



# PARKS AND RECREATION SPECIAL BOARD MEETING MINUTES

## PERSONNEL

### CITY OF LEE'S SUMMIT

**DATE:** September 14, 2017    **TIME:** 5:30 PM    **PLACE:** Economic Development Conference Room

Board Members Present:	Board Members Absent:	Staff Present:	Other Guests:
Hope Davis Steve Hardin Tyler Morehead Mayor Pro Tem Rob Binney, Council Liaison	Nancy Kelley	Joe Snook Carole Culbertson	

AGENDA TOPIC	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
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#### BOARD APPROVAL ITEMS

<b>Discussion on Budget Adjustment for Personnel</b>	<p>Mr. Snook handed out a memo to be included in the next Park Board packet regarding a cost of living adjustment for full time personnel. He reminded the committee that as discussed at the May 2017 budget meeting, the Parks department is participating in the Compensation Study being conducted by the City and at that time, there was no merit increase included in the budget for FY18.</p> <p>The study was scheduled to be completed by June 2017, but is still pending completion. Due to the delay, the City Manager made a request to the City Council on September 7, 2017 to implement a cost of living increase for all full time employees. Since LSPR emulates the City of Lee's Summit in personnel matters, Mr. Snook is bringing the same proposal forward to the Personnel Committee and to the Parks and Recreation Board. He mentioned that once the compensation study is completed, additional adjustments will be presented to the Park Board for consideration.</p> <p>The committee asked questions regarding merit increases, when the last cost of living increase was given and how the 2% cost of living increase percentage was determined. Mr. Snook stated he would confirm the last time a cost of living increase was provided to employees. Also, as LSPR emulates the city personnel policies, the department will be consistent with the direction taken by the City.</p> <p>The memo will be included in the Park Board packet for the September 20, 2017 meeting.</p>	
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#### MEETING ADJOURNMENT