

LIVABLE STREETS ADVISORY BOARD

ACTION LETTER

CITY OF LEE'S SUMMIT

Tuesday, July 17, 2018
6:30 p.m.

Present at the Meeting Call to Order –

Justin Larson	Absent	Ed Kraemer	Present
Jan Nelson	Absent	Molly Wichman	Present
Jeffrey Brandhorst	Absent	Eric Kratz	Present
*Eric Vaughan	Present	Greg Hunsucker	Absent
Jarrold Gravatt	Absent	Yvonne Ventimiglia	Present
Gary Denny	Present		

*Chair.

City Council Liaison Trish Carlyle was Absent and Staff Liaison Michael Park was Present. Staff Present also include Josh Johnson and Hector Soto.

1. **CALL TO ORDER:**

Chair Eric Vaughan called the meeting to order at 6:30 p.m.

2. **PUBLIC COMMENTS:** None

3. **APPROVAL OF AGENDA:**

On motion of Gary Denny, second by Yvonne Ventimiglia, the Board voted unanimously to approve the agenda as posted.

4. **APPROVAL OF June 19, 2018 MEETING MINUTES:**

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the June 19, 2018 meeting minutes as written.

5. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

Jan Nelson present at 6:33 p.m.

- Encouragement/Education Committee
 - Articles and Media

Molly Wichman noted a published Pedestrian Safety Article and requested future article ideas. Eric Vaughan mentioned plans to add the BLAST materials created by BikeWalkKC into the R7 School District curriculum are moving forward. This bicycle education program would target 4th and 5th grade students and be administered by physical education teachers.

- Development Standards/Codes Committee

Ed Kraemer said the Committee has not met. Additional Committee information and meetings are subject to Item #6 on the Agenda.

Eric Vaughan opened a conversation about mobility scooters (e.g. BIRD). Recent deployments in Kansas City have brought awareness of the need to prepare, draft regulations, and manage these types of service providers before arrival. Lee's Summit is and should prepare as well for

these devices; and should expect these devices at no notice. BikeWalkKC is drafting regulations for Kansas City, North Kansas City, Liberty and other communities that are currently facing the issue. Lee's Summit should begin working on draft regulations in anticipation and reference the regulations drafted by BikeWalkKC as those become available. Some of the elements recommended by Mr. Vaughan to require include ROW Fees, Licensure, Insurance, Geo-Fencing, Data Sharing, and Static 2-Stage Lock Programs.

- Event/Organizational Champions
 - Miscellaneous Topics

Eric Kratz reported Tour de Lakes as another great success. Molly Wichman shared the schedule for several upcoming Downtown events (Sidewalk Sale, Fourth Fridays, etc.). Jan Nelson asked on behalf of neighbors about safer pedestrian crossings of Chipman Road between the Lea McKeighan Parks north and south; to which Mr. Park said were evaluated in the design of both parks and more explanation of considerations can be addressed in a coordinated response with the Parks Department as needed (but generally a grade separated crossing was cost prohibited, at-grade crossings were not safe/nor in great demand between park amenities by design and that pedestrians crossings of Chipman should occur at the adjacent traffic signal).

6. DISCUSSION:

- Development/Planning – Unified Development Ordinance

Hector Soto talked about the comprehensive sidewalk ordinance revisions, which include proposals from the Board. He shared a schedule for advancing these ordinance amendments with the Board and requested continued engagement from the Development Standards/Codes Committee. The Board discussed how to help with stakeholders, public education, support and adoption hearings (Commission and Council). Michael Park will coordinate a meeting between Josh Johnson, Hector Soto, and the Committee to occur prior to the next Board meeting to further this initiative and collaboration.

7. PROJECT UPDATES/UPCOMING EVENTS:

- Development and CIP Activity Update

Josh Johnson talked about various Development Projects and recent activity proceeding through the approval process. Mr. Park and Mr. Soto added comments and addressed questions. Michael Park provided an update on notable capital improvement projects and requested Surface Transportation Program (Federal) Funding Project applications.

8. ROUNDTABLE:

Dr. Kraemer referred to BikeWalkKC in the news. Gary Denny asked questions about Jefferson Street improvement plans north of Persels; which Michael Park addressed as a current Capital Project scheduled for construction in 2019/2020 that would provide similar typical section and facilities as Jefferson Street south of Persels (connecting paths to the recent interchange project).

9. NEXT MEETING:

The Board discussed attendance availability and business for the August meeting. On motion by Ed Kraemer, second by Gary Denny, the Board voted unanimously to cancel the August meeting. Next meeting is scheduled September 18, 2018.

10. ADJOURN:

There being no further business, on motion by Jan Nelson, second by Ed Kraemer, the Board

*voted unanimously to adjourn the meeting. The July 17, 2018 Livable Streets Advisory Board meeting was **ADJOURNED** at 7:50 p.m.*

Michael Park
City Traffic Engineer