



*Commission for Diversity & Inclusion*

*Youth & Education – Family Units Working Committee*

**ACTION LETTER**

**Monday, December 22, 2021**

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**Call to Order 8:03 pm**

**Roll Call**

Members Present

Commissioner Sharon Ivy-Chair  
Commissioner Rachel Courtney  
Commissioner Claudia Meyer

Staff

Lisa Azimi

**3. Approval of the Agenda**

A motion was made by Commissioner Martin, seconded by Commissioner Courtney, to approve the agenda as published. The motion carried by a unanimous 3-0 vote Commissioners Martin and Presley "Absent").

**4. Public Comments**

There were no Public Comments

**5. Develop an action plan to connect with stakeholders**

This item was discussed.

**6. Finalize stakeholder interview questions**

This item was discussed.

**7. Roundtable**

There were no Roundtable discussions.

**Adjourned: 9:20 pm**



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## *Youth & Families Working Committee*

### *Committee Report to the Commission (December 22, 2021)*

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#### **Committee Members**

Sharon Ivy, Chair  
Rachel Courtney, Co-Chair  
Ben Martin, Member  
Bryce Presley, Member

#### **(December 22, 2021, 8:00 p.m. via zoom)**

(Provide simple documentation of any meetings of the committee or subset of the committee, in whatever mode and format, e.g., in person, conference call, etc.)

#### **Attendance at Committee Meeting(s) since Last Report**

(List who attended, in full and in part, and who did not attend.)

Commissioners Sharon Ivy, Rachel Courtney and Ben Martin were in attendance. Bryce Presley was not present.

#### **Narrative**

(Provide a brief summary of the committee's work this month and any comments you have. This is also the place for whatever descriptive report you are used to presenting.)

The committee focused on fine tuning the stakeholders we'd like to connect with and identifying groups which may align with other subcommittees. We also identified populations that should be included in the interview and meeting efforts within each subcommittee.

#### **Meeting Focus**

(In bullet format, identify what the committee focused on in the committee meeting and what the committee accomplished in the past year. Also note what you did not accomplish that you had hoped to.)

##### Agenda Meeting Focus

- We looked at the key groups of stakeholders we would like to connect with and identified those which fell into the purview of other subcommittees. We also drilled down into each stakeholder group to ensure that we were not missing key constituent groups.
- We reviewed and revised the questions we would like to ask each stakeholder group.

##### Accomplishments

- We identified a number of additional stakeholders who we need to contact with such as summer camps and before and after school care providers.

## Commission for Diversity & Inclusion

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- We noted specific businesses and organizations that we'd suggest other subcommittees, such as business and health and wellness, should consider meeting.
- The subcommittee refined the questions to be asked to each stakeholder group considering issues like discriminatory behaviors within organizations and inclusivity of children with different abilities.
- The group prepared targeted questions related to youth and families that we'd like subcommittees to use in the efforts.

### **Recommendations to the Commission (if any)**

(In bullet format, list all recommendations made to the full Commission.)

#### Recommendations

- The Commission should consider how we can engage with multigenerational families in our efforts.
- Each subcommittee should consider asking specific questions related to senior adults in their stakeholder meetings.

### **Commission actions needed (if any)**

(In bullet format, list all actions needed of the full Commission.)

#### Subcommittee Actions Needed

- Follow up with Joe Snook, Director of Parks and Recreation to invite to the next subcommittee meeting.
- Send a list of proposed questions to the Youth and Families subcommittee for review.
- Follow up with business and health and wellness subcommittees to provide them with recommended organizations to connect with and targeted questions.