



**The City of Lee's Summit**  
**Action Letter**  
**Board of Aeronautic Commissioners**

Monday, August 9, 2021

7:00 PM

Via Video Conference

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Notice is hereby given that the Board of Aeronautic Commissioners of the City of Lee's Summit will meet in regular session on Monday, August 9, 2021, at 7:00 pm by video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting may do so by one of these methods:

- By sending a request to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to noon on August 9, 2021, by one of the following methods:

- By sending an e-mail to [clerk@cityofls.net](mailto:clerk@cityofls.net),
- By leaving a voicemail at 816-969-1005 or
- By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063.

Written comments submitted by these methods will be presented at the Board of Aeronautic Commissioners meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on August 9, 2021, by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net), and they will be provided with instructions regarding how to provide their live testimony via videoconference during the public hearing.

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Call to Order

Chairman Townsend called the August 9, 2021, Board of Aeronautic Commissioners meeting to order at 7:00 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and on the City's website.

Roll Call

Staff in attendance were Mike Anderson, Deputy Director of Public Works; Joel Arrington, Assistant Airport Manager; John Ohrazda, Airport Manager; and Cindy DeShazo, Administrative Assistant.

**Present:** 5 - Chairperson Tom Townsend  
Vice Chair James Brady  
Commissioner Steve Benson  
Commissioner Phil Mall  
Commissioner Darryl Nelson

**Absent:** 4 - City Council Liaison Trish Carlyle  
Commissioner Paula Derks  
Commissioner Joseph Towns  
Commissioner Kirk Fletcher

Approval of Agenda

A motion was made by Commissioner Mall, seconded by Vice Chair Brady, that the agenda of August 9, 2021, be approved. The motion carried unanimously 5-0. (Councilmember Carlyle, Commissioners Towns, Derks and Fletcher absent).

Approval of Action Letter

[2021-4196](#) Action Letter dated April 12, 2021

A motion was made by Commissioner Mall, seconded by Commissioner Benson, to approve the April 12, 2021, Action Letter. The motion carried unanimously 5-0. (Councilmember Carlyle, Commissioners Towns, Derks and Fletcher absent).

Public Comments

None.

Business

[2021-4197](#) Staff Report, Fuel Sales & Fuel History

John Ohrazda, Airport Manager, recognized Joel Arrington, Assistant Airport Manager, for taking the large part of his days tracking and ordering fuel for the Airport. Nationwide there is difficulty getting fuel, a shortage of drivers and other various issues. The Airport is setting records on jet fuel, going through a tanker of fuel per week. The Airport sold 27,000 gallons of fuel for the month of July. Mr. Arrington is ordering 7-10 days in advance.

Based aircraft and an increase in turbo props and jets are one of the reasons we are seeing an increase of jet fuel sales at the Airport. Chair Townsend

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asked how the Airport stays ahead of it and if there are additional needs for storage. Mr. Arrington responded this is a two-step approach. The first is the size of the fuel farm and the rate at which the City needs to order fuel. The second, Mr. Ohrazda responded, is that in the current CIP plan the City has a storage facility or fuel farm to be built sometime in the future. Currently, Mr. Ohrazda is researching the cost of putting in a saddle tank next to the existing tank in order to have the capability to have two loads of fuel. The mentioned fuel farm would be based upon land that needs to be acquired.

Mr. Arrington mentioned the Airport just received delivery on a potable water cart, a new service being offered. Fresh water can be delivered onto aircraft, which is an amenity. There is a \$75 fee for this service.

Mr. Anderson reminded the Commissioners that the Airport Master Plan and Business Plan have been adopted by City Council. The City would like to hold a celebration on Sept. 22, with an outdoor event at the Airport in the afternoon to kick off with the Mayor speaking, and members of the BOAC are invited to attend. Phase 2 of the Master Plan has been submitted to the state. A tower feasibility study, and GIS imagery for future build out, will be included in Phase 2.

**This Presentation was received and filed.**

**Roundtable**

Commissioner Mall asked if fuel sales spiked due to Oshkosh traffic. Mr. Ohrazda responded not likely - this has actually been the worst year traffic-wise for Oshkosh visitors flying through the City. This is most likely due to bad weather in the area on or about July 25, 2021. Commissioner Benson commented on seeing the increasing number of large jets utilizing the Airport. Mr. Ohrazda again noted the increase in fuel sales.

Oct. 11 is the next scheduled BOAC meeting.

Chairman Townsend would like for BOAC meetings to be held in person soon, and thanked everyone for their understanding since the County has ordered mask mandates until October.

**Adjournment**

Chairman Townsend adjourned the August 9, 2021, Zoom meeting of the Board of Aeronautic Commissioners at 7:30 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"