

**ACTION LETTER**

6/21/2021

**OPENING ROLL CALL:**

Kathy Smith	Present	Steve Parker	Absent
Douglas Horn	Absent	Gary Keshner	Absent
Martin Owens	Present	Donnie Funk	PC Liaison Absent
Michel Seignette de Kero	Present	Fred DeMaro	CC Liaison Absent
James Conover	Present		

C. Shannon McGuire, Planner & HPC Staff Liaison  
Mark Dunning, Assistant City Manager

**APPROVAL OF AGENDA**

HPC ACTION: On motion of Commissioner Owens, seconded by Commissioner Seignette de Kerobert, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as published.

**PUBLIC COMMENTS**

None

**APPROVAL OF CONSENT AGENDA**

- A. Minutes of the May 17, 2021, Historic Preservation Commission meeting

HPC ACTION: On motion of Commissioner Owens and seconded by Commissioner Seignette de Kerobert, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

**REGULAR AGENDA**

- 2. Update Downtown Farmer's Market and Conservatory Project Update  
Presenter: Mark Dunning, Assistant City Manager

Mark Dunning, Assistant City Manager presented a power overview of the planning activities for the Downtown Farmer's Market and Conservatory Project. Mr. Dunning explained to the HPC the history of the project leading up to when the City is presently. He informed the HPC that an RFQ was released and that two entities had been selected. Each will be handling different aspects of the project.

As the master developer, LANE4 Development Group was chosen to assist in public outreach and creating a preliminary design for the project. Biederman Redevelopment Ventures will serve as the manager of the project. Biederman will assist in the development of the programming for the space. Mr. Dunning also gave a brief overview the experience and past project for each of the two consultants that were chosen. A short overview of possible funding sources for the project was discussed.

Many of the HPC Commissioners raised concerns over the plans for the 1896 Ice House.

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Commissioners pointed out that the conceptual renderings showed that the building was going to be removed. Mr. Dunning explained to the HPC that the renderings were only preliminary and no final decision had been made about the structure. He explained to the Commission that before any decision was made there would be a lengthy planning process with heavy public involvement. Mr. Dunning encouraged the Commissioners to participate in the forthcoming planning meetings.

- 3. Discussion & Planning Graves/Hale Preservation Award Presentation and Reception Planning  
Presenter: C. Shannon McGuire, Staff Planner

Mr. McGuire updated the HPC on the status of the History sign that is being installed at Howard Station Park. He explained that the Parks Department had taken possession of the sign and were in the process of preparing the site for the installation. Mr. McGuire explained that the Parks Department had been busy trying to get to pools open for the summer but once that was wrapped up they would be staring on the sign. He explained that he project should be completed by the end of the month.

Next, Mr. McGuire gave an update on the Graves/Hale award. He explained that since the gathering limitations have been lifted it was suggested that instead of presenting the awards to the recipients via video a proper reception could be held. The HPC unanimously agreed that this would be better and more prestigious. Mr. McGuire explained that the HPC could host the presentation and reception in the lobby of City hall. Commission Chair Smith suggested that it be held on a Sunday as it had been in the past. Mr. McGuire and Commission Chair Smith agreed to speak later in the week to finalize a date and the fine details.

**OTHER ITEMS**

**ROUNDTABLE**

None

**ADJOURNMENT**

Meeting Adjourned At: