



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	July 24, 2019	TIME:	6:00 PM	PLACE:	Strother Conference Room			
Board Members Present:		Board Members Absent:		Staff Present:		Other Guests:		
Tyler Morehead, President		Casey Crawford		Joe Snook		Steve Arbo, City of Lee’s Summit		
Mindy Aulenbach, Vice President				Carole Culbertson		David Bushek, City of Lee’s Summit		
Lawrence Bivins, Treasurer				David Dean		Lindsay Case, MC Power		
Nancy Kelley				Steve Casey		Loren Williamson, MC Power		
Samantha Shepard				Tede Price				
Nick Walker				Jackie McCormick Heanue				
Jim Huser				Brooke Chestnut				
Marly McMillen				Ryan Gibson				
AGENDA ITEM		DISCUSSION (Findings/Conclusions)					RECOMMENDATIONS/ ACTIONS	
Employee of the Quarter – Ryan Gibson, Harris Park CC Manager		Mr. Snook introduced Ryan Gibson as the Second Quarter Employee of the Quarter. Mr. Gibson began his career at LSPR as a Camp Counselor, and worked through the ranks, eventually becoming a Camp Manager. He obtained his bachelor’s degree and after a period away, returned to LSPR. He was recognized for his outstanding efforts in taking on the Summit Ice management on short notice in May, all while preparing for the camp season. President Morehead also recognized Steve Casey for his 15 years of service to LSPR.					No Board Action.	
No Tax Increase Presentation		Steve Arbo, City Manager, gave a presentation on the upcoming No Tax Increase Bond Initiative on the August 6 ballot. He explained the City undertakes a review of the tax levy for debt periodically to identify opportunities for capital improvements. The No-Tax-Increase question asks citizens to “not lower” their taxes to allow for the continued funding of important capital projects, including two new fire stations, improvements to the infrastructure of the public safety network, body cameras for the police department, and new technology and security for the police and courts facility. This question will go forward to voters on August 6, 2019 and will be the only question on the ballot. There is an urgent need to fund these projects or it will be necessary to lower the tax levy. The total funding will be approximately \$19.5 million. Mr. Arbo explained the justification for each of the identified projects and initiatives. He also explained the infrastructure improvements to LSPR facilities is necessary because the community centers are identified as emergency shelters in the City’s emergency action plan.						
Approval of Minutes of June 26, 2019 Regular Board Meeting		Supporting documentation (see pages 1-7.) No questions or discussion.					Mr. Bivins made a motion to approve the June 26, 2019 Regular Board Meeting Minutes; seconded by Ms. McMillen. Motion carried unanimously.	
Treasurer’s Report – June 2019		Supporting documentation (see pages 8-17.) Mr. Bivins read the Treasurer’s Report for June 2019. No questions or discussion.					Ms. Aulenbach made a motion to accept the Treasurer’s Report for June 2019; seconded by Ms. Kelly. Motion carried unanimously.	
Sales Tax Report – July 2019		Supporting documentation (see pages 18-19.) No questions or discussion.					No Board Action.	
BOARD APPROVAL ITEMS								
Solar Utility Services Proposal for Select LSPR Facilities		Supporting documentation (see pages 20-26.) Mr. Snook introduced Lindsay Case and Loren Williamson with MC Power and David Bushek, Chief Counsel of Economic Development and Planning for the City, to assist with providing information regarding this proposal.					Ms. McMillen made a motion to approve the participation of Lee’s Summit Parks and Recreation in the City of Lee’s	



	<p>Mr. Snook noted one of the 2019 Board priorities was alternative energy opportunities. The City of Lee's Summit has been assessing the possibility of solar energy use for City facilities. LSPR began to partner with the City in evaluating these opportunities, to determine whether there was a possibility of transitioning to solar use with energy savings. The pro formas which were created by MC Power show savings at the three (3) community centers, of approximately \$176,000 over a twenty (20) year period. He noted Harris Park and Legacy Park Community Center have flat roofs, so the solar panels will not be visible. He did note there is the potential to see some panels on the Longview Community Center due to the pitched roof, but it is not anticipated it will be significant. Staff also plans to undertake marketing efforts to share the "good news" story of reducing energy use through solar panels.</p> <p>Mr. Snook advised the Board the presentation of City facilities will go before the City Council on August 6, 2019. It was important to bring the proposal to the Park Board at this time so we are on track with the City for approval should the City decide to move forward. He opened the floor for questions.</p> <p>Mr. Bivins asked the upfront physical cost of the panels and labor. Mr. Snook explained there is no cost to LSPR for these elements. MC Power will be responsible for the purchase and installation. However, the final decision of use is contingent upon an engineering survey to determine whether there is capacity to install the panels on the facilities.</p> <p>Mr. Bivins asked about maintenance of the panels, and asked whether there was any cost to LSPR for those services. Mr. Williamson explained the proposal is all-inclusive, and there is little or no risk on LSPR for the operation and maintenance. He noted there is very little maintenance needed. The panels will be subject to periodic visual inspections and evaluation of all the mechanical components. There will also be a live web link which can be accessed by anyone that measures the production of the panels. Cleaning of the panels will be conducted by MC Power as needed, however due to the amount of rain in this region, there is not a lot of work needing to be done.</p> <p>Mr. Bivins asked about perils like hailstorms. Mr. Williamson explained MC Power is responsible for insuring the panels, and anything that could fault the array would be addressed through the coverage. He explained the solar panels are built to withstand golf ball size hail, and reported in the last 10 years, MC Power's solar farms have experienced no hail damage and very little wind deflection, and the projects are engineered to withstand significant trauma.</p> <p>Mr. Bivins asked whether a cost estimate would be provided if there is a weight bearing concern identified by the structural engineers or if the project would be abandoned. Mr. Snook suggested an estimate would likely be obtained, but odds are the expense would be significant, and it would likely result in the project being abandoned. He also noted LSPR has the opportunity to add additional sites at a later date if it is later determined to be a viable project.</p> <p>Ms. McMillen asked whether there is any anticipation for pushback from utility companies. Mr. Williamson explained KCPL benefits from these projects and helps them meet state standards which are imposed on them.</p> <p>Mr. Morehead asked Mr. Binney to share his thoughts and opinions on the project. Mr. Binney explained Council has not seen the full proposal, but in observing the initial pilot program, it was generally well received by the Council, but additional information is needed to make a final determination. Mr. Morehead asked if the Board's decision would impact or be impacted by the City. Mr. Snook explained if the City does not move forward we would likely have to go back and discuss the situation with MC Power because it may change the viability of the project with respect to the rebates. He cited the energy savings versus costs in the early years of the project as evidence of the vulnerability of the project. Mr. Snook also explained there is a 95% guarantee of the savings. Mr.</p>	<p>Summit's Agreement with MC Power for the provision of solar energy services to Legacy Park Community Center, Longview Community Center and Harris Park Community Center consistent with the proposal provided by MC Power herein and authorize the Administrator to take such steps and execute such documents as may be necessary to achieve the same; seconded by Ms. Shepard. Motion carried 8 Aye, 1 Oppose (Treasurer Bivins.)</p>
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	<p>Bushek explained there is a production/reduction lookback every two years, and the service fee as shown on the proposal is adjusted accordingly to ensure there is at least 95% efficiency. Mr. Williamson explained they are generally conservative on their designs and estimates, and they expect the projects to perform to at least the projected levels.</p> <p>Mr. Morehead asked about advancement in technology, and whether the system would be upgraded if new better technology became available. Mr. Williamson explained the systems are bought and owned by investors, and the benefit of purchasing them is the timing. There have been opportunities in technological advancements which could impact the arrays, and if it is financially feasible for the investors it would certainly be a consideration.</p> <p>Mr. Huser asked whether the Agreement is for a period of 20 years and whether we are committing to the payment for 20 years. Mr. Snook confirmed this was the case.</p> <p>Mr. Huser asked why the City was selected for this project, and why the solar panels aren't just being placed in vacant land. Mr. Williamson explained the City does not have its' own utility and can benefit from offsetting use. Mr. Huser asked whether it was allowed to create or produce energy and sell it back. Mr. Williamson explained the process Mr. Huser is suggesting is net metering, which is not allowed by KCP&L. He explained many of the solar farms seen in the area are producing electricity for a utility entity, such as Independence Power and Light, and are not private farms selling energy back to a utility provider.</p> <p>Mr. Snook also explained there was a procurement process initiated by the City seeking assistance with solar energy resources, which resulted in MC Power being selected. He also explained there have been numerous meetings with MC Power representatives and City and LSPR staff and the project has been thoroughly vetted. He noted this was a "feel good" project which also generates cost savings in the long run, which is a "win-win."</p> <p>Ms. McMillen also suggested the initiative is a model for others and citizens to get greener and to take steps toward alternative energy sources and uses.</p>	
Proposed Amendments to Code of Ordinances Chapter 19 – Parks and Recreation	<p>Supporting documentation (see pages 27-35.) Mr. Snook reminded the Board of the discussion at last month's meeting regarding the ordinance revisions. He noted the discussion regarding E-Bikes included direction for staff to establish a rule allowing E-Bikes to clarify the allowance to our users and patrons. Staff prepared a rule to clearly identify the use of E-Bikes as requested. No questions or discussion.</p>	<p>Mr. Bivins made a motion to recommend to the City Council adoption of revisions to Chapter 19 – Parks and Recreation of the City of Lee's Summit Code of Ordinances as presented in the attached Exhibit A and the creation of a new park rule addressing e-bikes as presented by staff, and direct the Administrator to present the ordinance revisions for consideration before the City Council on behalf of the Parks and Recreation Board in accordance with applicable rules and procedures of the City Council; seconded by Ms. Aulenbach. Motion carried unanimously.</p>
Proposed Amendments to the Park Board By-Laws	<p>Supporting documentation (see pages 36-44.) Mr. Snook introduced Nancy Kelley, Nick Walker and Jim Huser as the Ad Hoc By Laws Committee. Mr. Snook explained there are not any fundamental changes, however they have been tightened up, reorganized and clarified. He summarized the changes to the By-Laws as outlined in the memo and explained several of the changes were to solidify processes which are known by individuals but are not reduced to writing, such as the nominating process for officers of the Board</p>	<p>Ms. Kelley moved to repeal the By-Laws currently in effect for the Lee's Summit Parks and Recreation Board and to adopt the Amended and Restated By-Laws as presented to serve as the governing documents for the conduct of business for the Lee's</p>



	<p>He also mentioned several topics which the By-Laws Ad Hoc Committee determined were better suited in policies rather than By-Laws. He cited the example of the process of naming parks. Staff will be working on bringing forward modifications and additions to new policies for future consideration.</p> <p>Mr. Bivins asked what it meant for a President Pro Tem to be chosen after the Treasurer calls the meeting to order. Ms. McCormick Heanue explained the language is the same as the existing by-laws, and her interpretation is the Board would select among its' available members who would serve as the President for the meeting, and it would not necessarily have to be the Treasurer.</p> <p>Ms. Shepard noted the new By-Laws are very well organized.</p>	<p>Summit Parks and Recreation Board; seconded by Mr. Walker. Motion carried unanimously.</p>
<p>Authorization of Negotiating Authority for LPA Entertainers – 2020 Season</p>	<p>Supporting documentation (see page 45.) Mr. Snook explained to the Board there was an opportunity for LSPR to negotiate with a well known national entertainer in the past, however they clearly communicated they would not entertain an offer of anything less than \$50,000. It is Staff's understanding from the Board the expectation is to bring in bigger performers for the Amphitheater. Mr. Snook explained the logic in seeking authority at \$60,000 gives staff an opportunity to have meaningful conversations and negotiations while still retaining the ultimate authority of approval with the Board.</p> <p>Mr. Huser noted the memo referenced "acts" and asked if the Board was authorizing multiple negotiations at this amount. Mr. Snook explained there would be only one large act per year.</p> <p>Mr. Bivins asked whether Ms. McCormick Heanue is involved in the contract review process. Mr. Snook assured the Board the contract is thoroughly reviewed by a number of staff, including Mr. Snook and Ms. McCormick Heanue.</p> <p>Ms. McMillen asked about the designee language in the motion. Mr. Snook explained the designee would most likely be Ms. Price.</p> <p>Ms. Shepard asked if we were seeking \$60,000 in authority, should we ask for \$60,000.01. Mr. Snook explained there appear to be thresholds and the range of \$50,000-\$60,000 appears to be a good niche to attempt a conversation.</p>	<p>Ms. Shepard moved to authorize the Administrator of Parks and Recreation or his designee to negotiate with national acts for a performance at the Legacy Park Amphitheater during the 2020 season in an amount not to exceed \$60,000.00, the final determination of which shall be subject to Park Board approval; seconded by Mr. Bivins. Motion carried unanimously.</p>
<p>Summit Waves Wave Pool Additions – Award of Bid No. 47132784 to B. Dean Construction</p>	<p>Supporting documentation (see pages 46-48.) Mr. Snook explained the project budget for the Wave Pool, all inclusive, is \$5,100,000.</p> <p>Low bid came in approximately \$344,000 over budget, or 8% of the project budget. He noted there have been other public works projects for the City which have been bid over budget, including the new Fire Station No. 3 project on Pryor Road, which came in 10% over budget. Staff understands the primary reasons for overbids currently to be labor cost increases and tariffs for steel and concrete, which are products or made from products sourced from China.</p> <p>Staff reviewed three (3) possible options to address the over bid situation: bring forward the project for approval as is, rebid the project, or postpone the project. He explained the rebid option did not seem viable because, not only is it unlikely the values would come in any better, it would likely require a substantial redesign of the project and a reduction in the size of the body of water, making the project unreasonable to continue.</p> <p>He noted potential savings opportunities, including FF&E, landscaping and installation performed in house, and other options to reduce costs. Staff is confident the overage can be reduced to approximately \$180,000. Staff also believes there are opportunities for value engineering the project with the Contractor, however those discussions can not take place until the Board approves the award of bid. Staff will work hard to get the project on budget, but worst case scenario, there is the possibility of an overage of approximately \$200,000 which can be offset with Fund 200 Fund Balance Reserves, which currently has over \$2 million.</p> <p>Ms. McMillen asked whether the project budget was included as an attachment to the packet, and specifically asked about contingencies for the project. Mr.</p>	<p>Mr. Bivins made a motion to award Bid No. 47132784 to B. Dean Construction, LLC in an amount not to exceed \$4,544,000; seconded by Ms. Kelley. Motion carried unanimously.</p>



	<p>Snook noted the current contingency is 5%, however staff believes this can be reduced to 2% safely, with the biggest risks being related to the condition of the ground and suitability of soils. He expects we will know quickly about the unknown or contingency costs. Ms. McMillen asked whether we dipped into contingencies for Summit Waves. Mr. Snook explained a project always dips into contingencies, but the proposal is to reduce the current contingency of 5% because it seems to be more than enough given the scope of the project.</p> <p>Mr. Huser asked whether any of the firms have ever built a wave pool. Mr. Snook explained the subcontractors will actually construct the pools, and staff will vet those subcontractors and determine their eligibility to complete the project.</p> <p>Mr. Binney asked whether B. Dean was doing any other work for the City. Mr. Snook explained they are the Fire Station contractor. Mr. Binney noted the Fire Station is 10% over budget due to the decision to add a fourth equipment bay and was related to a change in design as opposed to base project cost.</p>	
OLD BUSINESS		
Projects and Services Review	Supporting documentation (see pages 49-66.) Mr. Snook reminded the Board there are actually two sets of Projects and Services Reviews, one being the FY2019 wrap up and one being the FY2020 initiation. No questions or discussion.	No Board Action.
Capital Projects Plan through 2019	<p>Supporting documentation (see pages 67-86.)</p> <p>Hartman Park Trailhead: Mr. Casey noted staff is wrapping up work and is still awaiting awaiting back ordered materials. As a related project, staff is updating the Trails Master Plan, and has a survey pending, with over 200 responses received already. Staff will be working with the consultant to digest the information and work toward the plan update, with a goal of completing in the next 6-8 weeks. The Final Master Plan will be shared with the Board.</p> <p>Summit and Howard Park Improvements: Mr. Casey indicated the project is finally starting to see some catch up from the weather delays in May. Playground equipment has been installed at Summit and playground equipment and utility work is being completed at Howard, with more work projected in the coming weeks. The General Contractor provided an updated schedule early in July which anticipates substantial completion by mid-November.</p> <p>Lowenstein Park Improvements: Mr. Casey noted there has been substantial activity at the development and stated staff is monitoring the project closely. Two components of note are the park improvements to be paid for and completed by the developer and the LSPR portion of the project to be completed. Developer improvements, including parking lot, restroom, trail improvements, site amenities and landscaping, are currently out for bid through the developer, and it is expected a contractor will be chosen soon and work will likely commence in the next few weeks. For its' portion, LSPR issued an RFP for playground equipment and outdoor fitness equipment, the results of which will be reviewed and evaluated by staff, with a proposal to be brought forward for Board consideration at the August meeting.</p> <p>Mr. Binney noted the budget for the Hartman Park project and asked whether the budget savings would be retained in Parks or would go back to the CIP. Mr. Snook explained LSPR is compiling its costs for the project and will be seeking reimbursement from Public Works using the savings.</p> <p>Mr. Binney observed the playground equipment had been installed at Summit Park, but the perception of progress made seems to be lacking. Mr. Snook indicated he has expressed the same concern on a regular basis with the Contractor. He also noted the playground equipment was not part of the General Contractor's responsibilities and was self performed using a different subcontractor.</p> <p>Mr. Binney asked whether the Developer for the Lowenstein project understood the expectations of LSPR regarding the improvements. Mr. Snook explained they know our standard and Mr. Casey explained the expectations are clearly outlined</p>	No Board Action.



	<p>in the MOU with the developer, and the progress of the project is being closely monitored by staff.</p> <p>Mr. Binney asked whether elevations would be prepared to show the proposed design and look of the Lowenstein project. Mr. Snook said there is no intent on the part of LSPR to do elevations at this point, and the primary means of communication and update is through social media. He noted there is still a lot of discussion and question from citizens surrounding the project and LSPR hears from patrons regularly. He noted the biggest source of confusion was where the park boundary ended. Once staff explains the situation, patrons are generally understanding.</p> <p>Wave Pool @ Summit Waves: Nothing to report other than bid issuance as discussed earlier in the meeting.</p>	
Fundraising Update	<p>Supporting documentation (see pages 87-89.) Mr. Dean reported staff is still working on collecting some outstanding payments. He also noted one of our sponsors has indicated they will not be renewing their agreement, so Mr. Reinoehl is working to obtain a new sponsor to replace the vacancy.</p> <p>Mr. Huser asked whether a sponsor was ever obtained for the Zamboni (Sport Ice Machine) at Summit Ice. Mr. Snook reported KC Ice was able to obtain a sponsor but they pulled out of their Agreement and will not be renewing. Mr. Snook noted staff is actively seeking sponsorships for the Sport Ice Machine for the upcoming season.</p>	No Board Action.
Wi-Fi in Parks Installation Update	<p>Supporting documentation (see pages 90-91.) Ms. Culbertson reported the Addendum to the Agreement for free WiFi at Longview is still pending. She is still trying to get the two groups at Charter to communicate with one another to move forward with the billing and business services components of the project. No questions or discussion.</p>	No Board Action.
NEW BUSINESS		
Presentation of Citizen's Survey Results	<p>Mr. Snook explained the City of Lee's Summit periodically conducts surveys of its' citizens, with previous surveys being completed in 2004 and 2012. He referenced the summary report sent to the Board in mid-July, but wanted to highlight some of the information as it pertained to Lee's Summit Parks and Recreation, because the results were overwhelmingly complimentary of LSPR. He highlighted most of the results regarding amenities have increased in satisfaction each time the survey is given, which suggests we are listening to our community and reacting to those comments and desires.</p> <p>Some of the Board members highlighted the response regarding our registration process. Mr. Snook noted the ease of registration response does appear to be stagnant, and noted the RecTrac system has been in use by LSPR for the entirety of the surveys, and the system may be one of the challenges, however changing systems would be costly and very time consuming.</p> <p>Mr. Snook highlighted the comparison between Lee's Summit, KC Metro, select communities in the KC Metro area, and the United States, pointing out Lee's Summit's responses are consistently scored very well. He indicated staff would be conducting an analysis on what is being done differently in other KC Metro organizations regarding registration, because their satisfaction numbers are higher but he is aware a majority of the entities use the same system as LSPR.</p> <p>Mr. Snook noted our satisfaction ratings are consistently above median numbers, and are the highest of KC Metro agencies.</p> <p>He also pointed out the LS Illustrated ranked No. 1 overall when citizens were asked where they go for information about the City, not just parks. While it is likely they are primarily getting information about parks and recreation, this result does recognize the ongoing value of the print magazine to our organization and the community. He noted the importance of social media and e-news as well.</p> <p>Mr. Snook pointed out LSPR is the most frequently contacted department in the City overall, and also noted customer service satisfaction is extremely high.</p>	No Board Action.



	<p>Because LSPR is the most frequently contacted department, customer satisfaction is highly impacted by LSPR staff.</p> <p>He finally shared the Importance-Satisfaction Matrix, and explained the rankings and importance ratings. He noted this helps evaluate whether resources are being effectively allocated based on importance to the community.</p>	
2nd Quarter Security Report	Supporting documentation (see pages 92-94.) Ms. Chestnut stated there is nothing to share which is not outlined in the report, but she did note the Police Department has added a category to the report called "Broadcast" which is essentially a call in to the Police Department where a patron is uncomfortable by what is going on in the park but no laws are being violated.	No Board Action.
End of Activity Reports	Supporting documentation (see pages 95-115.) No questions or discussion.	No Board Action.
PATRON COMMENT REVIEW		
Supporting documentation (see pages 116-120.) No questions or discussion.		
MONTHLY CALENDARS		
Supporting documentation (see pages 121-123.) Mr. Snook reminded the Board of the NRPA Conference to be held September 23-25, 2019 in Baltimore, Maryland. Due to the dates, it will be necessary to reschedule the September Park Board meeting. Early Bird Registration is next week, and 3-4 staff and at least 2 Board members will be attending.		
STAFF ROUNDTABLE		
Mr. Snook advised the Board the target for a landfill project research trip will be August 21-23, 2019. It is expected staff will visit 3 facilities in Florida. He also noted Mount Trashmore in Virginia Beach, which will likely be a separate trip. He invited any Board members interested in joining staff to attend and asked to be notified by next week of any interest.		
BOARD ROUNDTABLE		
<p>Ms. McMillen had a friend comment on the Hartman Park Trailhead, noting it is now her favorite park.</p> <p>Mr. Huser asked about discounts at the pool when the temperature reaches a certain temperature. Mr. Snook explained the policy was revised several years ago. He did note the policy for facilities is for activities to be available at our locations for half price indoors during an excessive heat warning. The opportunity is marketed through several media.</p> <p>Mr. Huser asked whether the housing development behind Legacy Park to the east is in the City limits of Lee's Summit. He noted one of the residents was upset they were told they are not in the City. Staff explained the housing development off Colbern adjacent to Legacy Park is in unincorporated Jackson County and is not within the City limits, meaning the residents do not pay City or Parks taxes.</p> <p>Mr. Bivins noted his positive experience with his granddaughter's swim lessons at Longview Community Center.</p> <p>Ms. Aulenbach asked about Jamaican Jam's turnout. Ms. Price reported just over 900 patrons total and felt this was a good turnout given the weather. Ms. Aulenbach thanked staff and Board members for all their hard work especially in the summer business.</p> <p>Ms. Kelley noted Summit Waves looked great, and she and her friend acknowledged the hard work and efforts of the lifeguards, who appeared to be doing their jobs very well. Mr. Snook advised the Board Shelby Dawson, Aquatics Supervisor, hired 99 lifeguards before the season opened, and 92 are still employed. We believe this is due to a variety of factors, including some employee recognition efforts and better staff training and oversight with an additional staff member.</p> <p>Mr. Walker asked how long lock-ins have been held at Camp Summit. He noted his son was very excited about the opportunity. Mr. Snook reported the kids typically love it and it is a rite of passage for participants. Ms. Price noted there are 162 kids signed up for tomorrow night's lock-in.</p> <p>Mr. Binney received positive reviews of Legacy Blast and thanked everyone for their efforts in assisting.</p> <p>Mr. Binney also noted Phase 2 of the Rock Island Trail is proceeding north. He also indicated the Persels-Ward intersection is problematic. He noted there may be opportunities to improve this in the future. He also indicated there are grant funds available for the mile and a half to the south towards Hamblen Road.</p> <p>Mr. Morehead noted the Committees for the Board need to be reassigned. He explained as Treasurer, Mr. Bivins is the Chair of the Finance and Budget Committee and Ms. Aulenbach is the Chair of Personnel Committee. He asked whether there were any preferences on the part of Board members for assignments. Ms. Shepard, Ms. Kelley and Mr. Walker volunteered to remain on the Foundation Board. Mr. Huser indicated he is not available on Mondays and is generally unable to serve as Chair of the Youth Sports Association Committee. Ms. Shepard and Ms. McMillen volunteered to stay on the Personnel Committee. Ms. McMillen expressed interest in moving to the Budget Committee. Mr. Walker agreed to serve on the Budget Committee. Mr. Crawford will serve on the Youth Sports Association Committee and Ms. Kelley will serve as well. An updated roster will be prepared and will be provided to the Board in August.</p>		



OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD
None.
MEETING ADJOURNMENT
Mr. Bivins made a motion pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action, or litigation involving a public governmental body or its representatives and its attorneys and pursuant to Section 610.021 (13) of the Revised Statutes of the State of Missouri pertaining to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment to move into Closed Session; seconded by Ms. Kelley. Roll Call: Aye – President Morehead, Vice President Aulenbach, Treasurer Bivins, Ms. Kelley, Ms. McMillen, Mr. Walker, Mr. Huser, Ms. Shepard; Absent – Mr. Crawford. Regular Session adjourned.