

## Legislation Details (With Text)

**File #:** BILL NO. 24-083  
**Name:**  
**Type:** Ordinance  
**Status:** Agenda Ready  
**File created:** 4/28/2024  
**In control:** City Council - Regular Session  
**On agenda:** 5/14/2024  
**Final action:** 5/14/2024  
**Title:** An Ordinance approving the Statement of Work for professional services to facilitate the implementation of Microsoft 365 by Converge One, and authorizing the City Manager to execute the same for the City. (F&BC 5/6/24)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ordinance, 2. Exhibit A: Agreement

Date	Ver.	Action By	Action	Result
5/14/2024	2	City Council - Regular Session	for second reading	Pass
5/14/2024	2	City Council - Regular Session	adopted and numbered	Pass
5/6/2024	2	Finance and Budget Committee	recommended for approval	Pass

An Ordinance approving the Statement of Work for professional services to facilitate the implementation of Microsoft 365 by Converge One, and authorizing the City Manager to execute the same for the City. (F&BC 5/6/24)

Issue/Request:

An Ordinance approving the award of the Microsoft Enterprise Agreement, to provide subscription services for Microsoft 365 cloud services and authorizing the City Manager to execute the same for the City.

Key Issues:

Implement Microsoft 365 to improve security of the environment including multifactor authentication and improve productivity applications; cloud storage; and collaborative tools through subscription services for overall technology improvements..

Proposed Committee Motion:

I move to recommend to City Council for approval of an Ordinance approving the award of the Statement of Work with ConvergeOne for professional services for the implementation of Microsoft 365 and authorizing the City Manager to execute the same for the City

Background: Microsoft 365 is a subscription service that brings the latest Office desktop apps together with cloud apps and services such as storage, security, collaboration, and productivity. The upgraded applications will improve the overall security as well as improve productivity and collaboration to improve productivity and overall processes in the City's environment. Microsoft 365 has the capability to streamline the entire workflow process. It is a comprehensive Office Suite with Microsoft Office Applications well-integrated with each other. This makes it easy and possible for employees to work securely anytime, anywhere, across all devices.

Impact/Analysis:

Microsoft 365 has a comprehensive suite of applications, which improves work collaboration, productivity and security.

Timeline:

Start: 5/2024

Finish: 5/2025

Other Information/Unique Characteristics:

[Enter text here]

Diana L. Newman, Director Information Technology

Staff Recommendation: Staff recommends approval.

Committee Recommendation: [Enter Committee Recommendation text Here]