



The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Monday, March 7, 2022

7:00 PM

Howard A & B Conference Rooms
and Via Video Conference
220 SE Green Street

Notice is hereby given that the Board of Aeronautic Commissioners of the City of Lee's Summit will meet in Regular Session on Monday, March 7, 2022, at 7:00 pm in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting virtually may do so by sending a request to the City Clerk at clerk@cityofls.net. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to noon on March 7, 2022, by sending an e-mail to clerk@cityofls.net, leaving a voicemail at 816-969-1005 or by leaving written comments in the drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall. Written comments submitted by these methods will be presented at the Board of Aeronautic Commissioners meeting.

1. Call to Order

Chairman Townsend called the March 7, 2022, Board of Aeronautic Commissioners meeting to order at 7:03 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and on the City's website.

2. Roll Call

Staff in attendance were Mike Anderson, Deputy Director of Public Works; John Ohrazda, Airport Manager; Joel Arrington, Assistant Airport Manager; and Lisa Azimi, Office Coordinator.

Present: 7 - Tom Townsend
James Brady
Bill Haley
Phil Mall
Darryl Nelson
Joseph Towns
Kirk Fletcher

Absent: 1 - Trish Carlyle

3. Approval of Agenda

A motion was made by Commissioner Mall, seconded by Commissioner Fletcher, that the agenda of March 7, 2022, be approved. The motion carried unanimously 7-0 (Councilmember Carlyle absent).

5. Business

- A. [2022-4786](#) Action Letter dated February 14, 2022

A motion was made by Commissioner Fletcher, seconded by Commissioner Mall, to approve the February 14, 2022, Action Letter. The motion carried unanimously 7-0 (Councilmember Carlyle absent).

- B. [BILL NO. 22-57](#) An Ordinance Approving a Fixed Base Operator Agreement between the City of Lee's Summit, Missouri and Bye UAS, Inc. DBA Silent Falcon to operate an Unmanned Aircraft System business from the Airport and authorizing the Mayor to execute the same. (BOAC 3/7/22 and PWC 3/14/22)

A motion was made by Commissioner Mall, seconded by Commissioner Fletcher, to recommend to City Council approval of an Ordinance Approving a Fixed Base Operator Agreement between the City of Lee's Summit, Missouri and Silent Falcon to operate an Unmanned Aircraft System business from the Airport and authorizing the Mayor to execute the same. The motion carried unanimously 7-0 (Councilmember Carlyle absent).

- C. [BILL NO. 22-58](#) An Ordinance approving a Fixed Base Operator Agreement between the City of Lee's Summit, Missouri and Midwest Avionics, LLC to rent space located in Hangar 1 to perform aircraft airframe/powerplant, avionics repair, maintenance, and inspection services at the Airport and authorizing the Mayor to execute the same. (BOAC 3/7/22 and PWC 3/14/22)

A motion was made by Commissioner Haley, seconded by Commissioner Towns, to recommend to City Council approval of an Ordinance approving a Fixed Base Operator Agreement between the City of Lee's Summit, Missouri and Midwest Avionics, LLC to rent space located in Hangar 1 to perform aircraft airframe/powerplant, avionics repair, maintenance, and inspection services at the Airport and authorizing the Mayor to execute the same. The motion carried unanimously 7-0 (Councilmember Carlyle absent).

7. Public Comments

None

8. Roundtable

Commissioner Fletcher noted he is pleasantly surprised at all the good things happening at the Airport. Vice Chair Brady thanked Airport staff for snow removal during the last few storms. Commissioner Mall confirmed the Harrisonville airport construction could take nine months. Commissioner Haley recently flew and he feels the City has a wonderful aviation field. He thanked the Commissioners for the opportunity to be a part of the BOAC. Commissioner Towns congratulated both parties on their FBO agreements, and stated that it is good to see business growing at the Airport. Airport Manager John Ohrazda noted that the Annual State Aviation Day is March 29. No staff will be attending because this is still budget season for City staff. Mr. Ohrazda also noted that the BOAC could be having another special meeting in mid-April for another FBO agreement. To reiterate, Airport hangars are still at 100 percent capacity and other aircraft are being stored on the apron. Commissioner Nelson appreciated all the Airport staff's efforts.

Mike Anderson, Deputy Director of Public Works, noted that these two FBO agreements will move to the Public Works Committee next week and then on to City Council for final approval. He thanked the Commissioners for their time. Mr. Anderson is still diligently working with the Finance Department to get a budget presentation for April. Work is also being finalized on the Capital Improvement Plan (CIP) for the Airport, and will be presented at a future meeting.

Commissioner Haley questioned the fuel supply and an update was given by Joel Arrington, Assistant Airport Manager.

Chairman Townsend inquired if there was any word on the airport approach from the state, and discussion ensued that things are moving along.

Mr. Anderson presented news to the Commissioners that the City has Core Values posted for employees, and that Mr. Arrington was recognized for his Core Values as the Employee of the Year for the Public Works Department.

9. Adjournment

Chairman Townsend adjourned the March 7, 2022, meeting of the Board of Aeronautic Commissioners at 7:30 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"