

**The City of Lee's Summit**  
**Action Letter**  
**Public Works Committee**

Monday, August 9, 2021

5:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Public Works Committee for the City of Lee's Summit will meet in Regular Session on Monday, August 9, 2021 at 5:00 pm in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172.

Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 5:00 p.m. on Friday, August 6, 2021, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method.

The meeting may be viewed on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.

**1. Call to Order**

The August 9, 2021, Public Works Committee meeting was called to order by Chairman DeMoro, at 5:03 p.m. at City Hall, 220 SE Green St., in the City Council Chambers. Notice had been provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and online.

**2. Roll Call**

**Present:** 4 - Chairperson Fred DeMoro  
Vice Chair Phyllis Edson  
Councilmember Bob Johnson  
Councilmember Hillary Shields

**3. Approval of Agenda**

A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that the agenda be approved as amended, exchanging the order of items F and G. The motion carried by a unanimous 4-0 vote.

**4. Public Comments**

None

**5. Business**

- A. [2021-4276](#) Approval of the July 12, 2021, Public Works Committee Action Letter.  
**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, to approve the Public Works Committee Action Letter dated July 12, 2021. The motion carried by a unanimous 4-0 vote.**
- B. [BILL NO. 21-164](#) An Ordinance awarding the bid for Project No. 324-21/22 (Crack Seal) for the Crack Seal 21/22 Program to Vance Brothers, Inc. in the amount of \$348,000, and authorizing the City Manager to execute an agreement for the same. (PWC 8/9/21)  
**A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- C. [BILL NO. 21-165](#) An Ordinance approving Modification No. 4 to an Agreement for Professional Engineering Services for Stormwater Improvements - Phase 2 (RFQ No. 543-32272), between the City of Lee's Summit, Missouri, and Lamp Rynearson, for an increase of \$39,700 for the amended basic services, with an amended not to exceed amount of \$355,400, and authorizing the City Manager to execute an agreement for the same. (PWC 8/9/21)  
**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- D. [BILL NO. 21-166](#) An Ordinance approving Modification No. 3 to an Agreement for Professional Engineering Services for Stormwater - SE Hackamore Drive & SE Secretariat Drive (RFQ No. 543-32272B) between the City of Lee's Summit, Missouri, and Intuition & Logic Inc., for an increase of \$58,714.50 for the amended services, with an amended not to exceed amount of \$383,048.80, and authorizing the City Manager to execute an agreement for the same. (PWC 8/9/21)  
**A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- E. [BILL NO. 21-167](#) An Ordinance approving Change Order No. 2 to the contract with Turner Construction Company for the renovation of the Police and Courts building, an increase of \$112,764.00 for a revised Guaranteed Maximum Price of \$5,075,298.00. (PWC 8/9/21)  
**A motion was made by Councilmember Johnson, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- F. [2021-4275](#) FY22 Snow Plan Presentation  
Shawn Graff, Assistant Director of Public Works Operations, gave a presentation of the FY21 Snow Plan to the Committee. The goal is to provide

adequate mobility and safety for properly equipped and prudently operating vehicles within a reasonable time after the end of the storm. The City wants to make sure to provide a high level of customer service to its citizens, operate within available financial resources, and ensure an operational balance for the City and employees. The Plan outlines steps for completion of storm response within 24-48 hours after precipitation has ended. Public Works achieves full compliance with APWA recommended practices, and prepares resources for snow operations by having annual training, as well as equipment inspection and preparation.

The City plows and treats all public streets, no exception. Automated vehicle locating helps to ensure where the trucks have plowed. All effective equipment is used during the entire snow event. Streets are plowed in order of priority which is primary, secondary, and then residential. The goal is to have all homes within 1/4 of a mile of a plowed primary or secondary street. Residents can call the Snow desk or go to LSsnow.net for updates as well as numbers and information on snow operations. Social media sites such as Facebook, Twitter, and Nextdoor are used to push information out to residents. Mr. Graff gave helpful tips for residents such as removing cars from the street, keeping trash cans and basketballs goals out of the street, and keeping shoveled snow downstream of snow plowing to lessen the amount of snow left in driveways. He recommended that the City Council can help by rallying the troops, educating the public, and keeping them informed during snow events.

Councilmember Edson inquired about the amount of lane miles in the City and wondered about needing to outsource some of the snow plowing. Mr. Graff said they have budgeted 26 full-time employees for full-time snow plowing, but employees from other departments are called to help fill shifts. As long as there is good volunteer effort, the trucks are filled and they are able to meet goal times. The City does have an emergency services contract for services if needed. With 5-10 lane miles added per year, at some point there might be a need for contract services.

**G. [2021-4222](#)** Financial overview of CIP Projects completed in Calendar Year 2020.

Michael Anderson, Construction Project Manager, presented the CIP projects completed in the Calendar Year 2020. He listed projects that were closed in calendar year 2020 that have the final change orders with costs locked in. He presented both the financial and time summary of the completed projects. Projects were closed out just short of \$20M and had overruns of just over \$200K. Including a change of scope on the FY19 water main project, the department was just over 1% of the original contract amounts. If the scope of work change is removed then it's just under 1% at 0.78%, with the industry standard between 5-10%. Mr. Anderson talked about the group and Public Works as a whole, with many staff in attendance. It starts with the Designers,

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Staff Engineers, supervisors, and all involved through the development process. He focused on the Construction group, introducing each one to give a face to all of the work going on in the City. Councilmember DeMoro was impressed to see that people think of Lee's Summit as a career and not just for the short-term. He said longevity speaks volumes for the City of Lee's Summit.

Councilmember Edson gave concerns of only spending \$218K on crack seal in one year and less than \$1M in surface seal. She stated that the City needs to budget more money for these projects. She stated the program is good, but wondered if the budget was right or if the City was falling behind overall. She asked how the Public Works Committee can do better in supporting staff to get to streets sooner than later. Mr. Anderson said the City has a good program but could get together to examine how we are doing overall with the system, to see if the budget is right, if we are falling behind overall, or keeping our ground.

Councilmember Johnson had questions on Fire Station 3 and the original bond issue that was approved. Mark Dunning, Assistant City Manager, informed them that in the bond language there was \$5M for Fire Station 3, but when pursued it was in partnership with the property owner. The City allocated some additional funding towards some infrastructure improvements.

## **6. Roundtable**

Councilmember Edson asked for an update on the Stormwater Study process. Michael Park, Director of Public Works, stated that staff has completed the RFQ process and selected a consulting firm to bring forward for the Committee's consideration to the September Public Works Committee meeting for approval.

## **7. Adjournment**

The August 9, 2021, Public Works Committee meeting was adjourned by Chairman DeMoro at 6:21 p.m. at City Hall, 220 SE Green Street, City Council Chambers.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"