

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, September 18, 2018
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Absent	Ed Kraemer	Present
Jan Nelson	Present	Molly Wichman	Present
Jeffrey Brandhorst	Present	Eric Kratz	Present
*Eric Vaughan	Present	Greg Hunsucker	Present
Jarrold Gravatt	Absent	Yvonne Ventimiglia	Absent
Gary Denny	Absent		

*Chair.

City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Present also include Hector Soto.

1. **CALL TO ORDER:**

Chair Eric Vaughan called the meeting to order at 6:35 p.m.

2. **PUBLIC COMMENTS:** None

3. **APPROVAL OF AGENDA:**

On motion of Jeff Brandhorst, second by Greg Hunsucker, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF July 17, 2018 MEETING MINUTES:**

On motion of Greg Hunsucker, second by Ed Kraemer, the Board voted unanimously to approve the July 17, 2018 meeting minutes as written. There was no meeting in August.

5. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee

- Articles and Media

Molly Wichman noted a published article on Bike Safety with reference to Bike and Walk to School Day.

- Development Standards/Codes Committee

The committee did not meet as intended. Mr. Hunsucker will work with Mr. Soto to schedule a meeting.

- Event/Organizational Champions

- Bike/Walk to School Day (International Date Oct. 10)

The board discussed Bike/Walk to School Day and intent to encourage and/or capture local school participation information on the regional event website: <http://walktoschoolkc.com/>. Ms. Wichman plans to do an article focused on Bike/Walk to School and Mr. Hunsucker will email school principals requesting their engagement in the day activities, festivities and events as well

as share available resources and request their credits be noted for Lee's Summit on the regional site.

- Miscellaneous Topics

Eric Vaughan provided an update on the BLAST program, approved by the school board, which should be integrated into LS-R7 elementary PE curriculum next year. Schools are seeking funds for related equipment/bikes. Mr. Vaughan also noted the Women's Bike Summit was sold out and well attended. He (BikeWalk KC) is still working on draft guidelines, standards, regulations and recommendations for communities to consider when addressing e-scooters or similar emerging alternative personal transportation models in the rights-of-way (e.g. BIRD). He will send those recommendations to Mr. Park for potential reference as the City prepares for the same issue.

Jan Nelson said there is a Hartman Park Trail Concept Public Meeting where a few concepts for the trail head to the Rock Island Corridor will be reviewed.

Ed Kraemer said the Jackson County Health Department is working on a health campaign "Building a healthier county" that includes common Livable Streets elements and objectives.

6. DISCUSSION:

- Board Meeting Schedule

The board discussed changing its meeting schedule to better coordinate and allow for attendees to avoid conflicts associated with changes effective October 1, 2018 to the City Council meeting dates (e.g. City Council meetings were moved from Thursday's to Tuesday's). The board discussed various options with Mr. Park regarding potential dates/times and conflicts with other regularly scheduled City meetings (e.g. Planning Commission moved its meetings from Tuesday to Thursday; Public Works Committee moved its meeting from the 3rd Tuesday to 4th Tuesday of each month). The board unanimously approved a change to its monthly meeting schedule from the 3rd Tuesday of the month to the 4th Tuesday of the month, same time and location, to begin in October. The schedule change was moved by Greg Hunsucker and seconded by Jeff Brandhorst.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Mr. Park and Mr. Soto talked about various Development Projects and recent development activity that is advancing through the approval process. Michael Park also provided an update on notable capital improvement projects.

8. ROUNDTABLE:

Dr. Kraemer shared comments regarding the completed road diet along Woods Chapel Road, west of Independence Ave. The board discussed transitioning plans, timing and approach for paved shoulders like those created along Woods Chapel Road, O'Brien Road, Murray Road, Independence Ave., Blackwell Road, Lakewood Loops, etc. to official Bike Lanes. This would require additional investment in markings and signs, but also requires some more difficult changes in residential areas to prohibit on-street parking. The board expressed sensitivity to other transportation users (e.g. shared bike lane use by scooters), City budget and political direction. The board would like to further consider this issue as the shape of non-motorized transportation continues to change and a better understanding community and political will is gathered through budget processes, meetings with the Mayor and Council, Citizens Strategic Plan, and Citizens Survey results.

9. NEXT MEETING:

The Board changed the meeting schedule as previously noted. Next meeting is scheduled October 23, 2018.

10. ADJOURN:

*There being no further business, on motion by Jeff Brandhorst, second by Greg Hunsucker, the Board voted unanimously to adjourn the meeting. The September 18, 2018 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:47 p.m.*

Michael Park
City Traffic Engineer