

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, November 24, 2020
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Absent	Ed Kraemer	Present
Jan Nelson	Present	*Molly Wichman	Present
Jeffrey Brandhorst	Present	Eric Kratz	Present
Eric Vaughan	Present	Greg Hunsucker	Absent
Zach Burton	Present	Yvonne Ventimiglia	Absent
Gary Denny	Absent		

*Chair. City Council Liaison Andrew Felker was Absent and Staff Liaison Michael Park was Present. Staff Jackie White was also Present.

1. **CALL TO ORDER:**

Chair Molly Wichman called the meeting to order at 6:33 p.m.

2. **PUBLIC COMMENTS:**

Mr. Park shared a public comment received by the Clerk's Office from Mr. Haas. The comment from Mr. Haas was pertaining to 3rd Street Improvements from Blue Parkway to Jefferson Street, specifically with regards to project impacts to properties owned by Mr. Haas, storm water management concerns, sidewalk request on the abutting side streets, etc. This comment was also shared with other boards, commissions, staff, City Manager's Office, City Council and others.

3. **APPROVAL OF AGENDA:**

On motion of Jeff Brandhorst, second by Zach Burton, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF October 27, 2020 MEETING MINUTES:**

On motion of Zach Burton, second by Jan Nelson, the Board voted unanimously to approve the meeting minutes from October 27, 2020, as presented.

City Council Liaison Andrew Felker was present at 6:42 p.m.

5. **PROJECT UPDATES/UPCOMING EVENTS:**

- Development and CIP Activity Update

Mr. Park provided an update on recent development projects before the Planning Commission/City Council. He and Ms. White shared information about active capital improvement projects. Mr. Park also gave an update on Comprehensive Plan progress, MARC Federal Funding Applications, and other misc. presentations scheduled for Public Works Committee pertaining to Sidewalk Gap Project Prioritization, Older Infrastructure Discussion, etc.

6. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

- Articles and Media

Ms. Wichman gave a report on published articles over the last month and asked members to put forward some articles for consideration. She will prepare information about snow clearing, as a seasonally appropriate publication. Members should send Ms. Wichman articles for publishing to fill the current void for upcoming months.

- Development Standards/Codes Committee

Mr. Park mentioned an upcoming Sidewalk Gap Program Project Prioritization discussion with City Council. This presentation was reviewed with the LSAB and received general support and concurrence that aligned with Staff's recommended prioritization improvements. The discussion was limited to gaps, not to include maintenance or standards. However, the developed draft standards for sidewalk location and timing of construction would be noted to the Council to maintain awareness of that issue that is deferred for Comprehensive Planning activities. Mr. Park also reviewed sidewalk maintenance activities, funding, etc. with the board though it was not a part of the planned City Council presentation.

The LSAB proposed UDO sidewalk standards have been tabled to better coordinate with the Ignite! Comprehensive Plan and Strategic Plan. This item will be revisited upon approval of those plan documents.

- Event/Organizational Champions

- Miscellaneous Topics

Eric Vaughan shared an update on the BikeWalk KC activities. He note some recent Complete Streets Policy adoptions in our region (e.g. Westwood, KS).

Ed Kraemer provided an update on HEAB activities and Comprehensive Plan workgroup updates. He said the Ignite! Planning District Meetings have included some strong Livable Streets support/interest.

7. ROUNDTABLE:

Michael Park noted his involvement in reviewing/updating the MARC Complete Streets Policy and regional reference materials. The MARC workgroup meetings just began with the initiative expected to conclude by 2022.

8. NEXT MEETING:

The next meeting is scheduled January 26, 2021. The board decided to cancel the December meeting due to holiday conflicts.

9. ADJOURN:

There being no further business, on motion by Ed Kraemer, second by Jeff Brandhorst, the Board voted unanimously to adjourn the meeting at 7:35 p.m.