

**LIVABLE STREETS ADVISORY BOARD  
ACTION LETTER  
CITY OF LEE'S SUMMIT**

Tuesday, September 24, 2019  
5:30 p.m.

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Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Jan Nelson</i>	<i>Present</i>	<i>*Molly Wichman</i>	<i>Present</i>
<i>Jeffrey Brandhorst</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Absent</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Present</i>
<i>Zach Burton</i>	<i>Present</i>	<i>Yvonne Ventimiglia</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

*\*Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Hector Soto was Absent.*

**1. CALL TO ORDER:**

*Chair Molly Wichman called the meeting to order at 5:30 p.m.*

**2. PUBLIC COMMENTS:**

*None*

**3. APPROVAL OF AGENDA:**

*On motion of Gary Denny, second by Eric Vaughan, the Board voted unanimously to approve the agenda as posted.*

**4. APPROVAL OF August 27, 2019 MEETING MINUTES:**

*On motion of Eric Vaughan, second by Ed Kraemer, the Board voted unanimously to approve the meeting minutes from August 27, 2019, as presented.*

**5. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

*Ms. Wichman gave a report on recently published articles, in particular a Bike and Walk to School article.*

*Dr. Kraemer mentioned ongoing work by the Building a Healthier Jackson County (BHJC) initiative and work that group is doing to procure a fleet of bicycles for the Lee's Summit R7 School District to deploy the BLAST (student curriculum for bicycle safety training). The funding needed is approximately \$15K. He approached Ms. Diane Logan, associated with the Tour de Lakes Foundation, for donation and support of BLAST. He also talked with Joe Snook, Parks and Recreation about the collaboration and BLAST implementation. Ms. Logan and Mr. Snook liked the idea and support the foundation's financial support for BLAST in R7. Dr. Kraemer will prepare a draft proposal for the foundation's consideration of funding in time to possibly deploy BLAST the next academic year.*

- Development Standards/Codes Committee

*On behalf of Mr. Soto, Mr. Park announced the date and time of the next HBA (Home Builders Association) meeting with staff for which LSAB representative are invited to attend and address questions related to the proposed sidewalk ordinances for development (UDO). Mr. Park and the board also discussed emerging issues regarding duties of public agencies to maintain sidewalks within right-of-way that are under review by legal departments throughout the state, including Lee's Summit. No other updates available at this time.*

- Event/Organizational Champions
  - International Bike/Walk to School Day

*Greg Hunsucker talked about his school district contacts and responses to encourage their participation in Bike/Walk to School Day. The board discussed the responses received thus far, how to engage additional school participation and the registrations of activities on the international Bike and Walk to School Day website. Ms. Wichman requested an update after the event so she may write an article. She would like to know what schools participated, what they did, how many students and would like any pictures available.*

*Eric Kratz present at 5:48 p.m.  
Ed Kraemer absent at 5:54 p.m.*

- Miscellaneous Topics

*Eric Vaughan said the County is launching several new bicycle fleets for bike sharing (80 bikes in 5 parks). He also said Jackson County Parks Department and BikeWalkKC are hosting Walktober in October at Longview Lake; an event promoting trails. Mr. Vaughan also shared an update on the Rock Island Trail Corridor work. Eric Kratz noted a ½ marathon event is planned at Longview Lake in October.*

## **6. PROJECT UPDATES/UPCOMING EVENTS:**

- Development and CIP Activity Update

*Mr. Park updated the board on recent projects before the Planning Commission/City Council that had staff and citizen concerns regarding existing road and intersection conditions. He also provided information about on-going development projects and capital improvement projects throughout the City.*

## **7. ROUNDTABLE:**

*Michael Park noted an application to Smart Growth America in association with BHJC by the Jackson County Health Department for statewide training/education for select agencies/organizations and staff regarding Complete Streets. He also discussed a request by John Knox Village to rename a section of Pryor Road, or potentially alternative roadway sections, for feedback from the board.*

*Mr. Burton asked for an update, provided by Mr. Park, regarding the inclusion of bikeway/greenway sections along Ward Road to 3<sup>rd</sup> Street and through the 3<sup>rd</sup> Street Interchange at US 50 (MoDOT) between Ward Road and Blue Parkway in the City's master planning documents. Mr. Park advised this has been proposed in the Greenway Master Plan updates and was well received by the Parks Department as a recommendation. He also indicated the Bicycle Transportation Plan would be updated accordingly to reflect this section as approved in the Greenway Master Plan for reference.*

*Gary Denny shared additional information on the Greenway Master Plan update in coordination with the Parks and Recreation Dept. on behalf of LSAB. Mr. Denny indicated his expected absence at the October LSAB meeting.*

*The board requested a discussion on the October meeting agenda regarding the LSAB meeting schedule and potential decisions to cancel the November and/or December dates due to holiday conflicts.*

**8. NEXT MEETING:**

*The next meeting is scheduled October 22, 2019.*

**9. ADJOURN:**

*There being no further business, on motion by Gary Denny, second by Eric Vaughan, the Board voted unanimously to adjourn the meeting at 6:27 p.m.*

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Michael Park  
City Traffic Engineer