

# LIVABLE STREETS ADVISORY BOARD

## ACTION LETTER

### CITY OF LEE'S SUMMIT

Tuesday, February 26, 2019  
6:30 p.m.

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Present at the Meeting Call to Order –

Justin Larson	Absent	Ed Kraemer	Present
Jan Nelson	Present	Molly Wichman	Absent
Jeffrey Brandhorst	Present	Eric Kratz	Present
*Eric Vaughan	Present	Greg Hunsucker	Present
Jarrold Gravatt	Absent	Yvonne Ventimiglia	Present
Gary Denny	Present		

*\*Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Hector Soto was Present.*

#### **1. CALL TO ORDER:**

*Chair Eric Vaughan called the meeting to order at 6:31 p.m.*

#### **2. PUBLIC COMMENTS:**

*Zach Burton, resident, attended the meeting and requested an update on LSAB initiatives (Committee activities) to revise or improve regulations, standards, etc. for walking and/or bicycling. Mr. Park shared an update on the status and schedule of LSAB coordinated sidewalk development standards proposed in the UDO for revision and/or addition. It's likely LSAB will assist staff in the UDO update of parking regulations (e.g. reduced parking requirements, increased shared parking, etc.) as its next committee agenda. Mr. Park also addressed a few questions regarding sidewalk projects or planned sidewalk improvements along or across state highways (e.g. 3<sup>rd</sup> Street Interchange).*

#### **3. APPROVAL OF AGENDA:**

*On motion of Yvonne Ventimiglia, second by Gary Denny, the Board voted unanimously to approve the agenda as posted.*

#### **4. APPROVAL OF January 29, 2019 MEETING MINUTES:**

*On motion of Jan Nelson, second by Jeffrey Brandhorst, the Board voted unanimously to approve the January 29, 2019 meeting minutes as written.*

#### **5. PRESENTATION/DISCUSSION – WEBSITE & SOCIAL MEDIA:**

*Eric Kratz introduced Kelly Welch, Creative Services Department Staff. They reviewed the City's website and LSAB website interactively with the board with consideration of content, transition from LSAB managed pages to City managed pages that are integrated on the City's site. Eric Kratz and Kelly Welch addressed questions and heard suggestions. On motion of Jeff Brandhorst, second by Ed Kraemer, the Board voted unanimously to approve abandonment of the LSAB managed website with transition and management of LSAB content on a City webpage by the City (Creative Services Department). Some additional coordination between LSAB and City is needed and processes pending for periodic updates and more automated posts (e.g. monthly article push). This direction should help keep the LSAB content current and reach a broader audience. A similar discussion occurred regarding the transition of LSAB Twitter and Facebook accounts to the City for management. Much of the discussion involved expanded reach, control of content, filtered content*

as a result of City ownership, etc. Generally, all boards and commissions have moved to City managed webpages and social media accounts. Transition is recommended by the City. On motion of Yvonne Ventimiglia, second by Gary Denny, the Board voted 7-1 in favor to approve abandonment of the LSAB managed Twitter and Facebook accounts with transition and management of LSAB content on the City Twitter and Facebook accounts by the City. The transition of website and social media from LSAB to City will be coordinated through Eric Kratz and the Encouragement/Education Committee. Future updates and changes desired by the board are welcome by the City at any time and may be directed to Kelly Welch (with copy to the Chair, committee chair, and Staff Liaison).

## **6. ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

*Michael Park provided an update from Molly Wichman regarding submitted articles and request for article contribution for next month (email Ms. Wichman). Jan Nelson had written an article on the Rock Island Trail that Molly submitted in February.*

- Development Standards/Codes Committee

*Hector Soto confirmed the schedule and current staff efforts related to the UDO amendment for sidewalks that the LSAB considered. Additional revisions proposed by staff to the draft submitted by LSAB will be reviewed in LSAB Development and Standards/Codes Committee in coordination with Mr. Soto next week. An additional coordination and review meeting might occur, if needed, prior to the scheduled April CEDC meeting when the ordinances are presented to the Council Committee.*

*Michael Park suggested the committee consider UDO parking amendments after the sidewalk amendments are through the City Council process since there's been an indication from Planning Commission and City Council as well as support from staff to address outdated parking requirements, shared parking models, etc. Parking influences Complete Streets and is an item criteria in the BFC and WFC applications. The board agreed by consensus. He also noted an on-going effort between his office and the Law Department to review and update Chapter 29 of the Code of Ordinances over the next 9 months. Chapter 29 is related to traffic regulations. Mr. Park will advise the board of any substantial changes proposed in the Chapter 29 review and update that impact livable streets (e.g. the more recent bicycle related updates done by the LSAB were a part of Chapter 29).*

- Event/Organizational Champions
  - Miscellaneous Topics

*Ms. Ventimiglia is experiencing more public outreach and communication in the community, especially regarding land development, transit and disability accommodations. Being a board member is proving valuable to her and helping inform citizens, neighbors, friends and family on various City activities. Eric Vaughan said e-bikes are rolling out as part of RideKC-Bike throughout the metro. He requested an agenda item for next month for Tour de Lakes discussion to address infrastructure concerns along the route with Diane Logan. Mr. Vaughan has invited Ms. Logan to attend. Mr. Park will add an agenda item as requested.*

## **7. PROJECT UPDATES/UPCOMING EVENTS:**

- Development and CIP Activity Update

*Mr. Soto and Mr. Park discussed recent development projects of note, namely the Aria, Artisan, and Paragon Village. Artisan Apartments failed to gain City Council approval located east of Blackwell Pkwy/US 50 Hwy. Aria is located at the northwest corner of Colbern Road and Douglas/Lee's Summit Road (a mixed-use development with initial apartments phase of construction). The Paragon Village project is located at View High Drive and I-470. It is a commercial mixed-use project with apartments, medical office, and retail adjacent to the proposed Paragon Star soccer complex. Staff also discussed the DTLS Apartment project. Capital projects of note were Hook Road shoulders (out to bid) from Ward to West City Limit, 3<sup>rd</sup> Street improvements (in design) from Pryor to Murray, and Ralph Powell Lighting (out to bid).*

## **8. ROUNDTABLE:**

*Ed Kraemer discussed the City Citizen Strategic Planning efforts and board engagement. The board was encouraged to participate in the process and attend available strategic planning meetings, share ideas and interests (not only Livable Streets). Ms. Nelson talked about the Rock Island Trail situation (lawsuit) that was recently in the news and bike share potential at Hartmann Park (a trailhead for the Rock Island Trail). Jeff Brandhorst mentioned a new mountain bike trail at Legacy Park under construction. Yvonne Ventimiglia asked about ethics policies and insurance for board members. Mr. Park noted the City carries insurance for employees and agents representing the City in official capacity including board members, City Council, commissioners, etc. With regard to an ethics policy for board members, there may be something addressed in the ordinance similar to the rules of operation, procedures, and subjectivity to state laws (e.g. sunshine) for public bodies imposed on the board that are defined in the ordinance creating the board. Staff has an ethics policy requirement, City Council adopted an ethics policy last year and the State has a generic ethics policy for elected and appointed officials. (Upon further investigation after the meeting to address the ethics question, Mr. Park confirmed a Code of Ethics was adopted in Chapter 2, Article III, of the Code of Ordinances, applicable to the board and that Ethics Policy is the same policy applicable to the City Council and other City boards and commissions)*

## **9. NEXT MEETING:**

*The next meeting is scheduled March 26, 2019.*

## **10. ADJOURN:**

*There being no further business, on motion by Ed Kraemer, second by Gary Denny, the Board voted unanimously to adjourn the meeting at 8:35 p.m.*

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Michael Park  
City Traffic Engineer