



**The City of Lee's Summit**  
**Action Letter - Final**  
**Public Works Committee**

Monday, January 4, 2021

5:00 PM

Via Video Conference

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Notice is hereby given that the Public Works Committee of the City of Lee's Summit will meet on Monday, January 4, 2021 at 5:00 pm by video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri and therefore the public is invited to attend the meeting by one of these methods:

- By viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.
- By sending a request to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to 12:00 p.m. on Monday, January 4, 2021, by one of the following methods:

- By sending an e-mail to [clerk@cityofls.net](mailto:clerk@cityofls.net),
- By leaving a voicemail at 816-969-1005 or
- By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Public Works Committee meeting.

In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the Public Works Committee meeting.

**1. Call to Order**

The January 4, 2021 Public Works Committee meeting was called to order by Chairman DeMoro, at 5:01 p.m. via Zoom. Notice had been provided by posting the meeting notice with a final agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall.

**2. Roll Call**

Councilmember Carlyle arrived at 5:05 p.m.

**Present:** 3 - Chairperson Fred DeMoro  
Vice Chair Phyllis Edson  
Councilmember Hillary Shields

**Absent:** 2 - Councilmember Trish Carlyle  
Alternate Diane Forte

**3. Approval of Agenda**

A motion was made by Councilmember Shields, seconded by Vice Chair Edson, to approve the agenda as posted. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle "absent").

**4. Public Comments**

There were no Public Comments

**5. Business**

- A. [2020-3873](#) Approval of the December 7, 2020, Public Works Committee Action Letter.

**A motion was made by Vice Chair Edson, seconded by Councilmember Shields, to approve the Public Works Committee Action Letter dated December 7, 2020. The motion carried by a unanimous 3-0 vote (Councilmember Carlyle "Absent")**

**Aye:** 3 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Shields

**Absent:** 2 - Councilmember Carlyle  
Alternate Forte

- B. [2020-3898](#) Approval of the December 11, 2020, Public Works Committee Action Letter.

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, to approve the Public Works Committee Action Letter dated December 11, 2020. The motion carried by a unanimous 3-0 vote (Councilmember Carlyle "Absent")**

**Aye:** 3 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Shields

**Absent:** 2 - Councilmember Carlyle  
Alternate Forte

- C. [BILL NO. 21-02](#) An Ordinance approving the award of Bid No. 2021-025 for mowing services on an as-needed basis for a one-year term with up to four, one-year renewals to US Lawns of Kansas City, Inc. and authorizing the City Manager to execute the same by and on behalf of the City. (PWC 1/4/21)

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this**

Public Works Committee

Action Letter - Final

January 4, 2021

---

**Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- D.** [BILL NO. 21-03](#) An Ordinance authorizing the execution of Change Order No. One to an agreement setting a Guaranteed Maximum Price for the renovation of the Police and Courts building by and between the City of Lee's Summit, Missouri, and Turner Construction Company, by increasing the Guaranteed Maximum Price to \$4,962,534.00. (PWC 1/4/21)

**A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- E.** [BILL NO. 21-04](#) An Ordinance approving Change Order No. 8 to the contract with Phillips Hardy, Inc. for the Landfill Closure Construction project, an increase of \$11,197.86 for a revised contract price of \$3,832,415.57. (PWC 1/4/21)

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- F.** [BILL NO. 21-05](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Supplemental Agreement to Airport Aid Agreement for Project No. 136-109A-1 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, granting state funds in the amount of \$883.00 and for extending the grant expiration date to December 30, 2020 for assisting with runway 11-29 pregrading at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

Public Works Committee

Action Letter - Final

January 4, 2021

---

**Absent:** 1 - Alternate Forte

- G.** [BILL NO. 21-06](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Amendment to State Block Grant Agreement, Amendment #1 for Project No. 13-109A-1 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, granting federal funds in the amount of \$16,216.00 and for extending the grant expiration date to December 30, 2020 for assisting with runway 11-29 pregrading at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- H.** [BILL NO. 21-07](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Second Supplemental Agreement to Airport Aid Agreement for Project No. 156-109A by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, extending the grant expiration date to December 30, 2020 for assisting with pregrading runway 18-36 extension at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Councilmember Carlyle, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- I.** [BILL NO. 21-08](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Amendment to State Block Grant Agreement, Amendment #2 for Project No. 15-109A-1 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, for extending the grant expiration date to December 30, 2020 for assisting with pregrading runway 18-36 extension at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

Public Works Committee

Action Letter - Final

January 4, 2021

---

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- J. [BILL NO. 21-09](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Third Supplemental Agreement to Airport Aid Agreement for Project No. 156-109A-3 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, extending the grant expiration date to December 31, 2021 for assisting with runway 18-36 reconstruction at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Vice Chair Edson, seconded by Councilmember Carlyle, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- K. [BILL NO. 21-10](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Amendment to State Block Grant Agreement, Amendment #3 for Project No. 15-109A-3 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, for extending the grant expiration date to December 31, 2021 for assisting with runway 18-36 reconstruction at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- L. [BILL NO. 21-11](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Second Supplemental Agreement to Airport Aid Agreement for Project No. 166-109A by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, extending the grant expiration date to December 31, 2021 for assisting with relocation and extension of taxiway A at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Councilmember Carlyle, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a**

Public Works Committee

Action Letter - Final

January 4, 2021

---

**unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- M.** [BILL NO. 21-12](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Amendment to State Block Grant Agreement, Amendment #2 for Project No. 16-109A-1 by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, for extending the grant expiration date to December 31, 2021 for assisting with relocation and extension of taxiway A at the Lee's Summit Municipal Airport. (PWC 1/4/21)

**A motion was made by Vice Chair Edson, seconded by Councilmember Carlyle, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**

**Aye:** 4 - Chairperson DeMoro  
Vice Chair Edson  
Councilmember Carlyle  
Councilmember Shields

**Absent:** 1 - Alternate Forte

- N.** [2020-3870](#) Presentation - CIP Process and Funding

Michael Park, City Traffic Engineer, presented to the Committee the Capital Improvement Plan (CIP) and Funding. Staff felt it would be helpful for the public and Council to understand where projects originate. He gave a general overview, funding sources, project identification/selection, program prioritization, public involvement, City Council involvement, and staff implementation. At the end of the presentation, Chairman DeMoro stated that the Committee did not need to take any action at this time. The presentation was timely information for review that precedes the annual CIP presentation.

- O.** [2020-3869](#) Continued Discussion - Sidewalk Gap Program Prioritization

Michael Park, City Traffic Engineer, presented to the Committee a continued discussion on the Sidewalk Gap Program Prioritization from the December 7, 2020 Public Works Committee. Staff wanted to recommend priority factors and the project identification process to include updated slides with Zone prioritization for the FY21 Capital Improvement Plan, which included \$500K of \$2.5M sidewalk gap funding.

Mr. Park recommended to the Committee a revised process to scale or rate categorical factors and a weighted system of sidewalk gap projects. Mr. Park asked the Committee for recommendations to the City Council on this new Zone priority approach and offered to give the same sidewalk gap prioritization presentation to the City Council. Council will get to see the projects as they

come forward before they are awarded. Mr. Park suggested going through a year or one full cycle, then come back and reassess with the Committee and City Council to see if this new prioritization is working or if adjustments are needed.

The Committee was in agreement to forward the recommended revised priority system to City Council and that Mr. Park give this presentation to help them determine whether to move forward with this change in prioritization.

P. [2020-3909](#) Continued Discussion of Funding Options for Stormwater Utility Study

George Binger, Public Works Deputy Director/City Engineer, presented a continued discussion of funding options for a Stormwater Utility Study. The rate study would be in the \$400K-\$450K range, and could be phased.

Christal Weber, Assistant City Manager, mentioned that the Committee was to make a recommendation for a way to fund the study to the Finance and Budget Committee (FBC). One option is to use the General Fund reserves over multiple budget years. And a second option would be to fund it potentially with revenue from the tax levy redistribution, which is being taken to City Council. They will be considering transitioning and putting before the voters some portion of the debt levy to the General Fund operating levy. Another option is to do both in some proportion. No matter which funding source is selected, by going through this funding process and Council decides to form the utility, the City could recover the costs from the utility itself over time.

Chairman DeMoro said that he is not in favor of taking it out of the reserves. In discussions with Betty Wordelman, Director of Finance, they had talked about the redistribution of the tax levy and that there would be sufficient funds to cover it there. The added advantage of either funding option is that the City would be able to pay it back. His personal opinion is he prefers the tax levy redistribution. All members of the Committee were in agreement that something needs to be done sooner than later. The Committee was concerned about waiting for the vote in April. They proposed taking it out of the General Fund, or if the ballot measure passes, from the redistribution of the tax levy. Christal Weber, Assistant City Manager, said there would be a 12 month delay if it passed. There could be a short-term loan from the General Fund, and then it could be paid back.

Chairman DeMoro stressed the need to get this moving forward and get it funded. Ms. Weber said that she would work with Betty Wordelman and Legal to draft a motion that covers all the complexities and bring it back next month to Public Works Committee which meets prior to the February FBC. Mr. Binger gave further information that once funding is authorized, whatever the mechanism, it will take four months to get that contract in place. During that 4 month time frame if the levy redistribution passes that can always be adjusted

once the study or funding is authorized in some manner.

## **6. Roundtable**

Chairman DeMoro thanked Bob Hartnett for his 40 years of service. He also mentioned that snow removal went well and thanked the crews for snow operations.

## **7. Adjournment**

The January 4, 2021 Public Works Committee meeting was adjourned by Chairman DeMoro at 6:49 p.m. via Zoom.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"