



*Commission for Diversity & Inclusion*

*Business Community Working Committee*

## **ACTION LETTER**

**Thursday, September 30, 2021**

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### **Call to Order**

Chairperson Grogan called the September 30, 2021 Business and Community Working Committee meeting to order at 2:09 p.m.

### **Roll Call**

#### Members Present

Chairperson Grogan  
Commissioner Holland  
Commissioner Schuler  
Commissioner Beasley

#### Staff

Stacy Lombardo

### **3. Approval of the Agenda**

A motion was made by Commissioner Schuler, seconded by Commissioner Holland to approve the agenda as published. The motion carried by unanimous vote.

### **4. Approval of the September 2, 2021 Action Letter**

A motion was made by Commissioner Schuler, seconded by Commissioner Holland to approve the September 2, 2021 Action Letter. The motion carried by unanimous vote.

### **5. Public Comments**

There were no Public Comments.

### **6. Discussion – Commission members serving on Diversity and Inclusion committees with other organizations**

Chairperson Grogan reported he has been asked to join a Diversity and Inclusion committee with another organization and he discussed the subject with Chairperson Gray. They felt it might be viewed as a conflict of interest but engaging as a liaison might aid in building relationships.

### **7. Continued Discussion – Challenges and opportunities**

Chairperson Grogan asked if there were any additions to the list created at the September 2, 2021 meeting. There were no additions at this time but adjustments are expected as the committee moves forward with their work.

## **8. Continued Discussion – Identifying and working with stakeholders**

Chairperson Grogan asked for additions to the list created at the September 2, 2021 meeting. Lee's Summit CARES was added.

Begin identifying what information they want to garner from these groups.

- Experience – Viewpoints
- What do they see as needs, gaps, what is working well, what might be done differently
- Have they surveyed their own members and would they be willing to share that information
- What are they trying to accomplish
- Who are their members

Common set of questions, a presentation and a common assessment tool.

- Would a survey for the Lee's Summit Chamber be answered by the President or sent to all 300+ businesses? The data could get very large and there would need to be a plan to handle all of it.
- Could hone in on minority groups
- See what the assessment person the Commission is going to be hiring is assessing so there isn't overlap.
- Two stage, start with an introductory conversation, second stage gathering data.

Developing a set of questions and discussion items.

Identify Groups to interview. Next meeting solidify how to do it.

Develop assessment tool/survey – draft for discussion at October meeting

Will the interviews be recorded? Will there be a summary report to share with the public? Will the groups be identified but the comments summarized? It was decided by consensus to summarize the groups interviewed and summarize the comments but not to link the comments to any certain group.

## **9. Roundtable**

Chairperson Grogan was pleased to receive a request to join another group because it means they are looking at the issue.

A motion was made by Commissioner Schuler, seconded by Commissioner Holland to adjourn the September 30, 2021 meeting. The motion carried by unanimous vote.

**Adjourned: 2:49 pm**