

**ACTION LETTER**

9/20/2021

**OPENING ROLL CALL: 4:08 PM**

Kathy Smith	Present	Michel Seignette de Ke	Absent
Steve Parker	Present	James Conover	Absent
Douglas Horn	Present	Fred DeMoro	PC Liaison Absent
Gary Keshner	Absent	Donnie Funk	CC Liaison Vacant
Martin Owens	Present		

C. Shannon McGuire, Planner & HPC Staff Liaison

Josh Johnson, Assistant Director of Plan Services

**APPROVAL OF AGENDA**

HPC ACTION: On motion of Commissioner Parker, seconded by Commissioner Owens, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as published.

**PUBLIC COMMENTS**

None

**APPROVAL OF CONSENT AGENDA**

- A. A.Minutes of the August 16, 2021, Historic Preservation Commission meeting

HPC ACTION: On motion of Commissioner Owens, seconded by Commissioner Parker, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as published.

**REGULAR AGENDA**

- 2. Continued Discussion Ice House - Local Landmark Designation Progress Report  
Presenter: Kathy Smith, HPC Chair

Mr. Johnson opened the conversation by reminding the HPC that the public engagement portion of the Green street project had been rescheduled for October 26 due to scheduling conflicts. Chairperson Smith requested the Mr. McGuire send out a reminder a few days before that meeting. Mr. McGuire agreed and stated he would set up a calendar invite to the HPC and email it to the board.

Chairperson Smith reported that she has continued to work on the research for the report that will be forwarded to the Council in support of the Ice House. She asked if any other board members have done any research about the Ice House that they would like to report, none responded.

- 3. Discussion Board Realignment  
Presenter: Kathy Smith, HPC Chair

Mr. Johnson gay a brief overview of the proposed board realignment. He explained that a



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**OTHER ITEMS**

**ROUNDTABLE**

Mr. Johnson recommended that during the next HPC meeting the board formally vote on the goals and rank them.

Chairperson Smith asked how to start working toward producing new history videos. Mr. Johnson told her to reach out to Cheryl Nash and work with her.

Mr. McGuire asked that for the next HPC meeting the members be thinking about locations for additional signage, additional goals and what kind of story they wanted to tell in the videos.

**ADJOURNMENT**

Meeting Adjourned At: 4:38 PM