



**The City of Lee's Summit**  
**Action Letter - Draft**  
**Community and Economic Development Committee**

Wednesday, March 10, 2021

4:00 PM

Via Video Conference

---

Notice is hereby given that the Community and Economic Development Committee of the City of Lee's Summit will meet on Wednesday, March 10, 2021 at 4:00 pm by video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Therefore the public is invited to attend the meeting by one of these methods:

- By viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.
- By sending a request to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 p.m. on Tuesday, March 9, by one of the following methods:

- By sending an e-mail to [clerk@cityofls.net](mailto:clerk@cityofls.net),
- By leaving a voicemail at 816-969-1005 or
- By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Community and Economic Development Committee meeting.

Community and Economic Development Committee

Action Letter - Draft

March 10, 2021

---

**1. Call to Order**

Chairperson Forte called the March 11, 2021 Community and Economic Development Committee meeting to order at 4:03 p.m.

**2. Roll Call**

**Present:** 5 - Chairperson Diane Forte  
Vice Chair Fred DeMoro  
Councilmember Hillary Shields  
Councilmember Beto Lopez  
Planning Commissioner Donnie Funk

**3. Approval of Agenda**

Councilmember Shields made a motion to approve the March 11, 2021 Community and Economic Development Committee agenda as presented, seconded by Mayor Pro Tem Lopez.

**The motion passed unanimously by voice vote.**

**4. Public Comments**

There were no public comments.

**5. Business**

**A. [2021-3986](#) Approval of the February 10, 2021 Community and Economic Development Action Letter.**

Vice Chair DeMoro made a motion to approve the February 11, 2021 Community and Economic Development Committee action letter, seconded by Councilmember Shields.

**The motion passed unanimously by voice vote.**

**B. [2021-3972](#) Public Hearing: Community Development Block Grant Annual Action Plan for Program Year 2021-22**

Sarah Tilbury, CDBG Administer, presented an overview of the 2021-22 CDBG Annual Action Plan process and timeline. The HUD CDBG Grant amount for Lee's Summit is \$350,684.00, a decrease of \$22,000 from last year.

However, there is additional unspent prior year funds of \$97,555.40 to be used for reallocation bringing the total CDBG funds available for 2021-22 to \$448,239.40.

A representative from each of the following organizations presented information about their funding requests and then Amy Koeneman, Administration Manager, Development Services, presented staff recommendations as follows:

Planning and Administration (20% Cap) \$70,136.80 available for allocation:

- City of Lee's Summit (\$70,136.80)

Public Services (15% Cap) \$52,602.60.60 available for allocation:

- Coldwater of Lee's Summit (\$5,372.06)
- Hope House (\$10,072.62)
- Lee's Summit Social Services (\$16,787.71)
- Hillcrest (\$16,787.71)
- ReDiscover (\$3,582.50)

Other (no Cap) Remaining Amount + Prior Year Funds for Reallocation (\$325,000)

- Lee's Summit Housing Authority (\$200,000.00)
- Truman Heritage for Habitat (\$125,000.00)

Ms. Koeneman explained because the total 2021-22 CDBG funding amount was reduced, all

**Community and Economic Development Committee**

**Action Letter - Draft**

**March 10, 2021**

---

Public Services organizations were asked to reduce their requested amounts by 33% and all agreed. Therefore each applicant will receive approximately 67% of their requested funding.

Ms. Koeneman further stated since the prior year Funds Available for Reallocation had been identified for the Minor Home Repair Program and must be spent before HUD retracts the unspent funding, staff suggested applying all those funds to Truman Heritage for Habitat.

Discussion followed.

Vice Chair DeMoro made a motion to recommend for City Council approval the Community Development Block Grant Annual Action Plan for Program Year 2021-22, seconded by Mayor Pro Tem Lopez.

**The motion passed unanimously by voice vote.**

## **6. Roundtable**

There was no roundtable discussion.

## **7. Adjournment**

Chairperson Forte stated the next Community and Economic Development Committee meeting would be a hybrid meeting on April 14, 2021 at 4:00 p.m.

There being no further business, Chairperson Forte adjourned the meeting at 5:03 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"