

# LIVABLE STREETS ADVISORY BOARD

## ACTION LETTER

### CITY OF LEE'S SUMMIT

Tuesday, April 18, 2017  
6:30 p.m.

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Present at the Meeting Call to Order –

Justin Larson	Present	Ed Kraemer	Present
Bob Busby	Absent	Molly Wichman	Present
Craig Luebbert	Absent	Eric Kratz	Present
*Eric Vaughan	Present	Greg Hunsucker	Absent
Jarrold Gravatt	Present	James Ray	Absent
Gary Denny	Present		

\*Chair

City Council Liaison is Unassigned (Vacant) and Scott Ward was in attendance in the absence of Staff Liaison Michael Park.

#### 1. **CALL TO ORDER:**

Chair Eric Vaughan called the meeting to order at 6:33 p.m.

#### 2. **PUBLIC COMMENTS:** None

#### 3. **APPROVAL OF AGENDA:**

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to approve the published agenda.

#### 4. **APPROVAL OF MARCH 21, 2017 MEETING MINUTES:**

On motion of Jarrod Gravatt, second by Ed Kraemer, the Board voted unanimously to approve the March 21<sup>st</sup>, 2017 meeting minutes without change.

#### 5. **Election of Chair and Vice Chair Positions**

On motion of Ed Kraemer, second by Gary Denny, the Board voted unanimously to address this Agenda Item preceding Agenda Item 9 (Roundtable). Eric Vaughan was unopposed for the position of Chair. Gary Denny & Greg Hunsucker expressed interests and were nominated for the position of Vice-Chair. Gary Denny received the majority vote. Eric Vaughan is Chair and Gary Denny is Vice-Chair for another annual term.

- Review Committee Appointments

Chairman Eric Vaughan added Gary Denny to the Education/Encouragement Committee. No other changes were made.

#### 6. **ACTIVITIES, ASSIGNMENTS AND REPORTS:**

- Encouragement/Education Committee
  - Articles and Media

Molly Wichman reported that she has started an article for the paper about a little trail that

*connects Harris Station to Harris Park. She inquired as to who owns it so she can finish the article. Scott Ward, Lee's Summit Public Works Senior Staff Engineer, answered that it belongs to the Parks Department and there are plans to extend it along Main St around 5<sup>th</sup> St. and make it a connector to downtown Lee's Summit. A portion of the trail is on Union Pacific Railroad property. Ms. Wichman then reported that an article about bike and walk month will be ready for the early part of May.*

*Eric Vaughan announced that the Mid-America Regional Council has set up a new website [kcbikemonth.com](http://kcbikemonth.com) and added a calendar that enables anyone to upload their bike month activities.*

*There was discussion about the upcoming Bike and Walk Month Proclamation by Mayor Rhoads that will take place at the May 4, 2017 City Council meeting.*

- Development Standards/Codes Committee
  - Discuss Next Priority (if any) for Committee

*Ed Kraemer stated that they have not had a meeting that he is aware of. Justin Larson said the group needs to get with Michael Park to find out what the timeline is to present the sidewalk ordinance to City Council and where it is in staff review. Eric Vaughan said the last update they received was that it had been sent to the City's Legal Department for review. Scott Ward confirmed that it is with the City's Legal Department and seems to have some support but there are a few concerns. Mr. Vaughan suggested working on the next priority on the list while they wait for the legal team to finish up with the sidewalk ordinance.*

- Event/Organizational Champions
  - Downtown Lee's Summit Main Street – Bike Rack/Bench Plan Update

*Eric Vaughan reported that they were happy with the Bike Rack/Bench Plan designs and recommendations and asked to have more racks added around the train station. It looks like it is moving forward pending their Board's approval. It is on the DTLSMS CID April 29, 2017 agenda. They will start pulling permits and purchasing as soon as they have the required approvals.*

- Miscellaneous Topics

*Bob Busby requested the Chair schedule a presentation from Parks & Rec on the May Agenda.*

*Ed Kraemer reported that the Health Education Advisory Board has a subcommittee looking at the problem of distracted driving. He will bring that information to the Livable Streets Advisory Board to get additional input and possible partnership. If anyone is interested in meeting with that subcommittee and city staff, let him know and he will get you added to the e-mail list. Also, there will be another Shape Up flyer for the month of May. He will get to everyone, including Eric Kratz, to post on the Livable Streets website for Shape Up Lee's Summit. He is involved in a couple of new things including the Parks Department Community Wellness program. They are putting on a community health workshop May 1, 2017. The Jackson County Health Department is forming a Building a Healthier Jackson County Planning Committee.*

*Eric Kratz announced the Tour De Lakes is June 24, 2017. The Parks Department sent him the flyer so he will be putting it out on the website and Facebook. The Bicycle Shack had their ribbon cutting for the Chamber of Commerce a couple of weeks ago. He sent them the link to*

*become a bicycle friendly business.*

- Review Committee Appointments

*The current appointments are:*

- Education/Encouragement Committee: Molly Wichman (Chair), Jarrod Gravatt, Eric Kratz, Eric Vaughan.
- Development Standards/Codes Committee: Craig Luebbert (Chair), Greg Hunsucker, Ed Kraemer, James Ray, Justin Larson

*On motion of Ed Kraemer, second by Justin Larson, the Board voted unanimously to move the consideration of committee appointment changes to follow the election of Chair and Vice Chair (coinciding with other agenda changes noted above).*

## **7. Business/Discussion**

- 2018-2022 Capital Improvement Plan – Scott Ward

*Scott Ward, Senior Staff Engineer, gave a presentation on the Capital Improvement Plan (also known as the CIP). He explained that the Public Works department uses the CIP as a planning document. Projects can be added to the list from the Thoroughfare Master Plan, residents, development needs, etc. Not all projects on the list have funding. He provided a list of projects that had been completed and a list of funding options. There was discussion about several projects. Jarrod Gravatt would like to know how long the 50 & 291 interchange project will take. Ed Kraemer commented that Commerce Drive is on the bicycle plan and the City needs to make sure there is still a way to get from Colbern down to Main for bicycles and not to end in a cul-de-sac.*

- Bike Month Preparations
  - Proclamation is scheduled May 4<sup>th</sup>, please attend to accept.
  - Water Utility bills will include message in May billing statements.
  - Gary Denny reported that HyVee East is not interested due to construction. He is going to check with Price Chopper and Bike Shack.

*Eric Vaughan asked that everyone try to attend the May 4 City Council meeting to receive the Mayor's proclamation.*

## **8. Project Updates/Upcoming Events**

- Development and CIP Activity Update

*Scott Ward gave an update on development and CIP activity. The QuickTrip on 291 Hwy is set to open soon; Prior Lakes near Lowenstein Park multi-story senior living development has gone back to the drawing board; The Grove near the Bailey Road bridge will begin construction in May for light industrial and office buildings.*

## **9. ROUNDTABLE:**

*Eric Vaughan made the following announcements; Tour De Meur is May 14, Handlebar happy hour is at Chicken n Pickle in North Kansas City, Maintain Your Ride class at Plaza 209 and the kick-off for the KC Bike Master Plan public meetings in South Kansas City was April 18 and they are wrapping them up on May 6 with a better block event in downtown Kansas City. The discussion then turned to the Rock Island Trail and the need for a better connection with Jackson County. Jackson County is looking for someone*

*with the city to champion the Lee's Summit trails to support the Rock Island Trail. There is friction between the Lee's Summit Parks Department and Jackson County on the issue.*

*Ed Kraemer asked to have bike maps added as a future agenda item.*

**10. NEXT MEETING:** May 16, 2017

**11. ADJOURN:**

*There being no further business, on motion by Justin Larson, second by Gary Denny, the Board voted unanimously to adjourn the meeting. The April 18, 2017 Livable Streets Advisory Board meeting was **ADJOURNED** at 8:02 p.m.*

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Stacy Lombardo  
Public Works Administrative Assistant