

ACTION LETTER4/17/2017

OPENING ROLL CALL: 6:03

Kathy Smith	Present	Dan Shepard	Present
Joseph Towns	Present		Vacant
Amberlynn Issacs	Present	Dunnie Funk	PC Liaison Absent
Martin Owens	Present	Craig Faith	CC Liaison Present
Rick Wasson	Present		

Shannon McGuire, Planner & HPC Staff Liaison

Heping Zhan, Assistant Director of Planning Services

Jackie McCormick-Heanue, Chief Counsel of Management and Operations

Ryan Elam, Development Center Director

APPROVAL OF AGENDA

HPC ACTION: On motion of Commissioner Towns seconded by Commissioner Owens, the Historic Preservation Commission voted unanimously by voice vote to amend agenda item #2 by moving it to the roundtable section of the agenda. The Agenda was APPROVED by the same motion.

PUBLIC COMMENTS

PUBLIC COMMENTS: None.

APPROVAL OF CONSENT AGENDA

- A. Action Letter of the March 20, 2017 Historic Preservation Commission Meeting

HPC ACTION: On motion of Commissioner Wasson seconded by Commissioner Towns, the Historic Preservation Commission voted unanimously by voice vote to APPROVE the consent agenda.

REGULAR AGENDA

2. Update & Decision - 2017 May Preservation Month Activities

Jackie McCormick-Heanue, Chief Counsel of Management and Operations, spoke with the Commission about any legal conflicts that may arise to the surface with the partnership between the Commission and the Lee's Summit Historical Society. Ms. McCormick-Heanue explained that since the historic homes walking tour is sponsored by a City Commission and there is no Public Service Agreement there is a potential conflict of interest if proceeds of ticket sales were donated to a non-city organization. She explained that in her opinion the best way to avoid any conflict is to have the walking tour open to the public as a free event with the Historical Society offering additional informational booklet for a charge. She explained that the solicitation of funds for the Historical Society must be kept separate and distinct from that of fundraising for a City Board.

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3. Update & Decision - 2017 Missouri CLG Forum - Dan Shepard & Martin Owens

Dan Shepard and Martin Owens spoke to the board about presentations that they attended at the 2017 Missouri CLG Forum. Mr. Shepard gave a brief overview of the different topics of the presentations and spoke briefly about the ones that he found most interesting; archaeological investigations of privies, murals and Audrey Elder, historic home real estate agent. Mr. Owens spoke briefly about the ethics presentation given by Brad Wolf of Kansas City. Mr. Shepard wrapped up the conversation by speaking about the conversations he had with attendees from other communities about local districts.

OTHER ITEMS

4. Update HPC Member Training Opportunities - 2017 Missouri Preservation Conference

Shannon McGuire, HPC Staff Liaison spoke about the classes and presentations that will be offered at the 2017 Missouri Preservation Conference to be held in Hannibal, MO on May 17-19, 2017. Mr. McGuire stated that the HPC was not budgeted to pay for board members attendance but offered to drive them to the conference if they would like to attend on their own.

ROUNDTABLE

Kathy Smith, HPC Chairperson, asked staff if a contractor or resident was informed that their property is in a historic district when they came to the city to pull permits. Mr. McGuire explained to the board that at this time historic properties are not "flagged" in the city's permit tracking system. He explained that if city staff does identify the property as being historic during the normal permitting process they are informed of this but it does not happen for all properties. Ryan Elam, Development Center Director explained that staff could explore avenues for flagging a historic property or possible education/training for front counter staff.

ADJOURNMENT

Meeting Adjourned At: 7:01