

## LEE'S SUMMIT BEAUTIFICATION COMMISSION Minutes of the September 14, 2020 Meeting

Attended by: Bruce Holiman, Glenda Masters, Lila Raymond, Charlotte Lea, Sue Forbes, Sarah DeBray, and Kim Fritchie  
Guest: Mr. Coy

The meeting was called to order via ZOOM at 6:04. Lila Raymond made the motion to approve the minutes of the March 2020 meeting, and Sue Forbes seconded the motion. All members voted aye. No meetings were held between April and July due to COVID, and the August meeting did not have a quorum.

The financial report showed YTD actual expenses of \$2,445, leaving \$19,205 remaining. Glenda explained that the Advertising Expenses and Public Relations Expenses will now be covered by the City's Creative Services Department. Also, Professional Fees and Maintenance and Repairs – Grounds have been consolidated under the heading of Professional Fees Expense. Glenda also reviewed the budget for 2021 that was approved by the City. That budget has been reduced from \$30,550 in 2020 to \$21,650 in 2021. The new budget does not include funding for special projects (like the gateway monuments), Travel and Meetings, or the winter planters. However, Glenda said she believes we will have sufficient funds to cover the Beautification Commission commitment to the 11 large planters. She is checking with Downtown Mainstreet to make sure that they will continue helping to supply the funding for the medium planters and the date in which they need those planters to be filled. She will then contact John McClenon at Rosehill to order the plant material for all planters (11 large, 43 medium).

### New Business:

Blackwell Roundabout Maintenance Update – Kim reported that she has been working with Steve Claxton of the Knights of Columbus (who meet at the Catholic Church) who adopted that spot. Steve has weeded the spot three times this summer, sprayed for weeds, and reported bag worms in the large center evergreen. Glenda contacted Parks who agreed to spray the tree. The Knights are willing to plant replacements to the dead knockout roses, but would like some suggestions on plant material.

### Other Business:

MODOT ROW Updates – The maintenance agreement by MODOT has yet to be signed. Glenda will contact Brian at MODOT to check on the status again. Commission members have concerns about the number of weeds in the 291 corridor as well as the 470 cloverleaf.

Commission Adopt-A-Spot Maintenance – Bruce reviewed that calendar schedule for the spot on West Main for the remainder of the season. Once Glenda has a date for the winter planters to be installed, the commission can then set a date to decorate them and do a Fall cleanup on the West Main spot.

Announcements: Glenda reported that the Lakewood Monument mowing had to be cancelled in August due to the weather. It will be mowed through October according to our agreement with Parks.

The meeting adjourned at 6:59.

Respectfully Submitted,

Kim Fritchie