



**The City of Lee's Summit**  
**Action Letter - Draft**  
**Community and Economic Development Committee**

Wednesday, August 11, 2021

5:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet in Regular Session on Wednesday, August 11, 2021 at 5:00 pm in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172.

Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Tuesday, August 10, 2021, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method.

The meeting may be viewed on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.

**1. Call to Order**

Chairperson Forte called the August 11, 2021 Community and Economic Development Committee meeting to order at 5:00 p.m.

**2. Roll Call**

**Councilmember Carlyle joined the meeting via zoom at 5:35 p.m.**

**Present:** 5 - Chairperson Diane Forte  
Vice Chair Fred DeMoro  
Councilmember Trish Carlyle  
Councilmember Andrew Felker  
Planning Commissioner Donnie Funk

**3. Approval of Agenda**

**Councilmember Felker made a motion to approve the August 11, 2021 Community and Economic Development Committee agenda as presented, seconded by Vice Chair DeMoro.**

**The motion passed unanimously by roll call vote.**

#### 4. Public Comments

There were no public comments.

#### 5. Business

- A. [2021-4273](#) Approval of the July 14, 2021 Community and Economic Development Action Letter.

**Vice Chair DeMoro made a motion to approve the July 14, 2021 Community and Economic Development Committee action letter, seconded by Councilmember Felker.**

**The motion passed unanimously by roll call vote.**

- B. [2021-4277](#) Public Hearing: Substantial Amendment #3 to the Community Development Block Grant (CDBG) 2020-21 Annual Action Plan

Sarah Tilbury, CDBG Administrator, explained this amendment is requested by the Lee's Summit Housing Authority (LSHA) in reference to the \$140,000 CDBG funding they received to rehabilitate the exterior of 66 Duncan Estates housing units. The Duncan Estates Exterior Rehabilitation project is a phased project with all 66 units planned to be rehabbed over five years. Because the LSHA only received one bid for their project, along with the increase of material costs and shortage of workers, they are requesting to downsize the scope of work from 66 units to 8 units and extend their contract with the City through March 31, 2022.

Ms. Tilbury reviewed the Action Plan Amendment Process timeline.

Mr. Erik Berg, LSHA Executive Director, provided additional information and answered questions from the committee.

**Vice Chair DeMoro made a motion to recommend to the City Council approval of the Substantial Amendment #3 to the Community Development Block Grant (CDBG) 2020-21 Annual Action Plan, seconded by Councilmember Felker.**

**The motion passed unanimously by roll call vote.**

- C. [2021-4293](#) Residential Fence Materials

Hector Soto, Jr., Planning Manager, reviewed the current fencing regulations in the Unified Development Ordinance (UDO), Article 6, Division IV. After a brief discussion, staff was asked to poll surrounding cities regarding fencing continuity and bring the topic back to the committee for review and discussion.

- D. [BILL NO. 21-168](#) An Ordinance clarifying mowing standards by amending Chapter 16, Lee's Summit Property Maintenance Code of the Code of Ordinances of the City of Lee's Summit, Missouri. (CEDC 8/11/21)

Josh Johnson, Assistant Director of Development Services, explained when the UDO was updated in April 2019 a provision for exceptions for standards associated with mowing and weeds relating to agricultural properties in the property maintenance code was left out. This ordinance amendment puts those

exceptions back in the UDO.

**Councilmember Felker made a motion to recommend to the City Council approval of an Ordinance clarifying mowing standards by amending Chapter 16, Lee's Summit Property Maintenance Code of the Code of Ordinances of the City of Lee's Summit, Missouri, seconded by Vice Chair DeMoro.**

**The motion passed unanimously by roll call vote.**

- E. [2021-4150](#) Presentation and Continued Discussion - Recreational Vehicle and Trailer Parking provisions (Unified Development Ordinance and Property Maintenance Code).

Mark Dunning, Assistant City Manager, made a presentation on this topic providing updated information that included adding Utility Task Vehicles to the provisions.

**Vice Chair DeMoro made a motion to recommend for City Council approval an ordinance amending the code of ordinance of the City of Lee's Summit, Missouri, Chapter 16, Lee's Summit Property Maintenance code, by adopting regulations pertaining to vehicle parking and storage regulations for private property, seconded by Councilmember Carlyle.**

**The motion passed unanimously by roll call vote.**

## 6. Roundtable

Mark Dunning, Assist. City Manager, reviewed future CEDC agenda items which included:

- Review of Business and Industry Tax Increase
- Public concern over Trash Disposal Companies and how the City may regulate them
- Review of the City's Economic Development Incentive Policy for multi-family projects
- Change liquor license administrative process
- Multi-family study (waiting on Census data)

Vice Chair Demoro stated he would also like a review/discussion on Accessory Dwelling Units (ADU).

## 7. Adjournment

Chairperson Forte announced the next Community and Economic Development Committee meeting would be on Wednesday, September 8, 2021.

There being no further business Chairperson Forte adjourned the meeting at 5:48 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](http://lsmo.legistar.com)"