



*Commission for Diversity & Inclusion*

*Needs Assessment and Issue Identification Working Committee*

**ACTION LETTER**  
**Wednesday, April 27, 2022**

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**Call to order:**

Chairperson Schuler called the April 27, 2022 Needs Assessment and Issue Identification Working Committee meeting to order at 12:07 p.m.

**Roll Call:**

Members Present

Karen Schuler - Chair  
Lorenzo Harrison  
Saadia Mahmood  
Susan Wilson

Staff

Steve Arbo  
Stacy Lombardo

**3. Approval of the Agenda**

A motion was made by Commissioner Harrison, seconded by Commissioner Wilson to approve the agenda as published. The motion carried by unanimous 4-0 vote.

**4. Approval of the March 23, 2022 Action Letter**

This item was removed from the agenda.

**5. Public Comments**

There were no Public Comments.

**6. Discussion – Status Report on the Assessment Process**

This item was discussed.

**7. Discussion – Discuss creation of the Focus Groups**

This item was discussed.

**8. Roundtable**

Commissioners took turns sharing items of interest.

**9. Adjourned:**

There being no further business, Chairperson Schuler adjourned the April 27, 2022 meeting at 1:09 p.m.