

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, March 26, 2019
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Present	Ed Kraemer	Present
Jan Nelson	Present	Molly Wichman	Absent
Jeffrey Brandhorst	Absent	Eric Kratz	Absent
*Eric Vaughan	Absent	Greg Hunsucker	Present
Jarrold Gravatt	Absent	Yvonne Ventimiglia	Present
Gary Denny	Present		

**Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Hector Soto was Present.*

1. **CALL TO ORDER:**

Past Vice-Chair Gary Denny called the meeting to order at 6:37 p.m.

2. **PUBLIC COMMENTS:**

None. Diane Logan attended the meeting on invitation of the board to discuss the Tour de Lakes as scheduled on the agenda. Ms. Logan talked about the Tour de Lakes event, its history and routes. She asked about planned roadway maintenance, improvements and bicycle/pedestrian (e.g. sidewalk) accommodations related to the various routes especially those routes surrounding Longview Lake. Staff addressed those questions sharing jurisdictional information, sidewalk plans along View High Drive in association with development, etc.

3. **APPROVAL OF AGENDA:**

On motion of Ed Kraemer, second by Justin Larson, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF February 26, 2019 MEETING MINUTES:**

On motion of Jan Nelson, second by Yvonne Ventimiglia, the Board voted unanimously to approve the February 26, 2019 meeting minutes as written.

5. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
 - Articles and Media

Michael Park mentioned Bike and Walk Month is approaching. He asked board members to begin preparations for the annual activities associated with Bike and Walk Month done in May, including additional articles for publication; especially since there is very little time between the April board meeting and May's activities. He will prepare the proclamation and water utility bill messaging. Other board members will initiate contact with the libraries, bicycle shops (4), running stores (2), grocers, etc. Mr. Park will also prepare information to share pertinent to the event on the City's website, Facebook and other available City media platforms.

- Development Standards/Codes Committee

Hector Soto presented a draft of the UDO amendments that are scheduled for CEDC review in April or May. These amendments were reviewed by the board and discussed as related to the recommendations of the board. Any additional comments should be sent to Mr. Soto, with copy to the Chair, Vice-Chair, Committee Chair, and staff liaison, for further consideration.

- Event/Organizational Champions
 - Tour de Lakes Event – Diane Logan

Ms. Logan discussed the Tour de Lakes during public comments.

- Miscellaneous Topics

Ed Kraemer noted a dedication of the Longview Community Center would be held on April 4th at the Longview Community Center. He also shared an update on the EJC Healthier Jackson County initiative and progress related to the Health Improvement Plan that he and Mr. Park are working on. Greg Hunsucker offered to help with the review of Chapter 29 in the Code of Ordinance that is being done by the City Traffic Engineer and Law Department. Michael Park suggested the Standards and Codes Committee could also begin review of UDO changes and ROW ordinance changes addressing micro-mobility devices and shared parking allowances as next projects. Mr. Park will send Mr. Larson the compiled “Champions” list for consideration.

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Soto and Mr. Park discussed recent development projects and capital improvement projects.

7. ROUNDTABLE:

Jan Nelson attended the Strategic Planning Session(s) and highlighted discussions regarding affordable housing and public safety resources (Fire and Police). Yvonne Ventimiglia also attended Strategic Planning Session(s) and said fixed route transit was discussed. She also referenced a livable streets related webpage had been created by a private interest called Lee’s Summit Go that includes all kinds of trail, bike route, and other mobility information, maps, etc. It is a comprehensive webpage with numerous resources that may or may not be something the City can source from its Livable Streets webpage.

8. NEXT MEETING:

The next meeting is scheduled April 23, 2019.

9. ADJOURN:

There being no further business, on motion by Greg Hunsucker, second by Yvonne Ventimiglia, the Board voted unanimously to adjourn the meeting at 8:08 p.m.

Michael Park
City Traffic Engineer