

**LIVABLE STREETS ADVISORY BOARD
ACTION LETTER
CITY OF LEE'S SUMMIT**

Tuesday, August 27, 2019
6:30 p.m.

Present at the Meeting Call to Order –

<i>Justin Larson</i>	<i>Absent</i>	<i>Ed Kraemer</i>	<i>Present</i>
<i>Jan Nelson</i>	<i>Present</i>	<i>*Molly Wichman</i>	<i>Present</i>
<i>Jeffrey Brandhorst</i>	<i>Present</i>	<i>Eric Kratz</i>	<i>Present</i>
<i>Eric Vaughan</i>	<i>Present</i>	<i>Greg Hunsucker</i>	<i>Absent</i>
<i>Zach Burton</i>	<i>Present</i>	<i>Yvonne Ventimiglia</i>	<i>Absent</i>
<i>Gary Denny</i>	<i>Present</i>		

**Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Hector Soto was Absent.*

1. CALL TO ORDER:

Chair Molly Wichman called the meeting to order at 6:33 p.m.

2. WELCOME NEW BOARD MEMBER(S):

Zach Burton has been appointed to the board. The board members welcomed Mr. Burton and shared their backgrounds and interests.

3. PUBLIC COMMENTS:

None

4. APPROVAL OF AGENDA:

On motion of Gary Denny, second by Ed Kraemer, the Board voted unanimously to approve the agenda as posted.

5. APPROVAL OF July 23, 2019 MEETING MINUTES:

On motion of Jeff Brandhorst, second by Eric Vaughan, the Board voted unanimously to amend the draft meeting minutes changing the date in error from June to July. The amended meeting minutes from July 23, 2019, were approved unanimously on motion of Jan Nelson, second by Jeff Brandhorst.

6. ACTIVITIES, ASSIGNMENTS AND REPORTS:

- Encouragement/Education Committee
 - Articles and Media

Ms. Wichman gave a report on recently published articles. An article related to Bike/Walk to School Day was requested for September. Ms. Nelson volunteered to provide this article. She will do an article pertaining to School Bus Transportation another month.

- Development Standards/Codes Committee

On behalf of Mr. Soto, Mr. Park requested a board member or two volunteer to meet with the Home Builders Association in coordination with Planning Staff. Eric Vaughan committed to represent the LSAB with copy to Greg Hunsucker.

Micro-Mobility Regulations/Standards/Ordinances were discussed. Eric Vaughan will send some research to Mr. Park. Staff will then review any proposed ordinances with LSAB. The board decided to discontinue this agenda item until such time the LSAB is asked to review proposed ordinances on the matter.

- Event/Organizational Champions
 - Miscellaneous Topics

Eric Vaughan provided an update on BikeWalkKC activities and services. Ed Kraemer shared information regarding the Building a Healthier Jackson County initiative. Michael Park will send Zach Burton the list of Event/Organizations to consider Championing, but thought his connection to R7 School District would be a good fit.

Eric Vaughan absent at 7:31 p.m.

Molly Wichman said Downtown Lee's Summit held its last Art Walk of the summer last Friday.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Park updated the board on recent projects before the Planning Commission/City Council that had staff and citizen concerns regarding existing road and intersection conditions. He also provided information about on-going development projects and capital improvement projects.

8. ROUNDTABLE:

Jan Nelson prompted a discussion with the board about sidewalks and bike lanes.

9. NEXT MEETING:

The next meeting is scheduled September 24, 2019.

10. ADJOURN:

There being no further business, on motion by Zach Burton, second by Jeff Brandhorst, the Board voted unanimously to adjourn the meeting at 8:08 p.m.

Michael Park
City Traffic Engineer