

**The City of Lee's Summit
Action Letter - Final
City Council Rules Committee**

Thursday, September 22, 2022

11:30 AM

Via Video Conference

Notice is hereby given that the Rules Committee of the City of Lee's Summit will meet on Thursday, September 22, 2022 at 11:30 am via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda may do so by sending a request prior to 5:00 p.m. on Wednesday, September 21, 2022, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform.

The meeting may be viewed on the City website at www.WatchLS.net, or Spectrum Channel 2, Google TV channel 143, AT&T U-Verse Channel 99 and Comcast Channel 7, for those whose cable providers carry the City of Lee's Summit meetings.

1. Call to Order

Chairperson Felker called the September 22, 2022 City Council rules Committee to order at 11:32 a.m.

2. Roll Call

Guests:

Neil Ullery - Public Safety Advisory Board

Staff:

Brian Head

Jina Bellamy

Present: 4 - Chairperson Andrew Felker
Vice Chair Faith Hodges
Councilmember Fred DeMoro
Councilmember Phyllis Edson

3. Approval of Agenda

Councilmember DeMoro made a motion to approve the September 22, 2022 City Council Rules Committee Agenda. Councilmember Hodges seconded the motion. Motion passed with vote 4-0.

Aye: 4 - Chairperson Felker
Vice Chair Hodges
Councilmember DeMoro
Councilmember Edson

4. Public Comments

There were no public comments.

5. Business

City Council Rules Committee

Action Letter - Final

September 22, 2022

- A. [2022-5164](#) Approval of the Action Letter for the August 18, 2022 City Council Rules Committee meeting.

Councilmember Edson made a motion to approve the August 18, 2022, City Council Rules Committee Action Letter. Councilmember Hodges seconded the motion. Motion passed with 4-0 vote.

Aye: 4 - Chairperson Felker
Vice Chair Hodges
Councilmember DeMoro
Councilmember Edson

- B. [BILL NO. 22-180](#) An Ordinance repealing Section 2-254 of the Code of Ordinances of the City of Lee's Summit, Missouri and enacting a new Section 2-254. Application for appointment and process for reappointment to boards, committees and commissions - content., providing generally for the information required for a appointment or reappointment to any city boards, committees, and commissions. (Rules Committee 9/22/22)

Brian Head introduced the suggested draft changes to Section 2-254 and explained the current practices regarding how information is gathered and updated on the interest form.

After brief discussion about the suggested language, a sentence was added to address how to handle when someone doesn't have a previous application on file and is seeking reappointment, and clarifying whether that would bar them from being reappointed.

There was also discussion regarding the Council's role should they be presented with an incomplete interest form, or lack of information and/or they have concerns about the reappointment.

Councilmember DeMoro made a motion to send the revised Section 2-254 to the full council for consideration and recommendation of approval. Councilmember Hodges seconded the motion. Motion passed 4-0.

Aye: 4 - Chairperson Felker
Vice Chair Hodges
Councilmember DeMoro
Councilmember Edson

- C. [TMP-2455](#) An Ordinance amending Division 1. Generally, of Article V. Boards, Commissions and Committees of Chapter 2. Administration, of the Code of Ordinances of the City of Lee's Summit Missouri by enacting fourteen new sections thereof dealing generally with rules for the conduct of business by city boards, commissions and committees.

Brian Head introduced this item and discussed a few suggested changes to Article V. Boards, Commissions and Committees. He mentioned there are a few ordinance boards that these rules would apply to, however, if they have terms of their own, those terms would continue until they are revised.

Specific topics of conversation centered around the following:

1. 2-252. Absence of members from meetings: Formation of a calendar so members would know in advance when meetings are held and to assist with tracking absences.
2. 2-257 - Appointments and Removal: Instead of a majority vote of the full Council, it would be changed to a 2/3 majority vote. Language was also added regarding if the member being removed requests the right to be heard by the Council at the next regular meeting of the Council occurring at least seven days after the notice of removal has been mailed and not more than 21 days.
3. Public Safety Advisory Board (PSAB): There was discussion regarding if Council Liaisons should have voting rights. Brian explained that an earlier revision to the Ordinance creating this board, may have had a typo where language was changed from "with the right to vote" instead of "without the right to vote". Staff believes the liaison should never have the right to vote, as their role is to help coordinate communication to and from the full Council. Since they are not a voting member, they can't count for quorum.
4. Councilmember Liaisons role to outside Committees: There was discussion about Council Liaisons voting rights and being counted toward quorum on outside Committees. Staff did not believe Council Liaisons should have voting rights, but didn't believe this is the correct document to spell that out. Councilmember Edson mentioned it would be good to have it in writing to be able to reference it should it become an issue. Staff made a note to discuss this at a later date.
5. Overall document:
 - A. Be consistent throughout the document using "Boards, Committees and Commissions" and,
 - B. Clarify Sec. 2-252 Absence of members from meetings and how "without cause" is determined, and,
 - C. Clarify the differences between the two types of absences (days in a calendar year vs. three successive meetings missed).

This Discussion Item was continued to the City Council Rules Committee due back on 10/27/2022.

6. Roundtable

The next two meetings will be held:
October 27, at 11:30 a.m. via Zoom
November 17, at 11:30 a.m. via Zoom

7. Adjournment

Chairperson Felker adjourned the meeting at 12:16 p.m.

7. Adjournment