



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	August 23, 2023	TIME:	6:04 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Lawrence Bivins, President		Samantha Shepard, Treasurer		Joe Snook	Andrew Felker
Tyler Morehead				Brooke Chestnut	Chuck Auer
Jim Huser, Vice President				Steve Casey	Pickleball players/supporters (15)
Casey Crawford				Tede Price	
Mindy Aulenbach				Devin Blazek	
Jon Ellis				Jodi Jordan	
Wesley Fields				Ryan Gibson	
				Scott Ison	
CITIZEN COMMENTS					
Chuck Auer		Mr. Auer spoke to the Board about the desire to have a pickleball complex soon and offered to help the Board if they need input. He said pickleball is a fast-growing sport and stated they are here to help if they can. He distributed information to the board.			
PRESENTATIONS					
		DISCUSSION (Findings/Conclusions)		RECOMMENDATIONS/ ACTIONS	
AGENDA ITEM					
Approval of Minutes – July 26, 2023		Supporting documentation (see pages 1-2). No questions or discussion.		Ms. Aulenbach made a motion to approve the meeting minutes from the Park Board meeting on July 26, 2023. Mr. Ellis seconded. The motion carried unanimously.	
Aug. 2, 2023 work session		Supporting documentation (see pages 3-4). No questions or discussion.		Mr. Crawford made a motion to approve the meeting minutes from the work session meeting on August 2, 2023. Ms. Aulenbach seconded. The motion carried unanimously.	
Treasurer's Report – July 2023		Supporting documentation (see pages 5-14). Mr. Huser read the treasurer's report from July 2023. No questions or discussion.		Ms. Aulenbach made a motion to accept the treasurer's report for July 2023; Mr. Crawford seconded. Motion carried unanimously.	
Sales and Use Tax Report – July 2023		Supporting documentation (see pages 15-16). Mr. Blazek stated the first month on the FY24 is being reported. Sales tax is 2% under budget and use tax performed over budget 40% for the month.		No Board Action.	
BOARD APPROVAL ITEMS					
Williams Grant Playground		Supporting documentation (see pages 17-24). Mr. Casey said staff took feedback from the neighborhood meeting last fall to help with the design of the renovations. Staff is incorporating concepts for inclusive play with a coop contract with Gametime, Inc. with an anticipated start in the fall. In addition to the playground, synthetic turf will be installed for the playground surface, shelter installation and trail replacement. The budget for the park renovation is \$250,000.		Mr. Crawford made a motion to approve the participation in and use of OMNIA contract No 2017001134 with Cunningham/Gametime Inc; Mr. Ellis seconded. Motion carried unanimously.	
LCC Track Replacement		Supporting documentation (see pages 25). Ms. Jordan stated this project was placed on hold during the pandemic. This track replacement is a roll out product that will replace the 20-year old track surface. Mr. Crawford asked if there was any warranty on this product. Ms. Jordan said yes there is a warranty.		Mr. Huser made a motion to accept the proposal from Kiefer USA for the installation of the new track at Lovell Community	



		Center; Mr. Fields seconded. Motion carried unanimously.
OLD BUSINESS		
Projects and Services Review –	Supporting documentation (See page 26-33) No additional comments	No Board Action.
Capital Projects Plan	Pleasant Lea Park Update: Supporting documentation (See pages 34-36) Mr. Casey stated the park renovations are completed. Two small nature play areas were created in house by Parks staff with 90% of repurposed materials. President Bivins complemented staff on the construction of the foot bridge. Mr. Snook encouraged all Board members to go visit the completed park.	No Board Action.
Land Dedication Ordinance/Park Impact Fees	Supporting documentation (See page 37) Mr. Casey said staff is continuing the research and plans to bring that to the September Park Board meeting.	No Board Action.
Lower Banner Park	Supporting documentation (See page 38) Mr. Casey said staff has put signage up stating improvements are coming. Staff will begin the renovations soon.	No Board Action.
Legacy Wayfinding Update	Supporting documentation (See pages 39-41). Mr. Casey stated this project is number one priority and staff is working with contractors for the masonry and sign production.	No Board Action.
NEW BUSINESS		
End of Activity Reports	Supporting documentation (See pages 42-64).	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 65-68) No additional comments.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 69-70) No comments.		
ROUNDTABLE		
Mr. Huser suggested all Board members should attend a concert at LPA if they have not been. Mr. Huser also stated there are 10 outdoor pickleball courts and 17 indoor pickleball courts available over the course of a week. Mr. Morehead said thanks to the staff who have been working outdoors this week in the heat. Mr. Ellis said Ms. Jordan did a great job giving a tour of Summit Waves to the Optimist Club. Ms. Aulenbach complimented staff on a successful summer. Mr. Felker said the city hired a lobbyist to represent the City in the legislature. The Council passed bylaws for Lee's Summit Visitors Bureau who will promote tourism and the community. A consultant has been hired to host stakeholders meetings to determine what the future of the EDC will be. Mr. Crawford asked about a pickleball complex. Mr. Snook said money is budgeted and staff is still looking for a location. Mr. Crawford asked if there is anything else that can be done to help make the community aware of the existence of Legacy Park Amphitheater. Mr. Snook said staff continues to look for nontraditional activities to be able to highlight the amphitheater. Mr. Fields asked for a site map of the Legacy Wayfinding signage. President Bivins said the Mayor's State of the Union was a nice event. He suggested the amphitheater be highlighted in an upcoming Illustrated. He also thanked staff for continuing to keep all parks and facilities looking great.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook said he will begin one on one meetings with Board members in the coming weeks. Mr. Snook stated the upcoming NRPA conference is in October and if any board members want to attend to let him know by the end of the week.		
MEETING ADJOURNMENT:		
The meeting adjourned at 7:15 pm. Mr. Ellis moved into closed session at 7:15pm Ms. Aulenbach seconded it.		
CLOSED SESSION: Board went into closed session at 7:20pm		