

# LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	July 27, 2022	TIME:	6:03 PM	PLACE:	Strother Conference Room	
	pard Members Present:		Board Members Absent:			
Lawrence Bivin		Casey Crawfo		Staff Prese Joe Snook	nt:	Other Guests:
		·				Committee of Analysis Falling
Samantha Shepard, Treasurer		Jim Huser, Vice President		Steve Case	•	Councilman Andrew Felker
Bernadette Basham		Welsey Fields		Jodi Jordan		
Mindy Aulenbach Jon Ellis				Tede Price Devin Blaze		
Tyler Morehead		_		Erin Keene		
Tyler Worenes	14			Emrkeene	у	
SPECIAL GUES	TS					
Employee of the 2 <sup>nd</sup> Quarter		Mr. Snook	presented Ms. Keen	No Board Action		
			[	RECOMMENDATIONS/		
PRESENTATIONS		(Findings/Conclusions)				ACTIONS
Web Page Rev		Mr. Casey gave a dedicated to CIP	presentation to the projects.	No Board action		
AGENDA ITEM		Commond:		. 1 2) 1	·	Man Andrewski
Approval of Minutes of June 22, 2022 Regular Session Park Board Meeting		Supporting documentation (see pages 1-2). No questions or discussion.				Ms. Aulenbach made a motion. Ms. Shepard seconded. The motion carried unanimously.
Treasurer's Re	port – June 2022	Supporting documentation (see pages 3-12). Treasurer Huser read the treasurer's report from June 2022. No questions or discussion.			Mr. Ellis made a motion to accept the regular session minutes from the Park Board meeting on June 22, 2022; Ms. Basham seconded. Motion carried unanimously.	
Sales and Use 2022	Tax Report –June	tax showed 7.5%		of the FY22. He st	zek stated sales tax and use tated Sales tax is about 12% or FY22.	No Board Action.
BOARD APPROVAL ITEMS		Ü				
			al items	No Board Action.		
OLD BUSINESS						
Projects and S FY22	ervices Review –	Supporting documentation (See page 15-30) Mr. Snook stated there were two Capital Projects list in this packet, the end of FY22 and beginning of FY23. Projects that were not completed will be rolled over into the FY23 Projects Review for next month.				
Masterplan Up	odate	Mr. Casey gave a and all will be pu Casey noted staf goals and prioriti document will se Mr. Bivins asked next steps will be document. Mr. S	mentation (See page in update on the rep illed together in a fir f did some benchma es. It will be very co erve as a road map fo the if citizens who w e. Mr. Casey said yes nook stated the fina ves it and participan			



Capital Projects Plan	Velie Park Improvements: Supporting documentation (See pages 32-35).  Mr. Casey said its very busy and they are in the home stretch. The playground turf is being installed. The shelter installation will begin being installed soon. Staff estimated three weeks out from being complete. Mr. Snook stated a ribbon cutting will be organized shortly after it's completed and open.	No Board Action.
	Pleasant Lea Park Improvements: Supporting documentation (See pages 36-40) Mr. Casey said they are doing contract work behind the scenes and will be starting this project once Velie Park is completed. He said the bulk of the work will be completed in the fall and staff anticipats being done by the end of the year. Ms. Basham asked if the racquetball/handball courts will be staying at Pleasant Lea Park. Mr. Casey said yes.	No Board Action.
NEW BUSINESS		
2 <sup>nd</sup> Quarter Security Report	Mr. Snook reviewed the security report with the Board. Mr. Snook stated he was appreciative of LSPD assisting and mitigating the issues at Lea McKeighen Park.	No Board Action.
Fundraising Update	Mr. Dean didn't have anything to add to the report. Mr. Snook stated one of the newest sponsors was very complimentary of LSPR's sponsorship program.	No Board Action.
Participation Numbers of Youth Sports Association	Mr. Snook said staff presented the last four years of data for the Board to review and see how the YSA's participation numbers have trended. Ms. Shepard said the football association advertises at every school and has much more awareness than any other YSA.	No Board Action.
Committee Assignments	President Bivins announced the board committee assignments as follows; Budget Committee: Samantha Shepard- chair, Bernadette Basham, Wesley Fields; Personnel: Jim Huser-chair, Mindy Aulenbach, Jon Ellis; Youth Sports: Lawrence Bivins, Casey Crawford; Foundation- Mindy Aulenbach, Tyler Morehead.	No Board Action.
End of Activity Reports	No additional comments.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 52-70) Mr. Ellis complemented the staff on how they comment to patrons and, how Mr. Snook responds to those that come in through the Boards email. Mr. Ellis said it shows transparency.	No Board Action.
MONTHLY CALENDARS		

#### MONTHLY CALENDARS

Supporting documentation (see pages 71-81). No comments

## ROUNDTABLE

Ms. Shepard thanked staff for a nice summer. Ms. Aulenbach said everything has been so fabulous this summer. Staff does a great job. Mr. Ellis stated on page 44 thank you for making the trends for the security so nice to see that and easier to understand. Mr. Bivins said he enjoyed chairing his first meeting.

#### OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Snook said we are very fortunate, we have a good group of people working in our department to continue to keep services in all areas. He said we may experience some staffing shortages in the next few weeks but there is a plan in place and, may have to modify some things but will not completely close facilities. Mr. Snook said he wants each Board member to pick out a shirt color and size by Friday so that each Board member can have a logo shirt. He also stated Phil Collins tribute band will be at the amphitheater next Friday, Aug. 5. He stated the National Parks and Recreation Conference will be in September and Athletic Business is in Orlando in November. If any board member has an interest in going to either of those conference, they will need to let him know by next Monday.

### MEETING ADJOURNMENT

The meeting adjourned at 6:48pm and into closed session. Ms. Shepard made a motion to go into closed session, Mr. Ellis seconded the motion. Motion carried unanimously.