

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, May 28, 2019
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Present	Ed Kraemer	Present
Jan Nelson	Present	Molly Wichman	Present
Jeffrey Brandhorst	Absent	Eric Kratz	Present
*Eric Vaughan	Absent	Greg Hunsucker	Present
Jarrod Gravatt	Absent	Yvonne Ventimiglia	Present
Gary Denny	Present		

*Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present.

1. **CALL TO ORDER:**

Vice-Chair Molly Wichman called the meeting to order at 6:37 p.m.

2. **PUBLIC COMMENTS:**

Mr. Dale Coy attended the meeting and requested LSAB consider new or revised ordinances pertaining to motorized bicycles and the like (e.g. micro-mobility devices such as LIME Scooters or BIRD Scooters). He also requested the LSAB review ordinances that are not enforced or not applicable/outdated and recommend changes or removal of those ordinances to City Council. Lastly, Mr. Coy asked the LSAB to review its membership terms and questioned expirations.

Mr. Park will review the expiration terms of board members and send reminder as appropriate to Administration for the Mayor's consideration of appointments. Members serve until replaced in the event of expiration. Any potential members that may be recently expired expressed interest in re-appointment. The board sought a replacement member be appointed for Mr. Gravatt, whether or not his term had expired, due to his prolonged absence from any meetings. The LSAB did not address other comments from Mr. Coy, but the LSAB has had discussions regarding micro-mobility ordinances/regulations at past meetings for reference.

3. **APPROVAL OF AGENDA:**

On motion of Gary Denny, second by Justin Larson, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF March 26, 2019 MEETING MINUTES:**

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the March 26, 2019 meeting minutes as written. The April 23, 2019 Meeting was Cancelled for Lack of Quorum.

5. **ELECTIONS: CHAIR and VICE CHAIR POSITIONS:**

Molly Wichman was nominated for Chair and the Board voted unanimously to approve. Greg Hunsucker was nominated for Vice-Chair and the Board voted unanimously to approve.

6. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

- Articles and Media

Jan Nelson wrote an article for Bike Month. Molly Wichman requested articles for June publication.

- Development Standards/Codes Committee

- UDO Review/Update Coordination (Sidewalks)

A summary of the Sidewalk UDO amendments presented to the CEDC was shared. CEDC was generally supportive of the proposed standards and construction schedules applicable to sidewalk within new development submitted by the LSAB. Staff was asked to solicit more community feedback, including the Home Builders Association and resident outreach, prior to consideration of a draft amendment to the UDO.

- Next Committee Review/Update Issue(s)

The Committee intends to work on personal and business operated micro-mobility (e.g. LIME, BIRD, e-scooters) use ordinances and regulations as its next issue. Other topics of interest include a UDO review and update regarding shared parking, maximum parking, and bicycle parking standards, if not already proposed by staff.

- Event/Organizational Champions

- Miscellaneous Topics

Jan Nelson says the trail head at Hartmann Park is constructed. She also reported an update to the Greenway Master Plan by the Parks Department has been started. Mr. Park requested on behalf of the Parks Department two volunteers from the LSAB to participate in the Greenway Master Plan workgroup. Molly Wichman, Eric Kratz, Gary Denny and Yvonne Ventimiglia volunteered, listed in order with the latter as substitutes if needed, to participate. The LSAB would be engaged in the master plan update later in the process as drafted changes begin to take shape and the volunteered representatives will report progress in the interim.

Ed Kraemer noted progress on the Eastern Jackson County (EJC) Health Improvement Plan. He and Mr. Park met with the City of Grandview and other EJCHIP committee members to discuss Bike and Walk Friendly Community programs, active transportation, and partnerships for EJC to reference, model and improve resident health by way of Grandview and Lee's Summit examples specifically.

Ms. Wichman said next weekend is Downtown Days and Fourth Friday's Arts summer events downtown started last week. She said the Farmers Market has been very busy too.

7. BUSINESS/DISCUSSION:

- May Bike and Walk Month Review

Mr. Park and board members present discussed various activities done in support of Bike and Walk Month. These activities included proclamation, social media announcements, utility bill notices, special events, newspaper articles, etc. However, some historical activities were not done, such as library and grocery display coordination, Bike and Walk business engagement, and City newsletters that the board wishes to improve its attention and participation in May 2020 (and earlier preparations).

- 2020-2024 Capital Improvement Plan Review

Mr. Park provided information on the CIP. Though the board did not meet in April, some references were provided to those that attended in advance of CIP consideration by Planning Commission and City Council. The CIP was reviewed and adopted by Planning Commission and City Council. The document and information is fully available on the City website. The CIP includes a 5 year fiscally constrained list of public improvements. It's updated and adopted annually. Various projects within the CIP were described, especially new or modified projects, pertaining to Livable Streets and a matrix of Livable Streets impact provided. There were no concerns or objections by the LSAB. The CIP was generally supported.

8. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Park provided information on recent development and capital projects such as Aria, Paragon Star, Gateway Drive, Ward Road, road closures and various traffic signal installations or repairs.

9. ROUNDTABLE:

Michael Park referred to a Citizen Survey and summarized some of the applicable community interests to LSAB (e.g. a resident desire for more active living facilities, sidewalks, bikeways), improved quality of life and more transit.

10. NEXT MEETING:

The next meeting is scheduled June 25, 2019.

11. ADJOURN:

There being no further business, on motion by Jan Nelson, second by Ed Kraemer, the Board voted unanimously to adjourn the meeting at 8:07 p.m.

Michael Park
City Traffic Engineer