



**LEE'S SUMMIT PARKS AND RECREATION BOARD
BUDGET COMMITTEE MEETING MINUTES**

HOWARD A CONFERENCE ROOM

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	May 8, 2023	TIME:	7:05pm	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Lawrence Bivins, President				Joe Snook	
Samantha Shepard, Treasurer				Devin Blazek	
Bernadette Basham				Tede Price	
Wesley Fields					

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
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REVIEW AND DISCUSSION OF FY24 BUDGET

Mr. Snook introduced Devin Blazek to present the proposed FY24 budget to the Park Board Budget Committee. Mr. Blazek shared a powerpoint presentation, which summarized key points from the FY23 projections. Highlights included, noting the cost of goods and services have increased an estimated 30% across the board.

Noted for FY24 budget includes, an 80% increase in VERP (vehicle equipment replacement plan), the city used to receive a rebate from Ford and a significant discount for purchasing vehicles and now that discount is no longer being offered. The City is looking at moving to another make of vehicle. Mr. Blazek also stated there is a 40% increase (\$70,000) in insurance for all of our property liability. Claim funds used to be 4 year look back and are now looking at parks as a higher risk area and what claims may be coming in the future. Ms. Shepard ask what the logic behind this is. Mr. Snook said staff is having conversations with legal to determine a reasonable methodology, including increasing the claims fund by \$100k. Finally, the third item impacting parks, is an average 27% increase in mowing. Staff has looked an decreasing the mowing schedule, cutting back on mowing some areas and robotic mowers in some parks/areas to help with the cost.

Mr. Blazek gave a 7 year summary review of capital expansion. He reviewed each of the fund balances. Fund 205 is the biggest challenge this year. Longview has been performing better than was projected. \$18million balance over all the funds with a required balance of \$1.6. Mr. Fields asked what is the required balance. Mr. Snook stated park board policy requires a fund balance of 15% of annual operational costs for each fund. Mr. Blazek went over each fund, including pointing out what the projected fund balance will be at the end of the fiscal year.

Ms. Shepard complemented Mr. Blazek on his presentation. She said it was well done. President Bivins agreed that Mr. Blazek did an outstanding job with great discussions.

Mr. Fields made a motion to recommend approval of the FY24 Budget to the Park Board and Ms. Basham second. The FY24 Budget will be presented to the Board at the May meeting.

Meeting adjourned at 8:19 pm



MEETING ADJOURNMENT