

Lee's Summit Arts Council
Monday, October 22, 2018
6:30 p.m. – 8:00 p.m.
Strother Conference Room
220 SE Green Street

I. Call to Order. Jane called the meeting to order at 6:35 p.m.

II. Roll Call

Members Present: Nick Parker, Jeannine Akins, John Schuler, Mellissa Garris, Jane Bolin, Erik Crew, Jody Fristoe

Staff Present: Glenda Masters, Cultural Arts Manager

Members Absent: Bob Jones, Gary Fruits, Jonathan Kitchen, Hopper Thomas, Christina Phillips

Also Absent: Councilmember Fred DeMoro

III. Approval of Minutes. Nick Parker moved to approve the minutes from the October 22 meeting. John Schuler second the motion. Motion passed unanimously.

IV. Committee Reports

Budget Committee. Glenda provided the budget report in Gary's absence. She explained how the budget report was organized and noted that there have not been any significant expenditures since the last meeting. Spending in the Advertising line item was mostly spent on Facebook ads. Glenda distributed an updated budget vs. actual report for the year and noted items listed in blue are new items not included in the original budget. To date, Cultural Arts is at 46% of annual budget. Glenda also discussed the different Arts Council and Cultural Arts expenditures and how they are annotated in the budget.

The FY19 Grant Report was provided showing that \$6,000 in grants have been awarded so far. Still waiting on signed agreements from Terra Femina Collective. Glenda shared that Bright Lights Institute has had to leave Lee's Summit to find better space elsewhere. As a result, they no longer need their grant award. The Council agreed to not provide them with a grant since they have not submitted a grant agreement and indicated that a grant is no longer necessary due to the savings incurred from their recent move. Glenda will push for additional applications since there is still funding available.

For FY2020, the grant deadline will continue to be August 1.

Advocacy Committee. Nick provided the committee report in Bob's absence. The committee had a short meeting regarding building the LSAC brand. Glenda is also working on a spreadsheet of groups, events and meetings taking place throughout the year so that we can see what events the Arts Council should have a presence at. For example, we would like for LSAC members to go to meetings at different organizations.

Public Art Committee. Erik gave the report. The first committee meeting was held November 11. The group began working on expectations for the committee and who all the players are in the LS public art scene. Glenda is looking through old documents to determine what has been undertaken for public art before the start of this committee. Next meeting is January 28 in Strother before the Arts Council meeting.

VI. Cultural Arts Manager Report

Initial planning for Cultural Arts in 2019. Glenda is working on initial planning with dates and topics/concepts for Creative Conversations. Also working to finalize art shows at City Hall. Creating a call for artists has been helpful making this a quick process. One lobby exhibit will include working with The Freedom Endeavour. This would be a collaboration with the Historical Society and the VFW. There is also a possibility of working with local schools. The exhibit will coincide with Veteran's Day and entails photographing local veterans and collecting oral histories of their time in service.

International Festival. Susan Coffman from Lee's Summit Cares is leading efforts to plan a multicultural festival in spring 2020. She serves on the City's Human Relations Committee. Glenda is involved in the planning at this time and arts council members are welcome to participate if interested. The location for the festival may be at John Knox Pavilion. More detail will be shared as it comes available.

Budget process for FY2020. The FY20 budgeting process begins in February with a draft proposal being presented to finance department. In April and May, departments begin meeting with the city manager to review budget proposals. City Council is expected to approve the city-wide budget in June.

Citizen Strategic Plan. The City will launch its new citizen's strategic planning process in January.

VII. Old Business

Bylaws update. Arts Council reviewed and discussed the need for several updates to the current bylaws. Key points included: adding an article regarding setting council member term limits to two consecutive terms; revising the role of the treasurer; removing references to Parks and Recreation; revising the committee structure and including a definition for the new Advocacy Committee. Motion to approve the bylaws as amended was made by Nick Parker. Jeannine Akins second the motion, which passed unanimously.

VIII. New Business

Hopper Thomas has resigned from the Arts Council due to his new job. John Schuler made a motion to accept his resignation from the Arts Council. Mellissa Garriss second the motion, which passed unanimously.

As mentioned in the budget report, Bright Lights Institute has relocated operations to Oak Grove. Since they never submitted their grant contract because this move was pending, the arts council determined that Bright Lights is no longer eligible to receive its FY19 grant award.

IX. Open Council Discussion

The most recent Creative Conversation on fund raising was good even though attendance was low. Glenda may try to get some feedback from attendees

Adjourn. The meeting was adjourned at 7:55 p.m.

Next Arts Council meeting January 28, 6:30pm Strother Conference Room