



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	August 24, 2022	TIME:	6:03 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Lawrence Bivins, President				Joe Snook	
Jim Huser, Vice President Samantha Shepard, Treasurer				Steve Casey	Councilman Andrew Felker
Bernadette Basham				Jodi Jordan	Scott Ison
Mindy Aulenbach				Tede Price	
Jon Ellis				Devin Blazek	
Tyler Morehead				David Dean	
Wesley Fields- left at 6:23pm				Brooke Chestnut	
Casey Crawford					
SPECIAL GUESTS					
PRESENTATIONS	DISCUSSION (Findings/Conclusions)				RECOMMENDATIONS/ ACTIONS
Park Master Plan	<p>Mr. Casey gave a presentation to the Board highlighting the Master Plan. This plan is to serve as a supplement to the 2017 Master Plan. It was a 9 month engagement process working with parks staff, city staff, Park Board, community members and the consultant. The survey was the most effective and responsive LSPR has ever done. Two task force meetings were held in June with community members. Mr. Casey also highlighted the 2017 Master Plan accomplishments to date in the presentation.</p> <p>Mr. Crawford asked if and when developers develop land has there been any discussions for the land to be tied to being given to parks for park use/green space. Mr. Casey stated no, however developers do realize the vital importance of having live, work and play space all in close proximity. He said Lowenstein Park and that developer is a great example.</p> <p>Councilman Felker said it has not been discussed at a council level for any type of land dedication ordinance for developers.</p> <p>Mr. Snook said there is not mechanism currently in place. But when the joint board and council meeting occurs that is one topic of discussion and agenda item for that meeting. Ms. Shepard asked if the PRI property would be all available at one time. Mr. Snook said no it will be developed in increments.</p>				No Board action
AGENDA ITEM					
Approval of Minutes of July 27, 2022 Regular Session Park Board Meeting	Supporting documentation (see pages 1-2). No questions or discussion. Correction to be made; Date change on the top of the July minutes should reflect the date of the meeting was July 27,2022. And the treasure report was read by Treasurer Shepard not Vice President Huser.				Ms. Aulenbach made a motion with changes to approve the meeting minutes from the Park Board meeting on July 27,2022 . Mr. Morehead seconded. The motion carried unanimously.
Treasurer’s Report – July 2022	Supporting documentation (see pages 3-12). Treasurer Shepard read the treasurer’s report from July 2022. No questions or discussion.				Mr. Ellis made a motion to accept the regular session minutes from the Park Board meeting on July 27, 2022; Ms. Aulenbach seconded. Motion carried unanimously.
Sales and Use Tax Report –July 2022	Supporting documentation (see pages 13-14). Mr. Blazek stated sales tax is showing some good growth 1.5% over where we were this time last year. Use tax is 19% under budget but there is a lot of fluxation month to month.				No Board Action.
BOARD APPROVAL ITEMS					
Osage Trails Pickleball Courts	Supporting documentation (see pages 15-17). Mr. Casey stated the bid included adding pickleball courts to additional small neighborhood parks, including Osage Trails Park. Staff is recommending acceptance of the bid. Mr. Casey said it is a				Vice President Huser made a motion to; Treasure Shepard



Park Master Plan	<p>project in the CIP budget for FY23. President Bivins asked if this was under budget. Mr. Casey said yes it was. Mr. Crawford asked if we have worked with this contractor before. Mr. Casey stated no. Mr. Snook said their references were very favorable.</p> <p>Supporting documentation (see pages 18-71). No questions or discussion.</p>	<p>seconded. Motion carried unanimously.</p> <p>Treasure Shepard made a motion to; Mr. Morehead seconded. Motion carried unanimously.</p>
OLD BUSINESS		
Projects and Services Review – FY22	Supporting documentation (See page 72-79)	No Board Action.
Capital Projects Plan	<p>Velie Park Improvements: Supporting documentation (See pages 80-83). Mr. Casey said the neighborhood is excited to get it done. And, staff is very close to getting it open to the public. Staff is targeting Friday for the opening. Mr. Snook stated staff is looking at a ribbon cutting on Sept. 8 at 6pm. And the park looks spectacular.</p> <p>Pleasant Lea Park Improvements: Supporting documentation (See pages 84-88) Mr. Casey said progress has been made on the tennis courts, making it one tennis court, one pickle ball court and one half-court basketball. LSPR is working as the general contractor. He stated the contractor will be putting down court coating in the next 30 days, as well as, work will begin on the playground renovation. President Bivins said he drove by today and progress looked good.</p>	<p>No Board Action.</p> <p>No Board Action.</p> <p>No Board Action.</p>
NEW BUSINESS		
Diversity & Inclusion	President Bivins made a statement in regards to an incident that occurred at Summit waves on August 6 shedding a negative light on LSPR and he stated, LSPR will address this situation and it is important for a resolution as we move forward.	No Board Action.
Web Site Redesign	Supporting documentation (See page 89). Ms. Chestnut stated how the technology team is working with the IT dept. to revamp the website to make it more mobile friendly. It is responsive and less cluttered. A side by side comparison will be shared with the board once it is completed. Mr. Ellis asked how long the old one has been in place. Ms. Chestnut said it has been the same website for at least 6 years. Mr. Snook said he has seen some examples and it will be really nice and the Board will be able to see it before it is rolled out to the public. Ms. Shepard suggested goals are set before it is live and to see what and how these could be measured. Ms. Chestnut said staff is working with IT to monitor the trends and clicks it takes to get to the most popular areas. Mr. Huser asked if the website will be a new template or new company. Ms. Chestnut said it will be a complete new template. President Bivins stated at least two board members have experience and suggested staff use them as a sounding board as staff continues to finalize the website redesign. Mr. Snook stated staff is also researching new registration software but the website redesign will occur first.	No Board Action.
End of Activity Reports	Supporting documentation (See pages 90-120). Ms. Shepard asked if any new leagues have been added since COVID. Mr. Snook said leagues that we had prior to the pandemic are now being offered. Mr. Snook said staff will be offering intramural leagues geared towards high school students who may not play high school sports. Mr. Crawford asked what time would the intramural leagues be offered. Mr. Dean said it will be offered in the evenings. Mr. Crawford said the fishing derby was nice and asked if there was anything more we can do with Legacy Lake. Mr. Snook said kayaks will be added soon as an additional opportunity, along with the canoes and paddle boards. In the past, staff has offered stand up paddle board yoga too. And, letting patrons know it is available for fishing is important. Mr. Bivins asked if that lake is stocked by Missouri Dept. of Conversation. Mr. Snook said no it is self sustaining. Mr. Snook stated the lake needs to be dredged and staff has been working on that plan for the last 18 months. Original design the deepest	No Board Action.



	was 17 feet. However, it is now about 8 feet in the deepest area. The anticipated expense for dredging the lake is \$300,000.	
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 121-126) Mr. Snook said several emails were received from the website about the Summit Waves incident. However, staff will be preparing all those comments and they will be provided to the Board in September.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 127-128).		No comments
ROUNDTABLE		
Councilman Felker stated if the Board ever has questions to feel free to reach out to him anytime. Mr. Morehead said he had a concern citizen reach out about the use of facilities when they are not being used by YSA's possibly something to look at in the future. Mr. Ellis thanked Mr. Snook for keeping the Board informed on the events. Ms. Shepard said she witnessed two vans crossing paths in the driving lanes going into Legacy and going the wrong way. She suggested possibly putting one-way arrows up to help preventing people from going the wrong way on the park road. President Bivins thanked everyone for their patience and thanked Councilman Felker for being here tonight.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook said the last free concert at LPA is Saturday, the Blues Fest. The ribbon cutting for Veile Park is Sept. 8. And, Friday, Oct. 21 is being targeted for the park board retreat in the afternoon, with it being from about 12-4pm. He stated he will be on vacation for a long weekend soon. Mr. Snook said the Phil Collins Experience was very disappointed in the sound company and reached out to LSPR to discuss a future concert at no cost to LSPR.		
MEETING ADJOURNMENT		
The meeting adjourned at 7:16pm and into closed session. Vice President Huser made a motion to go into closed session, Mr. Morehead seconded the motion. Motion carried unanimously.		