

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, January 26, 2021
6:30 p.m.

Present at the Meeting Call to Order –

| | | | |
|---------------------------|----------------|---------------------------|----------------|
| <i>Ed Kraemer</i> | <i>Present</i> | <i>Yvonne Ventimiglia</i> | <i>Present</i> |
| <i>Jan Nelson</i> | <i>Present</i> | <i>*Molly Wichman</i> | <i>Present</i> |
| <i>Jeffrey Brandhorst</i> | <i>Present</i> | <i>Eric Kratz</i> | <i>Present</i> |
| <i>Eric Vaughan</i> | <i>Present</i> | <i>Vacant</i> | <i>Absent</i> |
| <i>Zach Burton</i> | <i>Present</i> | <i>Vacant</i> | <i>Absent</i> |
| <i>Gary Denny</i> | <i>Absent</i> | | |

**Chair. City Council Liaison Andrew Felker was Absent and Staff Liaison Michael Park was Present.*

1. CALL TO ORDER:

Chair Molly Wichman called the meeting to order at 6:33 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF AGENDA:

On motion of Yvonne Ventimiglia, second by Jeff Brandhorst, the Board voted unanimously to approve the agenda as posted.

4. APPROVAL OF November 24, 2020 MEETING MINUTES:

On motion of Jan Nelson, second by Eric Vaughan, the Board voted unanimously to approve the meeting minutes from November 24, 2020, as presented. The December LSAB Meeting was cancelled due to holiday conflicts.

5. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Park provided an update on recent development projects before the Planning Commission/City Council. He also shared information about active capital improvement projects. Mr. Park also gave an update on Comprehensive Plan progress, noting a request for LSAB to review the multimodal transportation section of the plan at an upcoming meeting. Mr. Park will provide the board review materials in advance of the February board meeting.

6. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Ms. Wichman gave a report on published articles over the last month and asked members to put forward some articles for consideration. She wrote an article about bicycle safety in the Winter. The board discussed various article proposals for future months. Eric Vaughan will connect Ms. Wichman with Liz at BikeWalk KC whom wants to help with public education

efforts. Jan Nelson said she will write articles if people give her ideas, material and references. An article generally about Livable Streets (e.g. What is Livable Streets?) is overdue. An article about micro-mobility (e.g. e-bikes, e-scooters, etc.), what it is, pros and cons, and community interest could be appropriate.

- Development Standards/Codes Committee

No update from Standards/Codes Committee to share. Mr. Park shared information about City Council direction on Sidewalk Gap Program Priority guidelines; a revised set of project identification criteria. The proposed UDO amendments for residential sidewalk requirements and timing of construction to minimize gaps remains on hold until the updated Comp. Plan is adopted.

- Event/Organizational Champions
 - Miscellaneous Topics

Eric Vaughan shared an update on the BikeWalk KC activities. He said this last year was a record year for bike share. He also noted a new public dashboard on the BikeWalk KC website that shows ridership data, education efforts, infrastructure build-out, etc.

Ed Kraemer said all HEAB activities and EJC Health Dept. activities are still suspended for COVID-19.

7. ROUNDTABLE:

Michael Park gave an update on several activities; including a review of proposed MUTCD update, BIRD (micro-mobility) interest in Lee's Summit, staff attended Vision Zero regional workshop, League of American Bicyclist Bicycle Friendly Community (Achieved Bronze in 2016) Application Renewal (Application due mid-February) that he has been working on to submit prior to deadline, LSAB memberships, and LSAB meeting format. In regards to LSAB membership, Molly Wichman has reached out to the Mayor's Office in request for appointments to fill the vacancy of Justin Larson and newly created vacancy with notice of leave by Greg Hunsucker. Mr. Larson vacated the position months ago after more than a year's absence due to job related conflicts. Mr. Hunsucker moved to Blue Springs in December and is no longer a Lee's Summit resident. In regards to the LSAB meeting format, all citizen advisory boards, including LSAB, will remain virtual format for the foreseeable future under COVID-19 prevention precautions. Planning Commission and City Council meetings will move to a hybrid format in March. The board shared a desire to remain virtual in the future after COVID-19; as virtual meetings have been more efficient, more convenient, and well attended (quorum) without any notable loss of production. The City is considering opportunities to continue virtual meetings, hybrid meetings, etc.

8. NEXT MEETING:

The next meeting is scheduled February 23, 2021.

9. ADJOURN:

There being no further business, on motion by Zach Burton, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting at 7:24 p.m.