** Passed  
**File created:** 11/3/2022  
**In control:** City Council - Regular Session  
**On agenda:** 11/15/2022  
**Final action:** 12/6/2022  
**Title:** An Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same. (PWC 11/14/22)

**Sponsors:** Water Utilities

**Indexes:**

**Code sections:**

**Attachments:** 1. Ordinance, 2. Exhibit 1: Addendum No. 16, 3. Exhibit to Addendum: Scope of Services

Date	Ver.	Action By	Action	Result
12/6/2022	1	City Council - Regular Session	for second reading	Pass
12/6/2022	1	City Council - Regular Session	adopted and numbered	Pass
11/14/2022	1	Public Works Committee	recommended for approval	Pass

An Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same. (PWC 11/14/22)

**Issue/Request:**

Lee's Summit Water Utilities created a Strategic Plan in December of 2011. This plan laid out a series of major initiatives which the Utility worked through in accordance with the AWWA Key Attributes to a Successful Utility.

The Water Utilities Department has been updating the key plans and documents which set the course of the Utility for planning over the near, mid, and long terms. This work is done in conjunction with the planning for the City as a whole following the Comprehensive Plan, the Councils Strategic Plan and guidance from the City Administration. Documents created thus far are the SCADA Master Plan, Facilities Asset Master Plan, Level II Water Audit, Wastewater Master Plan, the Water Master Plan (anticipated November completion) and others. These documents were used to support a Utility Assessment based on the American Water Works Key Attributes for a Successful Utility. The data from all of these studies, documents and the assessment will be used to update the of the 2011 Strategic Plan and create a new list of initiatives for the Utility to complete in the coming years.

**Key Points:**

- A Water Utilities Strategic Plan was created in 2011
- HDR lead the team the created the previous Strategic Plan
- The Utility has been updating all of its long-term planning documents
- The strength of the City of Lee's Summit and its departments is their long-term vision

- An updated Strategic Plan for Water Utilities helps support the City of Lee's Summit's objectives and future vision

Proposed Committee Motion:

I move for adoption of an Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same.

Proposed City Council Motion:

FIRST MOTION: I move for a second reading of an Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same.

SECOND MOTION: I move for adoption of an Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same.

Impact/Analysis:

The implementation of this program will help automate our programs and processes in our Facilities Section which will lead to improved maintenance and efficiency.

Timeline:

Start: Winter 2022

Finish: Spring 2023

Jeff Thorn, Deputy Director of Water Utilities

Mark Schaufler, Director of Water Utilities

Recommendation: Staff recommends approval of an Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same.

The Public Works Committee voted unanimously 4-0 to recommend to City Council approval of an Ordinance approving Addendum No. 16 to an On-Call Agreement for professional engineering services with HDR Engineering, Inc. (Original RFQ No. 2020-030-1) for the Strategic Plan Update, for a not to exceed amount of \$177,931.00, and authorizing the City Manager to enter into an agreement for the same. (PWC 11/14/22)

