



POLLING PLACE CONTRACT 2021

January 22, 2021

TRISHA FOWLER ARCURI
CITY OF LEE'S SUMMIT
220 SE GREEN
LEES SUMMIT, MO 64063

Polling Place:
Lovell Community Center
901 NE Bluestem Dr
Lee's Summit, MO 64086

CITY OF LEE'S SUMMIT hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

April Election, 4/6/2021

August Election, 8/3/2021

November Election, 11/2/2021

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - _____

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - _____

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - _____

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - _____

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - _____

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

RETURN ONE COMPLETED COPY OF THIS CONTRACT
Building must be open at 5:00 AM on election day.

PLEASE VERIFY and complete any information not provided below:

General Election Voting Room(s)	Gymnasium
On-site Contact Person	Administrator
Is Phone Available to Judges?	Yes
Phone Number:	(816)785-8054
Phone Location:	

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

In case of a facility issue on election day, contact:

Secure Equipment Storage Location

Instructions for Delivery Personnel:

Warehouse: EQUIP STORED IN OFFICE. POLL IN GYM. BUILDING HOURS 5:30AM TO 10:00PM. NOTIFY MIKE HEDRICK EARLY IF NO ELECTION IN GYM.

Delivery Comments: NEEDS 5 VOTER PARKING ONLY SIGNS.

Signed:

Representing Lovell Community Center

Print Name: _____

Date: _____

Signed:

Lori L. Smith

Print Name: **Lori Smith**

Date: **1 / 22 / 2021**

Lovell Community Center Information Sheet

Last Used: 4/6/2021

Building: Lovell Community Center
901 NE Bluestem Dr
Lee's Summit, MO 64086

Phone 1: 969-1550

Phone 2:

Cell:

Email: mike.hedrick@cityofls.net

Contact: Administrator

Address: 220 SE GREEN ST.
LEE'S SUMMIT, MO 64063

Judge Key?

Delivery Key?

Onsite Phone? (816)785-8054

Contact for Keys:

Elect. Day Contact:

Voting Locations: Gymnasium

Storage Location:

Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	MIKE HEDRICK		(816)969-1555 (alt)
Emergency Contact	DAVID DEAN		(816)718-9280 (c) ddean@cityofls.net
Emergency Contact	JOE SNOOK		(816)969-1504 (alt) jsnook@cityofls.net
Emergency Contact	MIKE HEDRICK		(816)969-1555 (alt) mike.hedrick@cityofls.net
Letter Recipient	LOVELL COMMUNITY CENTER	901 NE BLUESTEM DR LEE'S SUMMIT, MO 64086	mike.hedrick@cityofls.net

Notes for Judges: Facility Notes: GYM. TO RIGHT AFTER ENTERING MAIN FRONT DOORS. TELEPHONE ON FRONT COUNTER DESK.

Receiving Staff:

Phone:

Delivery Instructions: Warehouse: EQUIP STORED IN OFFICE. POLL IN GYM. BUILDING HOURS 5:30AM TO 10:00PM. NOTIFY MIKE HEDRICK EARLY IF NO ELECTION IN GYM.
Delivery Comments: NEEDS 5 VOTER PARKING ONLY SIGNS.

Traffic Management:

Voter Parking: Doors to use: MAIN DOORS TO GYM.
Driving Directions: FROM COLBERN RD & HWY 291, GO EAST ON COLBERN RD TO BLACKWELL RD. TURN SOUTH/RIGHT ON BLACKWELL RD. GO TO BLUESTEM DR. TURN LEFT/EAST. BUILDING IS ON THE RIGHT SIDE OF CUL-DE-SAC. ENTER THROUGH MAIN FRONT DOOR.

ADA Entrance / Notes: Handicap Parking? Yes
Doorways 32"? Yes
Thresholds 1/2"? Yes
Door Knobs? Pull Knob
No Obstacles? Yes
Restrooms Handicap Accessible? Yes
Good Lighting? Yes

Other Notes:

Reminder Call? Yes
Cell Phone Reception? Yes
Outlets, West Wall: 2, South Wall: 1, 3 Prong? Yes