

**ACTION LETTER**

8/19/2019

**OPENING ROLL CALL: 6:50 PM**

Kathy Smith	Present	Gary Keshner	Absent
Martin Owens	Present		Vacant
Joseph Towns	Present		PC Liaison
Douglas Horn	Present		CC Liaison
Michel Seignette de Kero	Absent		

C. Shannon McGuire, Planner & HPC Staff Liaison

**APPROVAL OF AGENDA**

HPC ACTION: On motion of Commissioner Horn, seconded by Commissioner Owens, item # 2 - HPC Work Program Goal Setting was continued to a date certain of 9/16/19. The Historic Preservation Commission voted unanimously by voice vote to APPROVE the Agenda as amended.

**PUBLIC COMMENTS**

PUBLIC COMMENTS: None

**APPROVAL OF CONSENT AGENDA**

- A. Action Letter of the Monday, July 15, 2019 Historic Preservation Commission Meeting

HPC ACTION: On motion of Commissioner Owens and seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

**REGULAR AGENDA**

- 2. Discussion HPC Work Program Goal setting - Continuation of goal setting exercise from the last meeting

This Item was continued to a date certain of 9/16/19

- 3. Update & Discussion Howard Station Park Historical Sign

Mr. McGuire gave an update to the planning efforts underway for the historical sign to be located at Howard Station Park. He explained that he has meet with Parks and together have identified a location for the sign. It will be located next to the sidewalk on SE Main St approx. 20 north of the sidewalk along SE 3rd St. Mr. McGuire explained that Parks has stated that they would need the landscaping stones around the sign to match the existing landscaping that currently exists. Parks has offered to cover the cost to install the sign and landscaping if the HPC would cover the cost of the materials. Mr. McGuire stated that the cost of material should not exceed \$1500 but would need the HPC to authorize the additional cost. On motion of Commissioner Horn and seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to

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APPROVE the covering the cost of landscaping materials not to exceed \$1500.00.

4. Update                      Update on Recent Projects

Mr. McGuire explained that City Staff is continuing to meet with representatives with the Downtown Apartment Project. Progress continues and he stated he expected to see a Final Development Project application to be submitted in the next month or two. He stated that he had not received any word on when the new tenant will be opening the restaurant located in the old Doo Drop Inn location.

**OTHER ITEMS**

**ROUNDTABLE**

None

**ADJOURNMENT**

Meeting Adjourned At: 7:03 PM