

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, November 27, 2018
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Present	Ed Kraemer	Absent
Jan Nelson	Absent	Molly Wichman	Present
Jeffrey Brandhorst	Absent	Eric Kratz	Present
*Eric Vaughan	Absent	Greg Hunsucker	Present
Jarrold Gravatt	Absent	Yvonne Ventimiglia	Present
Gary Denny	Present		

*Chair. City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present.

1. **CALL TO ORDER:**

Vice-Chair Molly Wichman called the meeting to order at 6:45 p.m.

2. **PUBLIC COMMENTS:** None

3. **APPROVAL OF AGENDA:**

On motion of Yvonne Ventimiglia, second by Greg Hunsucker, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF October 23, 2018 MEETING MINUTES:**

On motion of Greg Hunsucker, second by Gary Denny, the Board voted unanimously to approve the October 23, 2018 meeting minutes as written.

5. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

- Articles and Media

Ms. Wichman intends to write an article about the Rock Island Corridor Trail and asked others to help draft articles for upcoming publication. Winter related topics such as snow and ice management on sidewalks might be a good subject.

- Website Update

The website needs to be updated. Mr. Kratz was seeking assistance and Ms. Ventimiglia offered to help. Mr. Park will coordinate style, art, design and branding recommendations (or available templates) through the Creative Services Division of the City.

Justin Larson was present at 7:02 p.m.

- Development Standards/Codes Committee

Mr. Hunsucker expects to set a meeting for committee discussion with Dr. Kraemer and staff (Hector Soto and Josh Johnson) before the January board meeting.

- Event/Organizational Champions

- Bike/Walk to School Day (International Date Oct. 10)

Greg Hunsucker shared an update of activities. Though no school registered its participation on the official national or MARC regional inventories/databases, several schools did have organized events, walks, etc. He did not get response from multiple requests for information from the school districts. Michael Park will send Mr. Hunsucker contact information for R7 Director of Transportation and District Safety Director as alternates to current principal and Administration contacts for R7 to improve communication/participation in future Bike/Walk to School Days.

- Miscellaneous Topics

Eric Kratz said the Trip the Lights Bike event at Longview was very well attended (approximately 1200 or more riders).

Greg Hunsucker indicated Fire and Police Departments have not asked for any LSAB assistance, but the board encouraged him to offer its support, including member assignments to related task force initiatives.

Molly Wichman noted a successful Downtown Lee's Summit Main Street small business Saturday event, Mayor's Tree Lighting, and upcoming Farmers Market Holiday Mart on Dec. 15th.

6. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Park talked about various Development Projects and recent development activity that is advancing through the approval process. Michael Park also provided an update on notable capital improvement projects.

7. ROUNDTABLE:

Jeff Brandhorst asked whom to report trail maintenance issues regarding icing. Mr. Park will send Jeff the appropriate contact at Lee's Summit Parks and Recreation that oversees trail maintenance.

Greg Hunsucker recognized and appreciated a beneficial and creative student program occurring at Lee's Summit North High School; the Crimson Café for special needs youth/children. This program is operated by students that teach themselves, other students and those with special needs important life skills from the operator and consumer perspective. The program was funded by a grant.

8. NEXT MEETING:

The Board unanimously voted to cancel the December at its October meeting. The next meeting is scheduled January 22, 2019. (Amended to January 29, 2019, due to Holiday on the first day/Tuesday of the month)

9. ADJOURN:

*There being no further business, on motion by Gary Denny, second by Greg Hunsucker, the Board voted unanimously to adjourn the meeting. The November 27, 2018 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:40 p.m.*