



Commission for Diversity & Inclusion

Business Community Working Committee

ACTION LETTER

Thursday, November 17, 2021

Call to Order

Chairperson Grogan called the November 17, 2021 Business and Community Working Committee meeting to order at 6:30 p.m.

Roll Call

Members Present

Chairperson Grogan
Commissioner Harrison
Commissioner Holland
Commissioner Schuler

Staff

Stacy Lombardo

3. Approval of the Agenda

Chairperson Grogan removed the approval of the October 28, 2021 Action Letter during agenda management.

A motion was made by Commissioner Grogan, seconded by Commissioner Schuler to approve the agenda as amended by Chairperson Grogan. The motion carried by unanimous 4-0 vote.

4. Approval of the October 28, 2021 Action Letter

This item was removed from the agenda by Chairperson Grogan during agenda management.

5. Public Comments

There were no Public Comments.

6. Discussion – Revised work plan based on discussion at Commission meeting on November 4, 2021.

This item was discussed.

7. Discussion – Review draft of the Business Working Committee's presentation to businesses for interviews

This item was discussed

8. Discussion – Further discussion of Business and Organizations to interview

This item was discussed

9. Roundtable

There were no Roundtable discussions.

Adjourned: 7:05 pm



Commission for Diversity & Inclusion

Business Community Working Committee

Committee Report to the Commission

November, 2021

Committee Members

Fred Grogan, Chair
Lorenzo Harrison, Member
Levi Holland, Member
Claudia Meyer, Member
Karen Schuler, Member

(Date, Time, and Location of Committee Meeting)

(Provide simple documentation of any meetings of the committee or subset of the committee, in whatever mode and format, e.g., in person, conference call, etc.)

Zoom meeting held at 6:30 p.m., November 17

Attendance at Committee Meeting(s) since Last Report

(List who attended, in full and in part, and who did not attend.)

Present: Fred Grogan, Lorenzo Harrison, Levi Holland, and Karen Schuler

Absent: Claudia Meyer

Narrative

(Provide a brief summary of the committee's work this month and any comments you have. This is also the place for whatever descriptive report you are used to presenting.)

The committee re-assessed our action plan for pursuing our assessment of diversity and inclusion efforts in the business community. We agreed to slow down our efforts until after the City Council presentation and the initiation of work by the selected consultant.

The following actions were also taken by the committee:

- Approved the draft of our PowerPoint presentation, which will be sent to selected businesses that will be interviewed by committee members.
- Agreed to all search for good articles about diversity and inclusion in the business community. These articles will be shared with fellow committee members in order to improve our knowledge.

- Agreed that Chairman Grogan should consult with City Manager Steve Arbo about securing City assistance in identifying a representative group of businesses for the committee to interview. Subsequent to our discussion Ryan Elam has contacted Dr. Grogan and based on their discussion will provide the committee with a breakdown of Lee's Summit businesses by business license category within a few weeks.

Meeting Focus

(In bullet format, identify what the committee focused on in the committee meeting and what the committee accomplished in the past year. Also note what you did not accomplish that you had hoped to.)

- See previous section.

Recommendations to the Commission (if any)

(In bullet format, list all recommendations made to the full Commission.)

The Committee recommends that the full Commission view the committee's draft PowerPoint presentation to Critique and discuss whether the format and basic information on diversity and inclusion can be used by other Commission committees in their work.

Commission actions needed (if any)

(In bullet format, list all actions needed of the full Commission.)

Actions Needed

- See above
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