

# LIVABLE STREETS ADVISORY BOARD

## ACTION LETTER

### CITY OF LEE'S SUMMIT

Tuesday, November 26, 2019  
6:30 p.m.

---

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Absent</i>
<i>Jan Nelson</i>	<i>Present</i>	<i>*Molly Wichman</i>	<i>Present</i>
<i>Jeffrey Brandhorst</i>	<i>Absent</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Zach Burton</i>	<i>Present</i>	<i>Yvonne Ventimiglia</i>	<i>Present</i>
<i>Gary Denny</i>	<i>Absent</i>		

*\*Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Josh Johnson and Jackie White were Present.*

#### 1. **CALL TO ORDER:**

*Chair Molly Wichman called the meeting to order at 6:30 p.m.*

#### 2. **PUBLIC COMMENTS:**

*None*

#### 3. **APPROVAL OF AGENDA:**

*On motion of Eric Vaughan, second by Greg Hunsucker, the Board voted unanimously to approve the agenda as posted.*

***Gary Denny Present at 6:33 p.m.***

#### 4. **APPROVAL OF September 24, 2019 MEETING MINUTES:**

*On motion of Greg Hunsucker, second by Eric Vaughan, the Board voted unanimously to approve the meeting minutes from September 24, 2019, as presented. The October 22, 2019 Meeting was Cancelled for Lack of Quorum.*

#### 5. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

*Ms. Wichman gave a report on recently published articles. She also asked for future article submissions. Zach Burton will provide a "Community on Bike" article and Molly Wichman intends to write an article on "Holiday Traffic".*

- Development Standards/Codes Committee

*Josh Johnson shared an update on the proposed sidewalk UDO amendments that were presented to the Home Builders Association. The board discussed HBA comments and an opposition letter that was sent from Summit Homes to the Mayor's Office on the matter. Greg Hunsucker will research similar provisions of those proposed in other communities. Mr. Johnson*

and Ms. Wichman will reach out to City Administration and the Mayor's Office to engage a City Council Liaison in the process.

**Ed Kramer Present at 6:47 p.m.**

- Event/Organizational Champions
  - International Bike/Walk to School Day

*Greg Hunsucker gave an update on school participation in Bike/Walk to School Day. He noted five schools participated and four schools registered activities.*

- Miscellaneous Topics

*Ed Kraemer shared an update on the Eastern Jackson County Health Department's Health Improvement Plan initiative; including a Smart Growth America Consortium training workshop on Complete Streets. Dr. Kraemer noted Zach Burton joined the EJC group. Dr. Kraemer also said the letter drafted seeking funds from Tour De Lakes to purchase a bicycle fleet for the implementation of the BLAST program in R7 elementary schools as recommended by the board is in review by Joe Snook, Parks and Recreation Administrator. This letter should be sent to the Board for Legacy for Parks (Tour de Lakes) soon. If not approved, the LSAB may seek donations from local bike shops.*

*Eric Vaughan highlighted the Walktober event and indicated bike share is now available throughout parks in Johnson County.*

*Eric Kratz said about 1500 people attended the Longview ½ Marathon and nearly 3 thousand people attended the Trip the Lights Bike Ride at Christmas in the Park (Longview).*

*Molly Wichman mentioned Small Business Saturday and Holiday Mart in December at Lee's Summit Elementary.*

**6. DISCUSSION:**

- Transit

*Mr. Burton desired a discussion regarding transit and opportunities for new/expanded services that meet the growing needs of our community. Mr. Park shared information regarding current transit services, past studies, recommendations and City Council discussions on transit. Among the recommendations of Staff and KCATA that have not been implemented due to a lack of funds are proposals for two new fixed routes from transit centers in Independence and Kansas City that converge in Downtown Lee's Summit with multiple stops in route (e.g. MCC Longview) on daily schedules with 45-60 minute headways. Those commuter routes remain recommended priorities, if funding becomes available.*

- Walk Friendly Community Application/Renewal

*Mr. Park provided an update on application process for Walk Friendly Community designation/renewal. The board supports the abbreviated renewal application in lieu of a full application for reconsideration of higher designation. Mr. Park will complete and submit the renewal application prior to the deadline in early January.*

- Meeting Schedule – Holiday Conflicts (December)

*On motion of Ed Kraemer, second by Eric Vaughan, the Board voted unanimously to cancel the December LSAB meeting due to holiday conflicts.*

**7. PROJECT UPDATES/UPCOMING EVENTS:**

- Development and CIP Activity Update

*Mr. Park and Mr. Johnson updated the board on recent development projects before the Planning Commission/City Council. Mr. Park also provided information about capital improvement projects throughout the City and considerations to Special Event regulations, cost recovery, permitting processes, and conditions that were under review by Staff.*

**8. ROUNDTABLE:**

*Yvonne Ventimiglia noted a wheelchair issue along Chipman and suggested a possible article on property owner responsibilities within the right-of-way.*

*Gary Denny said the Jackson County Rock Island Rail Authority had been issued a stop work order on the Rock Island Trail Project, but no other information to share at this time.*

**9. NEXT MEETING:**

*The next meeting is scheduled January 28, 2019.*

**10. ADJOURN:**

*There being no further business, on motion by Gary Denny, second by Greg Hunsucker, the Board voted unanimously to adjourn the meeting at 8:07 p.m.*

---

Michael Park  
City Traffic Engineer