

## **Beautification Commission**

### **November 8, 2021 Meeting Minutes**

**Call to order.** Bruce called the meeting to order at 6:04pm.

**Attendance.** Kim Absent. Bruce Holiman, Sarah DeBray, Lila Raymond, Charlotte Lea in attendance.

**Budget.** Glenda provided an updated budget showing Rosehill expenses to date. No significant changes otherwise.

**New Business.** Bruce recapped his meeting with the city manager Mr. Arbo, parks superintendent Joe Snook and public works director Michael Park. He reminded the commission that the purpose of the meeting was to express his concern that the commission was not being supported as well as when it was under the Parks Department. In the meeting City Manager Arbo indicated that he expects the various departments to support the commission as needed within the parameters of each department's abilities. Bruce said that Mr. Arbo also noted that volunteers are not permitted to contact or provide direct instruction to vendors or other entities while acting on behalf of the City. The commission is asked to make those connections through the staff liaison. Glenda noted that is due to liability risk to the volunteer and the City. Bruce noted that requests for staff support would need to go through Glenda and she would connect with the appropriate city staff. She will communicate with the assistant city manager Christal Weber if she feels staff is not providing the needed support. Mr. Arbo also explained in the meeting that the intent of realigning the boards and commissions is to help better support the projects of the various commissions as it makes it easier for staff to better coordinate between departments. Glenda reemphasized that restructuring boards and commissions is a part of the strategic planning process. City Council and staff need to ensure that commissions align with higher-level goals of the Ignite Strategic Plan, which was informed through public input.

**Downtown Planters Decorating.** Lila noted that she will need help with decorating the planters. Date of Tuesday, November 16 has been set to meet to decorate. Meet at Howard Station Park. Back up date will be Nov. 17, same time and location. Glenda was asked to inform Downtown LS and see if they can help. For next year, Lila recommended the idea of having business "sponsor" to decorate a planter, thinking that this will bring more people to downtown. The businesses could have signage on the planters and people could vote for their favorite. Bruce suggested that this is a broad idea and could be expanded to windows. Said that is sounds like a partnership idea with Downtown and recommended inviting them to a later meeting to discuss. Glenda will need to run the idea by the City Attorney's office as this is considered advertising on city property.

**New Business.** Beautification Commission Strategic Plan for 2022. It was discussed that reviewing the strategic planning documents should wait until after the reorganization of the commissions as it's possible the various planning documents for the different commissions will be reviewed together and merged into one larger document.

**Holiday Dinner.** Plan for a dinner on December 13. Bruce will look into finding a place and get back to the group.

Meeting adjourned at 7:50pm. Next meeting January 13, 2022.