



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	February 22, 2023	TIME:	6:08 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	Other Guests:
Lawrence Bivins, President		Samantha Shepard, Treasurer		Joe Snook	Scott Ison
Jim Huser, Vice President				Brooke Chestnut	Councilman Felker
Casey Crawford				Steve Casey	Mark Dunning
Bernadette Basham				Jodi Jordan	
Mindy Aulenbach				Tede Price	
Jon Ellis				Devin Blazek	
Wesley Fields				David Dean	
Tyler Morehead					
SPECIAL GUESTS					
PRESENTATIONS		DISCUSSION (Findings/Conclusions)			RECOMMENDATIONS/ ACTIONS
No Tax Increase Ballot Issue		Mr. Dunning presented information about the no tax increase ballot issue. The initiatives will be a phased approach, a total of \$186 million focusing on the strategic plan. Mr. Huser asked about the recent public safety sales tax that was passed. Mr. Dunning indicated it was a half-cent public safety sales tax with specific revenue directed for public safety. Mr. Ellis asked what the timeframe is for issuing bonds. Mr. Dunning said the city typically pays it off in 5-10 years.			No Board Action.
AGENDA ITEM					
Approval of Minutes – January 25, 2023		Supporting documentation (see pages 1-3). No questions or discussion.			Mr. Ellis made a motion to approve the meeting minutes from the Park Board meeting on January 25,2023. Mr. Fields seconded. The motion carried unanimously.
Treasurer’s Report –January 2023		Supporting documentation (see pages 4-13). Ms. Basham read the treasurer’s report from January 2023. No questions or discussion.			Ms. Aulenbach made a motion to accept the treasurer’s report for January 2023; Mr. Ellis seconded. Motion carried unanimously.
Sales and Use Tax Report – January 2023		Supporting documentation (see pages 14-15). Mr. Blazek stated sales tax is 8 percent over FY22. Use Tax performing well and is 15% over YTD.			No Board Action.
BOARD APPROVAL ITEMS					
Addition of Marketing and Communication Specialist Position		Supporting documentation (see pages 16-17). Ms. Price said staff is requesting approval of the addition of a full time Marketing & Communication Specialist beginning in early March. Ms. Price said there is a need for an additional full-time marketing person in administration to assist with marketing and communications.			Mr. Morehead made a motion to approve the addition of a marketing and communications specialist position and reclassify the marketing coordinator position to a marketing and communication strategist; Mr. Fields seconded. Motion carried unanimously.
OLD BUSINESS					
Projects and Services Review –		Supporting documentation (See page 18-25) No additional comments.			No Board Action.
Capital Projects Plan		Pleasant Lea Park Update: Supporting documentation (See pages 26-28) Mr. Casey stated the project is nearly complete with the exception of some small asphalt repairs left to complete. President Bivins thanked the staff and Board who			No Board Action.



	were present for the ribbon cutting. And, the Foundation for their donation to the park improvements.	
NEW BUSINESS		
Maintenance Management School Summaries	Supporting documentation (See pages 29-33). No additional comments.	No Board Action.
End of Activity Reports	Supporting documentation (See pages 34-37). No additional comments	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 38-44) Ms. Basham would like to help support the wildflower initiative in any way she can. Mr. Snook said that has been noted.	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 45-46). No additional comments		
ROUNDTABLE		
Mr. Huser shared with Board his recent visit to Japan, included visiting some parks. He said there were amenities you would not see in America. He will share his pictures with the Board soon. Ms. Aulenbach complemented staff on the Eagle Creek discussions and Pleasant Lea ribbon cutting. Mr. Ellis stated the format was great at the Eagle Creek discussions. Mr. Bivins complemented Joe on receiving his award and stated it was a great representation of Lee's Summit at the conference.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook stated the budget committee meeting will be scheduled in early April. The volunteer gala is scheduled for April 20. The local celebration to recognize Tom being inducted into the MRP Hall of Fame will be March 9 at the Gamber Community Center.		
MEETING ADJOURNMENT:		
The meeting adjourned at 6:57pm and into closed session. Mr. Ellis made a motion to go into closed session, Mr. Fields seconded the motion. Motion carried unanimously.		
CLOSED SESSION:		
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.		
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		
Pursuant to Section 610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.		



LEE'S SUMMIT PARKS AND RECREATION BOARD YOUTH SPORTS ASSOCIATION COMMITTEE MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	April 13, 2023	TIME:	9:10 am	PLACE:	Via Videoconference
-------	----------------	-------	---------	--------	---------------------

Board Members Present:	Board Members Absent:	Staff Present:	Other Guests:
Lawrence Bivins, President		Joe Snook	
Casey Crawford		Brooke Chestnut	

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
-------------	--------------------------------------	-----------------------------

REVIEW AND DISCUSSION OF THE LEE'S SUMMIT FOOTBALL ASSOCIATION AND SOCCER ASSOCIATION AGREEMENTS

Joe Snook introduced Brooke Chestnut, who gave an overview of proposed changes to the 2023 agreements for the Lee's Summit Baseball Association and the Lee's Summit Girls Softball Association. Brooke Chestnut stated the changes primarily reflect recommendations from the City of Lee's Summit legal counsel and that neither association proposed changes.

Casey Crawford requested the addition of the verbiage "and provide evidence of" to line item 32.

Casey Crawford also asked for clarification on line item 58, to better outline the joint venture between LSPR and the Associations.

Additionally, Mr. Crawford requested more information into the separation of LSPR and the City of Lee's Summit specifically in relationship to lawsuits.

Joe Snook is will reach out to City of Lee's Summit legal counsel and provide clarification to Mr. Crawford's inquiries by email. If responses are adequate, Brooke Chestnut will then contact each board president and the agreements will move on the Park Board for approval.

MEETING ADJOURNMENT