



The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Monday, December 13, 2021

7:00 PM

Howard A & B Conference Rooms

Notice is hereby given that the Board of Aeronautic Commissioners of the City of Lee's Summit will meet in regular session on Monday, December 13, 2021, at 7:00 pm in person at City Hall, 220 SE Green St., Lee's Summit, MO, and by video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting may do so by one of these methods:

- By sending a request to the City Clerk at clerk@cityofls.net to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to noon on Dec. 13, 2021, by one of the following methods:

- By sending an e-mail to clerk@cityofls.net,
- By leaving a voicemail at 816-969-1005 or
- By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063.

Written comments submitted by these methods will be presented at the Board of Aeronautic Commissioners meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on Dec. 13, 2021, by e-mail at clerk@cityofls.net, and they will be provided with instructions regarding how to provide their live testimony via videoconference during the public hearing.

Board of Aeronautic Commissioners

Action Letter

December 13, 2021

Call to Order

Chairman Townsend called the Dec. 13, 2021, Board of Aeronautic Commissioners meeting to order at 7:05 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and on the City's website.

Roll Call

Staff in attendance were Mike Anderson, Deputy Director of Public Works; John Ohrazda, Airport Manager; Joel Arrington, Assistant Airport Manager; and Cindy DeShazo, Administrative Assistant.

Present: 7 - Chairperson Tom Townsend
Vice Chair James Brady
Commissioner Bill Haley
Commissioner Phil Mall
Commissioner Darryl Nelson
Commissioner Joseph Towns
Commissioner Kirk Fletcher

Absent: 1 - City Council Liaison Trish Carlyle

Approval of Agenda

A motion was made by Commissioner Towns, seconded by Commissioner Kirk, that the agenda of Dec. 13, 2021, be approved. No vote was taken. This will move to the Feb. 14, 2022, Agenda for a vote (Councilmember Carlyle absent).

Approval of Action Letter

[2021-4573](#) Action Letter dated October 11, 2021

A motion was made by Vice Chair Brady, seconded by Commissioner Mall, to approve the Oct. 11, 2021, Action Letter. No vote was taken. This will move to the Feb. 14, 2022, Agenda for a vote (Councilmember Carlyle absent).

Public Comments

None.

Business

B. [2021-4574](#) Staff Report, Fuel Sales & Fuel History

John Ohrazda, Airport Manager, notes Jet A fuel sales are on pace to reach 300,000 gallons. Last year at this time the Airport was looking to reach 200,000 gallons of Jet A sales. Activity is up - this data is derived from an airport monitoring system that provides data of the airport operations.

Chairman Townsend asked Joel Arrington, Assistant Airport Manager, about how he gets fuel supplies since there is a shortage of drivers and trucks to the Airport. Mr. Arrington notes he has to usually order fuel a week in advance. The Airport sometimes goes through a 12,500 gallon capacity in less than a week, and the Airport is slated to get a new fuel truck with 5,000 gallon capacity. This

will help keep the Airport with reliable equipment and out of the danger zone for Jet A fuel needs. AvGas is usually not an issue. The Airport also has a 10,000 gallon storage tank.

Roundtable

Mr. Anderson discussed the annual City staff trip to Jefferson City, which was on Dec. 9, to meet with State Aviation Staff. The goal of this visit was to discuss revenue generating projects, with the key items being infrastructure on the East side and to seek the State's participation and help with utilities. The Airport's consultant Crawford Murphy and Tilly (CMT) is drafting a grant application for those two projects. More discussion took place on the possible development on the East side to include another hangar, a terminal building, an air traffic control tower, land sales and other facilities. Mr. Anderson sees support from the State for the Airport as he reiterated improvements the City has made, including fuel sale increases and transient operations being up 60-73%.

Mr. Anderson discussed the change by the FAA for the runway protection zone (RPZ) on Runway 11 and how this could impact development on the west apron.

Mr. Arrington noted the need for more hangar space in the KC metro area for corporate jets, as he has had to turn away enough business to fill a second hangar. Hangar One is at maximum capacity, thus a new hangar would be a benefit to the City.

Discussion took place regarding the LSR-7 school district, Summit Technology and bringing education to the Airport. It appears the best option is two separate buildings for education and Airport terminal use; however, discussions are ongoing.

Chairman Townsend shared a comment from a State Aviation rep who noted Lee's Summit has a gem with the Airport and what exciting times are ahead. Commissioner Kirk shared news that he has a flight physical this week. Commissioner Haley was welcomed to the BOAC, and stated he is glad to be here. His background is in general aviation and he travels often for his business and sometimes is flying 200 hours per year. Commissioner Mall is looking forward to the continued growth and exciting times for the Airport.

Mr. Arrington told all in attendance to feel free to stop by the Airport anytime if they had questions or wanted to see daily operations.

Adjournment

Chairman Townsend adjourned the Dec. 13, 2021, meeting of the Board of Aeronautic Commissioners at 7:45 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"

Board of Aeronautic Commissioners

Action Letter

December 13, 2021
