



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	June 28, 2023	TIME:	6:03 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Lawrence Bivins, President				Joe Snook	
Samantha Shepard, Treasurer				Brooke Chestnut	Steve & Cathy Parker
Jim Huser, Vice President				Steve Casey	
Casey Crawford				Jodi Jordan	
Mindy Aulenbach				Tede Price	
Tyler Morehead				Devin Blazek	
Wesley Fields				David Dean	
Jon Ellis					
PRESENTATIONS					
CITIZENS COMMENTS		Mr. Parker stated he is concerned about the treatment of barn swallow nests and birds by Park Staff at Legacy Park.			
		No Board Action.			
		DISCUSSION (Findings/Conclusions)			
AGENDA ITEM		RECOMMENDATIONS/ ACTIONS			
Approval of Minutes – May 24, 2023		Supporting documentation (see pages 1-2). No questions or discussion.			
June 12,2023 Youth Sports Association Sub Committee		Supporting documentation (see pages 3). No questions or discussion			
Treasurer’s Report – May 2023		Supporting documentation (see pages 4-13). Treasurer Shepard read the treasurer’s report from May 2023. No questions or discussion.			
Sales and Use Tax Report – May 2023		Supporting documentation (see pages 14-15). Mr. Blazek stated sales tax and use tax are performing above budget; sales tax 5% over for FY23 budget for the month. Use Tax is performing 6% above YTD budget for the month.			
BOARD APPROVAL ITEMS					
Playground Surface Replacement Program RFP		Supporting documentation (see pages 16-25). Mr. Casey stated the bids in the packet include a staff estimate of \$20 sq foot, two bids came in under the estimate. The recommended company is located in Lee’s Summit, SynLawn. They are a turn key company, with an extensive reference list including both Lee’s Summit and Blue Springs School Districts. Mr. Ellis asked if their pricing is subject to change. Mr. Casey said it is, but is in line in with what would be anticipated with CPI costs. Mr. Bivins asked if the product is similar to turf that has already been installed in some of the playgrounds. Mr. Casey said yes, it is almost the exact same product. Mr. Ellis asked what the life of it is. Mr. Casey said 10+ years out of the playground surface.			
Lee’s Summit Football Association Agreement		Supporting documentation (see pages 26-43). Ms. Chestnut said these changes have been discussed with the Football Association and are the same changes that were in the Soccer and Baseball Agreements.			
		Mr. Ellis made a motion to approve the Playground Surface Replacement Program RFP; Ms. Shepard seconded. Mr. Crawford abstained.			
		Mr. Morehead made a motion to approve the Lee’s Summit Football Association Agreement;			



		Mr. Fields seconded. Motion carried unanimously.
Lee's Summit Softball Association Agreement	Supporting documentation (see pages 44-60). Ms. Chestnut said the changes are the same as Football.	Ms. Shepard made a motion to approve the Lee's Summit Softball Association Agreement; Mr. Huser seconded. Motion carried unanimously.
Election of Officers	Ms. Aulenbach thanked the current officers for serving. As presented in the May meeting, President Bivins, Vice President Huser and Treasurer Shepard to serve in the same role for FY24 beginning July 1, 2023.	Mr. Ellis made a motion to approve the slate of officers as presented; Mr. Morehead seconded. Motion carried unanimously.
OLD BUSINESS		
Projects and Services Review –	Supporting documentation (See page 61-68)	No Board Action.
Capital Projects Plan	Pleasant Lea Park Update: Supporting documentation (See pages 69-71) Mr. Casey stated work has been done on the bridge, some ADA improvements, and a nature play area.	No Board Action.
Land Dedication Ordinance/Park Impact Fees	Supporting documentation (See page 72) Mr. Casey said staff had a productive meeting with the city Legal Department and Development Services. Staff will have a follow up meeting with them in July and once completed will bring a recommendation to the board in a work session in August.	No Board Action.
Lower Banner Park	Supporting documentation (See page 73) Mr. Casey said staff will begin working on it with trail improvements and replacing playground equipment. Staff will begin working on that site in the next few weeks.	No Board Action.
Legacy Wayfinding	Supporting documentation (See pages 74-76). Mr. Casey stated staff is in the final details of the signage and coordination of the schedule with the masonry, Staff hopes to wrap up that project by late August.	No Board Action.
NEW BUSINESS		
ADA Symposium	Supporting documentation (See pages 77-81). Ms. Jordan stated she enjoyed attending the Symposium. She said it was unique the way it was set up for the different groups in attendance.	
End of Activity Reports	Supporting documentation (See pages 82-101). Mr. Huser asked for clarification in the indoor group fitness classes. Mr. Snook said they are the specialty, one off classes offered. Ms. Jordan stated they have been slow coming back from Co-vid. Staff is looking at ways to enhance these classes to make them more unique and different.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 102-110) Ms. Shepard ask about the classes being overcrowded and not enough equipment. Ms. Jordan said additional weights have been ordered. And the instructors do have a max limit with all classes. There are over 100 classes a week being offered to community center members.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 111-112) Mr. Snook said Legacy Blast is coming up next Monday.		
ROUNDTABLE		
Mr. Huser asked for clarification on page 65 with the Active and Fit numbers. Mr. Snook said we are seeing an increase but this may be a typo. Staff will review the numbers. Mr. Huser asked if we are missing something that our membership numbers are not increasing like have been budgeted. Mr. Snook said staff is doing an analysis on the membership numbers and will have the information to share with the board soon.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		



Mr. Snook said there has been comments on the field house location. Mr. Snook said there is still activity going on behind the scenes. He also stated Summit Waves has been significantly down with staff. Last Sunday, staff had to modify the hours of operation due to staffing levels. Mr. Snook said this is the first summer we have experienced the lack of lifeguards.

MEETING ADJOURNMENT:

The meeting adjourned at 7:10 pm. Mr. Huser moved into closed session at 7:10pm Ms. Shepard seconded it.

CLOSED SESSION: Board went into closed session at 7:15pm.