



## LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	December 6, 2023	TIME:	6:01 PM	PLACE:	Strother Conference Room		
Board Members Present:		Board Members Absent:		Staff Present:		Other Guests:	
Lawrence Bivins, President		Samantha Shepard, Treasurer		Joe Snook		9 raintree residents	
Jim Huser, Vice President		Casey Crawford		Brooke Chestnut		Andrew Felker	
Wesley Fields (left at 7:05pm)				Steve Casey			
Tyler Morehead				Tede Price			
Mindy Aulenbach				Devin Blazek			
Jon Ellis (arrived 6:33pm)				Jodi Jordan			
Kathy Campbell				Scott Ison			
				Megan Crews			
				Dave Bushek			
SPECIAL GUESTS							
CITIZEN COMMENTS							
PRESENTATIONS							
Gamber Community Center EOA presentation		Ms. Crews presented the Gamber Community Center EOA for FY23. She highlighted the ballroom replacement. There were a few comments on wanting extended hours on the weekends. However, participation doesn't warrant that at this point.					No Board Action.
		DISCUSSION (Findings/Conclusions)					RECOMMENDATIONS/ ACTIONS
AGENDA ITEM							
Approval of Minutes – October 25, 2023		Supporting documentation (see pages 1-2). No questions or discussion.  It is noted that President Bivins was not in person but virtual, so the chair was given to Vice President Huser for the remainder of the October meeting.					Mr. Fields made a motion to approve the meeting minutes from the Park Board meeting on October 25, 2023, with the noted changes. Mr. Morehead seconded. The motion carried unanimously.
Treasurer's Report – October 2023		Supporting documentation (see pages 3-12). Vice President Huser read the treasurer's report in Ms. Shepard's absence from October 2023. No questions or discussion.					Ms. Aulenbach made a motion to accept the treasurer's report for October 2023; Mr. Fields seconded. Motion carried unanimously.
Sales and Use Tax Report – October 2023		Supporting documentation (see pages 13-14). Mr. Blazek stated sales tax fell about 1.5% below budget for the month. But 2.5% over YTD in sales tax. Use tax is outperforming 43% over YTD.					No Board Action.
BOARD APPROVAL ITEMS							
Raintree Lake Property		Supporting documentation (see pages 15-21). The item is being removed from the agenda.					
Woods and Wadsworth Playground Renovation		Supporting documentation (see pages 22-26). Mr. Casey said both of these renovation projects are part of the CIP FY24. Staff used a unique approach as proposals were asked from playground companies and then put out yard signs with QR codes for feedback from park neighbors. It was very successful with over 100 patrons filling out the surveys. Both parks will receive new playgrounds as well as new turf.					Mr. Huser made a motion to approve the proposal from Kompan for Woods Playground and the proposal from AB Creative for Wadsworth Park Playground. Mr. Fields seconded. Motion carried unanimously.
Minimum Wage Memo		Supporting documentation (see pages 27-30). Mr. Snook stated the minimum wage will increase January 1, 2024. Staff proposed the highlighted positions an increase to meet the new minimum wage as well as address any positions under \$15 per hour by \$.30 per hour beginning January 1, 2024.					Mr. Morehead made a motion to approve staff recommendations to amend the FY24 Part Time Pay Plan to increase all starting rates



		of positions highlighted in the pay plan wage and an increase per hour as outlined in the memo Ms. Aulenbach seconded. Motion carried unanimously.
<b>Park Impact Fee Proposal Ordinance</b>	Supporting documentation (see pages 31-48). Mr. Casey presented the Park Impact Fee Proposed Ordinance and if approved would go forward to City Council with a proposal effective date of July 1, 2024. The fee is all metric driven based on staff's research. Credit and fee waivers were also discussed. Five established service areas were identified. The next steps would be a presentation to the CEDC on Jan. 10, 2024, followed by a City Council reading on Feb. 6, 2024 and second reading Feb. 13, 2024.	Mr. Ellis made a motion to approve the proposed ordinance establishing a park impact fee. Mr. Huser seconded. Motion carried unanimously. Mr. Fields abstained.
<b>OLD BUSINESS</b>		
<b>Projects and Services Review –</b>	Supporting documentation (See page 49-56) No additional comments	No Board Action.
<b>Lower Banner Park</b>	Supporting documentation (See page 57-59) Mr. Thomas said they are under budget and the majority of the work has been completed.	No Board Action.
<b>Legacy Wayfinding Update</b>	Supporting documentation (See pages 60-63). Mr. Thomas stated the Wayfinding project is wrapped up. The project came in at \$33,000, 66% under budget.	No Board Action.
<b>NEW BUSINESS</b>		
<b>NRPA Conference Summary</b>	Supporting documentation (See pages 64-71). No additional comments.	No Board Action.
<b>End of Activity Reports</b>	Supporting documentation (See pages 72-120). No additional comments.	No Board Action.
<b>PATRON COMMENT REVIEW</b>		
	Supporting documentation (see pages 121-136)	No Board Action.
<b>MONTHLY CALENDARS</b>		
Supporting documentation (see pages 137-138)		
<b>ROUNDTABLE</b>		
Mr. Felker said there was a presentation on the no tax increase tax bond projects. Progress is being made to help those projects move forward. Ms. Aulenbach complemented staff on the Park Impact Fee presentation and work thus far. Mr. Ellis stated he appreciated the retreat and it was a good afternoon of planning. President Bivins stated he enjoyed attending the KCMPRDA banquet.		
<b>OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD</b>		
Mr. Snook announced that staff received notification that a grant for \$250,000 was awarded for Mouse Creek. He also reminded the Board of the joint session meeting with City Council on January 16. And the Mayor's Character Breakfast is scheduled for January 25 and LSPR will have a table there.		
<b>MEETING ADJOURNMENT:</b>		
The meeting adjourned into closed session at 7:25pm by a motion made by Mr. Huser to move into closed session, Mr. Morehead seconded.		
<b>CLOSED SESSION:</b>		
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		