

# LIVABLE STREETS ADVISORY BOARD

## ACTION LETTER

### CITY OF LEE'S SUMMIT

Tuesday, August 25, 2020  
6:30 p.m.

---

Present at the Meeting Call to Order –

Justin Larson	Absent	Ed Kraemer	Present
Jan Nelson	Present	*Molly Wichman	Present
Jeffrey Brandhorst	Present	Eric Kratz	Present
Eric Vaughan	Present	Greg Hunsucker	Absent
Zach Burton	Present	Yvonne Ventimiglia	Absent
Gary Denny	Absent		

\*Chair. City Council Liaison Andrew Felker was Present and Staff Liaison Michael Park was Present.

#### 1. **CALL TO ORDER:**

Chair Molly Wichman called the meeting to order at 6:31 p.m.

#### 2. **PUBLIC COMMENTS:**

None

#### 3. **APPROVAL OF AGENDA:**

On motion of Jan Nelson, second by Jeff Brandhorst, the Board voted unanimously to approve the agenda as posted.

#### 4. **APPROVAL OF February 25, 2020 MEETING MINUTES:**

On motion of Jeff Brandhorst, second by Eric Vaughan, the Board voted unanimously to approve the meeting minutes from February 25, 2020, as presented.

Gary Denny Present at 6:38 p.m.

The board welcomed City Council Liaison Andrew Felker.

#### 5. **PROJECT UPDATES/UPCOMING EVENTS:**

- Development and CIP Activity Update

Mr. Park provided an update on recent development projects before the Planning Commission/City Council and shared information about active capital improvement projects.

#### 6. **DISCUSSION:**

- LSAB Strategic Plan

The board and Mr. Park discussion previous and current LSAB Strategic Plan(s). Molly Wichman asked, and the board concurred, the Strategic Plan be reviewed and updated as appropriate. It has been several years since the plan was last referenced. Jeff Brandhorst, and with support of the board, desire consideration of the scorecard noted on the prior plan. The scorecard was not completed and may have been more simply tracked completion of objectives and actions. A more defined scorecard could be included in a plan update. The board decided a subcommittee of the

*LSAB would be assigned to review the Strategic Plan, but it makes sense to defer this item until after the City Ignite Strategic Plan and Ignite Comprehensive Plan are either done or further along so that the board plan goals and objectives can align with the City's. This item is tabled until January to see how City's plans progress.*

## **7. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

*Ms. Wichman gave a report on published articles over the last several months and then solicited articles for the upcoming months. Molly will write something about biking during the pandemic and Jan Nelson will provide a Q/A interview with her mother about walking all the Parks and Trails in Lee's Summit; a story about her elderly mothers walkabouts in Lee's Summit.*

- Development Standards/Codes Committee

*Mr. Park provided a history of the issue(s) and addressed current status regarding proposed UDO amendments for sidewalk requirements and timing of construction within residential neighborhoods. Mr. Hunsucker was not in attendance to report any feedback on questions sent to various non-local HBA's (Home Builders Association) that counter a letter received by the local HBA in response to proposed sidewalk changes discussed with the HBA and at a prior CEDC meeting. Otherwise, Staff (Mr. Soto) is coordinating the initiative with citizen feedback as part of the City Comprehensive Plan update process to build broader support. Pending Comprehensive Plan feedback pertaining to sidewalks and potential influence by the City Strategic Plan (which also remains in process), the next step is continued City Council discussion. Staff will send Councilmember Felker the proposed sidewalk UDO changes for review and continued discussion at the next board meeting.*

- Event/Organizational Champions
  - Miscellaneous Topics

*Zach Burton introduced a discussion on residential street closures for open street events. Mr. Park provided information on Block Parties, which essentially is a street closure for open street events that restrict vehicle traffic. Block Parties is an ongoing discussion with City Council among all special events; including standards, requirements, and permitting, processing and fee structures. Mr. Burton also asked the board to consider a future agenda item for review of converting/removing parking spaces downtown for "parklets".*

*Eric Vaughan shared an update on the BikeWalk KC activities. Bike share has increased by 40% on the year and more bike share is set to open in Lenexa, KS by November. He also noted several upcoming events, such as Tour de Beer.*

*Ed Kraemer reported on the Ignite Strategic Plan from a Health and Well Being advisory. An overall Ignite plan update is scheduled for City Council in early September. Other activities, including HEAB meetings and Building a Healthier Jackson County initiatives have been suspended during the pandemic (BHJC deferred to 2021). He also participated in a Missouri Municipal League presentation and shared information about Livable Streets.*

*Eric Kratz said all local bike and walk/run special events had been cancelled since the start of the pandemic. There have been some virtual races with very few in attendance. Molly Wichman also indicated Downtown Lee's Summit had many event cancellations. She made note of several art installations around downtown.*

#### **8. ROUNDTABLE:**

*Michael Park briefly mentioned Walk Friendly Community Silver Designation was awarded to the City, in early Spring, Curbside Zones were enacted downtown in response to business closings for COVID-19, the opening of Howard Park and Summit Park renovations, and ongoing Transit discussions with Eastern Jackson County communities.*

*Jan Nelson had several people inquire about Rock Island Trail access and routes to downtown Lee's Summit. Erick Kratz asked about bike lane discussion on O'Brien Road. Mr. Park address the questions from Ms. Nelson and Mr. Kratz. Additional bike/pedestrian routes, trail specifically, are in construction from the Rock Island Trail to downtown (via. Jefferson). Other routes require some trail use along Longview, Ward, Pryor, etc. and are less direct. More routes that are more direct from the trail to O'Brien and with access to Chipman at the trail crossing are proposed. Trail is also proposed along Chipman and 3<sup>rd</sup> Street under US50 Highway (and along 3<sup>rd</sup> Street between US50 Highway and downtown). Bike lanes on O'Brien were supported by Public Works Committee and tabled as the pandemic started. General direction to staff was to introduce bike lanes with the next ordinance for No Parking.*

#### **9. NEXT MEETING:**

*The next meeting is scheduled September 22, 2020.*

#### **10. ADJOURN:**

*There being no further business, on motion by Ed Kraemer, second by Jeff Brandhorst, the Board voted unanimously to adjourn the meeting at 7:54 p.m.*

---

Michael Park  
City Traffic Engineer